

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES**

OCTOBER 25, 2010; 7:00 PM
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Mrs. Donna Zariczny, Committee Chairperson
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member
Dr. Norbert Kennerknecht, Director of
Buildings and Grounds Services

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Mr. Jack Werner, Board Member
Mrs. Kim Angove, Board Member
Mrs. Amy Stewart, Director
Ms. Rosemarie Green, Director
Mr. Matt Jones, Administrator
Mr. Brian Collopy, Administrator
Ms. Delores Berry, Principal
Ms. Kara White, *Times Observer*

Dr. Paul Youchisin, Board Member
Mr. Jeff Lockett, Board Member
Dr. Robert Terrill, Superintendent
Ms. Amanda Hetrick, Director
Mrs. Diane Martin, Director
Mr. Paul Gianini, Administrator
Mr. Jeff Flickner, Administrator
Melissa McLean, Recording Secretary
Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 7:00 p.m. by Chairperson Zariczny.

1.2 Public Comment

None

2. Old Business

None

3. New Business

3.1 Approval of Pleasant Township School Education Specifications (WCSD Project #1006)

Discussion:

The Education Specifications for the Pleasant Township renovation, prepared by DeJong-Richter, includes items such as computers and technology equipment that are not traditionally paid for with the construction budget. The Committee requests that a list of these items be attached to the motion when it is forwarded to the full board.

Action:

Forward motion to November 8, 2010 School Board meeting and place under "Other" on the agenda.

Motion:

That the Board of School Directors approves the Educational Specifications, for the Pleasant Township Elementary School, as submitted by DeJong-Richter, and dated October 2010, with the exception of the items listed on Exhibit A.

3.2 PDE 3074(a) for BWMS Driveway (WCSD Project #1101)

Discussion:

PDE 3074(a) is submitted to meet the requirement of the Pennsylvania public school code for self-certification of non PlanCon projects.

Action:

Forward motion to November 8, 2010 Board meeting and place under “consent” on agenda.

Motion:

That the Board of School Directors approves and forwards PDE Form 3074(a) for the Beaty Warren Middle School Driveway (WCSD Project #1101) to the Pennsylvania Department of Education for approval.

Attachment:

None

3.3 PDE Form 3074(a) for SAMHS Storage Addition (WCSD Project #1102)

Discussion:

PDE 3074(a) is submitted to meet the requirement of the Pennsylvania public school code for self-certification of non PlanCon projects.

Action:

Forward motion to November 8, 2010 Board meeting and place under “consent” on agenda.

Motion:

That the Board of School Directors approves and forwards PDE Form 3074(a) for the Sheffield Area Middle Senior High School Storage Addition (WCSD Project No. 1102) to the Pennsylvania Department of Education for approval.

3.4 YHS Hot Water Boiler Replacement (WCSD Project #1008)

Discussion:

The domestic hot water system at Youngsville High School failed on October 19, 2010 and was approved by PDE as an emergency project on October 21. As an emergency project, the project is now exempt from the normal advertising requirements. The Board of School Directors approved PDE Form 3074(b) at an emergency board meeting on October 22, 2010. A public bid opening was held on October 25.

Action:

Forward motion to Special Board Meeting following adjournment of PPF meeting.

Motion:

That the Board of School Directors approves a mechanical/HVAC construction contract to Scobell Company, Inc. in the amount of \$29,530.00, for the project known as “YHS Hot Water Boiler Replacement,” WCSD Project 1008.

4. Informational Items

4.1 Project Updates

4.2 Utilities Reports

4.3 Work Order Report

4.4 Capital Reserve Summary Report

4.5 Public Auction at Pleasant

Discussion:

The WCSD will hold a public auction of unused and unnecessary property at Pleasant Township Elementary School on Saturday, October 30, 2010. The preview will begin at 9:00 a.m. with the auction at 10:00 a.m.

4.6 Eisenhower Middle/Senior High School Renovation Update

Discussion:

WTW, in conjunction with WCSD Administration, is arranging a date with PDE to meet regarding PlanCon A. WTW will have additional information to present regarding the project at the November 22, 2010 PP&F Committee meeting.

5. Other

None

6. Closing Activities

6.1 Next Meeting

November 22, 2010; following CIT; at the Warren County Career Center

6.2 Adjournment

Meeting adjourned at 7:31 p.m.