

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
SEPTEMBER 29, 2010; FOLLOWING CIT
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Mrs. Donna Zariczny, Committee Chairperson
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member
Dr. Norbert Kennerknecht, Director of
Buildings and Grounds Services

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Mr. Jack Werner, Board Member
Mr. John Grant, Board Member
Dr. Robert Terrill, Superintendent
Ms. Amanda Hetrick, Director
Mrs. Diane Martin, Director
Mr. Paul Leach, Administrator
Ms. Amy Beers, Principal
Mr. Eric Mineweaser, Principal
Mr. Doug Shuck, WTW Architects
Mr. Colin Kyler, *Times Observer*

Dr. Paul Youchisin, Board Member
Mr. Jeff Lockett, Board Member
Mrs. Kim Angove, Board Member
Mrs. Amy Stewart, Director
Ms. Rosemarie Green, Director
Mr. Matt Jones, Administrator
Mr. Gary Weber, Principal
Ms. Rhonda Decker, Principal
Melissa McLean, Recording Secretary
Mr. Budd Mracna, WTW Architects
Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 8:18 p.m. by Chairperson Zariczny.

1.2 Public Comment

None

2. Old Business

2.1 Presentation: Floor Plan for EMHS Renovation (WCSD Project #1002)

Discussion:

Budd Mracna and Doug Shuck, architects from WTW, presented a revised footprint for the EMHS renovation project. Additional meetings are needed between WTW and WCSD personnel to further refine the ideas for the EMHS project.

At the Committee's request, WTW will provide a schedule and project milestones for the October 11, 2010 board meeting. The current proposed renovation schedule is to solicit bids at the end of April 2011 and begin renovations as soon as the 2010-11 school year comes to a close.

Action:

WTW to meet with EMHS/WCSD personnel prior to October 11, 2010 board meeting.

Motion:

None.

3. New Business

3.1 PlanCon A for EMHS Renovation (WCSD Project #1002)

Discussion:

PlanCon A is the first step in the PlanCon process which the Pennsylvania Department of Education requires for construction and renovation projects. Approval of PlanCon A signifies board approval of the proposed floor plan of a project but leaves room for minor adjustments. Approval of PlanCon A also certifies existence of a district's Master Facilities Plan.

Action:

Forward motion to October 13, 2010 Board meeting and place under "other" business on agenda.

Motion:

That the Board of School Directors approves Plan Con Part A for submission to the PA Department of Education. This action also certifies that the project is in conformance with the District strategic plan and its amended comprehensive special education plan, for the project known as Eisenhower Middle/Senior High School Renovations (WCSD Project #1002).

3.2 Work Order – SAMHS Storage Building (WCSD Project #1102)

Discussion:

Additional storage is need at SAMHS. The current proposal is to add storage space on to a portion of the gym.

Action:

Forward motion to October 13, 2010 Board meeting and place under "consent" on agenda.

Motion:

That the Board of School Directors approve a work order to HRLC in an amount not to exceed the DGS fee schedule for design and construction supervision for the project known as Sheffield Area Middle/High School Storage Building.

Attachment:

None

3.3 QZAB Grant Application

Discussion:

The QZAB (Qualified Zone Academy Program) is a federal program that allows for districts to finance the renovation of qualified schools, purchase equipment, and provide up-to-date technology through the awarding of interest-free, or nearly interest-free, loans. The program requires a private contribution of 10%, which the WCSD will receive from the National Education Foundation for CyberLearning.

This application will be for Beaty Warren Middle School.

Action:

Forward motion to October 13, 2010 Board meeting and place under "consent" on agenda.

Motion:

That the Board hereby certifies that 100 percent of the available project proceeds of the QZAB issue will be used for the renovation, repair or rehabilitation of a public school facility or for equipment to be used at the academy, which support the academic program being proposed, or for up-to-date technology or instructional materials if the intended use

can be classified as a capital asset under the Local Government Unit Debt Act (LGUDA). The Board certifies that the information in this application and the attached documentation are true and correct.

3.4 Work Order – BWMS Driveway (WCSD Project #1101)

Discussion:

Redesign of the driveway and bus areas at BWMS will allow the district to separate car and bus traffic, and create a safer environment for students.

Action:

Forward motion to October 13, 2010 Board meeting and place under “consent” on agenda.

Motion:

That the Board of School Directors approve a work order to Chambers Design Associates in an amount not to exceed the DGS fee schedule for design and construction supervision for the project known as the Beaty Warren Middle School Driveway.

4. Informational Items

4.1 Project Updates

Discussion:

- WCCC Parking Lot Paving (WCSD #1003) is completed.
- SAMHS Roofing Replacement (WCSD #1004) is substantially complete, with only finishing details left.
- YHS Boiler Replacements (WCSD #1005) is ahead of schedule with an anticipated boiler start date of Thursday, September 30, 2010.

4.2 Capital Reserve Reports

4.3 Utilities Reports

4.4 Work Order Reports

4.5 City of Warren Fire Dept. Request

Discussion:

The City of Warren Fire Department has requested to use the fire hydrant at WAHS on October 17, 2010 to test their fire hoses. This is an annual test.

4.6 Pittsfield Woods Nature Center

Discussion:

The agreement with the WCCBI and the WCSD regarding the former Pittsfield Elementary School will reach the conclusion of its 7th year in October 2010. One idea for the property is to create the “Pittsfield Woods Nature Center and Arboretum”. Similar to Asbury Woods, which is operated by the Millcreek School District, Pittsfield Woods could be owned and operated by the WCSD. As a registered non-profit charity the staff would provide educational programs for the students of the WCSD, as well as programs for individuals and groups within the community.

5. Other

None

6. Closing Activities

6.1 Next Meeting

October 25, 2010; 7:00 p.m.; at the Warren County Career Center

6.2 Adjournment

Meeting adjourned at 10:10 p.m.