

FINANCE COMMITTEE

MINUTES

November 23, 2010

WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

Jeff Lockett – Chairperson
Mary Anne Paris
John Grant

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

Dr. Robert Terrill
Rosemarie Green
Diane Martin
Brian Collopy
Donna Zariczny
Paul Yourchisin
Paul Giannini
WTO

Amy Stewart
Amanda Hetrick
J. Petter Turnquist
Jack Werner
Tom Knapp
Kim Angove
Cindy Nyquist

1. Opening Activities

1.01 Call to Order

Mr. Jeff Lockett called the meeting to order at 7:35 PM at the Warren County Career Center.

1.02 Public Comment

No public comment at this time.

2. New Business

2.01 Plancon K for 2010 Bond Refunding

Discussion: The Department of Education has requested that PlanCon K be completed for the School District's General Obligation Bonds, Refunding Series of 2010. This is a formality in connection with the recent bond refunding.

Action: The committee voted unanimously to move this to the full board for approval.

Motion: That the Board of School Directors approves the Plancon K Documents for filing per the attached.

Attachments:

2.01: PlanConK

2.02 2011-2012 Budget PSERS Impact

Discussion: On November 15, 2010, the Pennsylvania House of Representatives concurred with Senate amendments to H.B. 2497. This bill is currently awaiting the signature of Governor. H.B 2497 will not impact the pension benefits of current PSERS members or retired PSERS members. Pending this action the

total employer contribution rate will change from 10.59% to 8.65%. Mr. Lockett state “anyway you look at it we will take a hit”.

Action: No Action

Attachments:

2.02: PSERS 8.65 Rate Nov 15, 2010
PSERS 5.64 rate revised
PSERS B4 Rev 8.22
PSERS Projected Rates revised
School Employees Retirement Contributions
PSERS Cost Trends WCSD Nov 2010

2.03 2011-2012 Budget Index Impact

Discussion: Mr. Turnquist spoke to the committee regarding the amount by which the District can raise taxes for Budget Year 2011-2012 without going to referendum. The Districts Adjusted index is 2.0 which equates to .96 Mills or \$ 393,600. Mr. Lockett stated that all of the index state wide has been cut in half. If we are going to increase taxes above the .96 the school district will have to have a proposed preliminary budget available for public inspection or adopt resolution indicating that it will not raise the rate of any tax by more than its index by January 27, 2011.

Action: The committee voted unanimously to move this to the full board for approval.

Motion: That the Board of School Directors approves a resolution not to raise taxes beyond the index for the 2011-2012 fiscal year.

Attachments:

2.03: 01 Index 2011-2012
02 2011-2012 Index Listing Act1
03 Base Index Notifications 9.18.10
04 Adjusted Act1 Index History
SSAct1 BaseIndexHistory -0607-1011

2.04 2011-2012 Budget Timeline and Major Impact Factors

Discussion: Mr. Turnquist reviewed the timeline for events related to 2011-2012 budget process. Mrs. Angove urged the board to stay in contact with state representatives to receive updates as it may make a huge impact on our district. Mr. Turnquist submitted an example of a rough cut 2011-2012 budget and stated that it is too early to have accurate information. Dr. Terrill stated that he believes that they need to be very conservative with the 2011-2012 budget.

Action: No action

Attachments:

2.04: Real Estate Assessed Value 2010 Warrant
2009 Tax Warrant
2008 Tax Warrant
SSAct1 TimelineFY Sep 2010

2.05 Sophos Antivirus, AntiSpam and Email Scanning License Renewal

Discussion: Sophos is infrastructure software that controls spam filtering, email scanning and workstation antivirus. It is necessary for the security and safety of the district's computer systems and networked environment.

M&S Technologies, a Sophos reseller, has proposed a 31 month agreement for regular antivirus taking effect January 31, 2011 and ending on July 31, 2013. This agreement covers all of the district's computers as well as a home license for all employees.

M&S Technologies has also prepared a proposal to extend spam filtration and email antivirus for remainder of the time that the district's existing email system is in place. This 6 month agreement is bundled with the antivirus quote and expires on July 31, 2011.

Action: The committee voted unanimously to move this to the full board for approval.

Motion: That the Board of School Directors approves the quote from M&S Technologies for a onetime payment of \$28,113.22 to renew Sophos Antivirus for 31 months and the spam and email security for 6 months.

Attachments:

- 2.05: Executive Summary
- WCSD Sophos ESC 2300

2.06 Data Center Project – Citrix License Upgrade

Discussion: The Technology Department has received an updated proposal from the consulting firm, AEC Group, for the Data Center Upgrade Project. The Technology Department would like and opportunity to review the proposal and request minor changes in the overall solution. At this time, we feel that the proposal is in alignment with the district goals, but further examination of some of the recommendations is necessary before we seek final approval on the entire proposal.

Citrix infrastructure software is a main component to the Data Center Upgrade Project. Citrix is currently offering a "1 for 2 trade up" promotion that ends December 31, 2010. At that time, the cost of licensing is projected to double. We believe that our recommendation to hold off on the approval on the proposal is a responsible step to take, but we do recommend taking advantage of the Citrix license upgrade promotion before December 31, 2010.

Citrix licenses are purchased and kept for the lifetime of the product, but there is a maintenance fee that will be a yearly cost. The district's current costs for maintenance on the software license is \$69,187.50 moving forward with double the licenses the yearly cost will increase to \$112,500.

Action: The committee voted unanimously to move this to the full board for approval

Motion: That the Board of School Directors approves the quote from Citrix through the AEC Group for the amount of \$289,550.00 to take advantage of the license trade up promotion.

Attachments:

2.06: WCSD Rev7 Citrix Only
Executive Summary – Citrix license Upgrade

2.07 Act 1 Budget Exceptions for Budget Year 2011-2012

Discussion: The committee reviewed Act 1 exceptions to the Index limitation of raising taxes in Pennsylvania for Fiscal Budget Year 2011-2012, including timeline requirements. No further discussion took place.

Action: No action

Attachments:

2.07: Rep Ref Except 2010-2011 Apr 10
SSAct 1 Referendum Exception Guidelines
Exceptions update Nov 16, 2010

2.08 Berkheimer EIT Delinquents Tax Collection Resolution

Discussion: Mr. Turnquist stated that this item was brought to the board approximately 6 months ago regarding Berkheimer collecting delinquent income taxes.

Action: The committee voted unanimously to move this to the full board for approval.

Motion: That the Board of School Directors approves Berkheimer to impose and retain costs of collection on delinquent taxes per the attached resolution.

Attachments:

2.08: Berkheimer Delinquent Cost Schedule
Imposition of Costs Resolution

2.09 Respiratory Sales

Discussion: Mr. Lockett asked that this be taken back to the County for a dollar amount.

Action: Mr. Turnquist will find out the dollar amount to this repository sale.

Motion: That the Board of School Directors approves the attached repository sale.

Attachments: Repository Sale

3. Old Business

4. Informational Items

4.1 Financial Reports

Discussion: To be reviewed at the Board's perusal.

Attachments:

- 4.1 Capital Project Reserve 10.27.10
- 4.1 Electric Report – September 2010
- 4.1 Gas Report – September 2010

4.2 Healthcare Reform Act

Discussion: Mr. Turnquist stated the Reschini Group is providing us guidance to make sure the district is in compliance with this Act.

Action: No Action

5. Other

Ms. Paris questioned if there was a report submitted as to how the auction went Pleasant School. The PPF committee will submit a report on this auction when available.

6. Closing Activities

- 6.01 Next Meeting Date – TBA
- 6.02 Executive Session - None
- 6.03 Adjournment – 8:25 p.m.

Respectfully Submitted,

Jeff Lockett, Chairperson
Mary Anne Paris
John Grant
Cindy Nyquist, Secretary