

PERSONNEL/ATHLETICS AND CO-CURRICULAR ACTIVITIES COMMITTEE

MINUTES

August 31, 2010

AFTER THE FINANCE COMMITTEE MEETING

WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

Tom Knapp
Paul Yourchisin (substitute)

Jack Werner

COMMITTEE MEMBERS ABSENT:

John Grant

OTHERS PRESENT:

Robert Terrill
Rosemarie Green
Diane Martin
Jim Miller
Arthur Stewart
Mary Anne Paris
Suzanne Turner

Amy Stewart
Amanda Hetrick
Brian Collopy
Petter Turnquist
Kim Angove
Wendy Norris

1. Opening Activities

1.01 Call to Order

Mr. Knapp called the meeting to order at 8:00 p.m.

1.02 Public Comment

1.03 Other

2. Old Business

2.01 Other

3. New Business

3.01 Certificated Personnel Report

Discussion: None.

Action: The Committee agreed to forward a Certificated Personnel Report on to the full Board for approval at the September 13, 2010 meeting.

Motion: That the Board of School Directors approve the Certificated Personnel Report.

Attachments:

- 3.01a – Certificated Personnel Report (Public and Board)
- 3.01b – Deductible Day Requests (Board Only)
- 3.01c – Superintendent's Update (Board Only)

3.02 Support Personnel Report

Discussion: None.

Action: The Committee agreed to forward the Support Personnel Report on to the full Board for approval at the September 13, 2010 meeting.

Motion: That the Board of School Directors approve the Support Personnel Report.

Attachments:

3.02a – Support Personnel Report (Public and Board)

3.02b – Deductible Day Requests (Board Only)

3.03 Volunteer Report – No report this month.

3.04 Athletic Supplemental Contracts

Discussion: None.

Action: The Committee agreed to forward the Athletic Supplemental Contracts on to the full Board for approval at the September 13, 2010 meeting.

Motion: That the Board of School Directors approve the Athletic Supplemental Contracts.

Attachments:

3.04a – Athletic Supplemental Contracts (Public and Board)

3.05 Co-Curricular Supplemental Contracts

Discussion: None.

Action: The Committee agreed to forward the Co-Curricular Supplemental Contracts on to the full Board for approval at the September 13, 2010 meeting.

Motion: That the Board of School Directors approve the Co-Curricular Supplemental Contracts.

Attachments:

3.05a – Co-Curricular Supplemental Contracts (Public and Board)

3.06 Other

4. Informational Items

4.01 Informational Personnel Report

Discussion: None.

Action: None.

Motion: None.

Attachments:

4.01a – Informational Report (Public and Board)

4.02 Kelly Services Report

Discussion: None.

Action: None.

Motion: None.

Attachments:

4.02a – Kelly Services Report – July 2010 (Public and Board)

4.02b – Kelly Services Report – July 2010 (Board Only)

4.03 Goals Update

Discussion: None.

Action: None.

Motion: None.

Attachments: None.

4.04 Athletic Facilities Report

Discussion: Mr. Miller discussed the condition of district tracks and steps being taken to correct any problems. Work orders have been turned in for all items listed on the report. This report will be updated monthly.

Action: None.

Motion: None.

Attachments:

4.04a – Athletic Facilities Report – Fall 2010/2011 (Public and Board)

4.05 Third and Tenth Day Numbers

Discussion: Mr. Miller discussed the number of athletic participants and the number of coaches needed for each team. He also discussed the band programs and the number of participants. Mrs. Angove requested seeing the number of band participants broken down by band members and color guard members. The reason for this would be to prepare for the purchase of band uniforms in the future. Mr. Miller has these numbers and will make them available.

Action: None.

Motion: None.

Attachments:

4.05a – Third and Tenth Day Numbers 2010/2011 (Public and Board)

4.06 Other

Deductible Days – Mrs. Stewart asked if the Board would prefer to charge the administration with the approval of deductible days. Mr. Werner, Dr. Yourchisin and Mr. Knapp agree with this charge. Mrs. Angove asked if this created a problem with the negotiated contracts. Mrs. Stewart stated that a memorandum of agreement may be needed. Mrs. Angove would still like to see this information on a quarterly basis to oversee it. Mr. Stewart suggested that any motion be worded so that if the administration does not approve a request, the employee has the right to bring their request before the Board for approval.

Administrators holding contracted athletic coaching positions – Mrs. Stewart asked what the Board's position was on this issue. Mr. Werner stated that he knows of other districts that allow this. Mr. Knapp suggested that any administrator who would like to coach request approval from the Superintendent and make a decision on a case by case basis. Mr. Miller discussed a document that he put together with the pros and cons of administrators being permitted to coach. Dr. Terrill explained how he coached as a Superintendent. Dr. Yourchisin stated that he is not in favor of allowing administrators to coach. He feels that when you are an administrator there are times when you are really, really needed and the same goes for a coach. There would be too much conflict. Mrs. Angove agreed, especially because the administrator is the supervisor of the coaches in his/her building. If an administrator coached, who would be their supervisor? This would create issues. Mrs. Angove also asked if this includes just

coaching positions or all co-curricular positions. Dr. Yourchisin suggested that input be requested from administrators who are coaches and Mrs. Angove suggested that surrounding districts who permit administrators to be coaches be contacted for information.

Substitute Medical Assistant Aides – Mrs. Stewart made the Board aware of a need of the district for substitute Medical Assistant Aides. Kelly Services does not provide substitutes of this caliber so the district will need to recruit and hire these substitutes. Because of a possible immediate need of a substitute for a student, permission was requested to employ a substitute before Board approval by the Superintendent's approval. Permission was granted.

Mr. Knapp wanted to announce for the record that Dr. Yourchisin sat in on this committee meeting in the absence of Mr. Grant. He also announced that two executive sessions have been held to discuss employee agreements since the last committee meeting.

Dr. Yourchisin talked with the Superintendent and some Directors before the meeting and has read the Principal's Report on the first day of school. He is please to note that the district did not crash and burn in spite of the Central Office reorganization. The district is still educating students economically and well.

Mrs. Stewart and Mr. Miller asked for permission to add to all reports before the September 13th Board meeting. Permission was granted.

5. Other

6. Closing Activities

- 6.01 Next Meeting Date – Tuesday, September 28, 2010 at 7:00 p.m. at the Warren County Career Center.
- 6.02 Executive Session - None
- 6.03 Adjournment – 8:45 p.m.

Respectfully Submitted,

Suzanne Turner, Administrative Assistant
Thomas Knapp, Chairperson
Personnel/Athletics and Co-Curricular Activities Committee