

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
NOVEMBER 22, 2010; FOLLOWING CIT
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Mrs. Donna Zariczny, Committee Chairperson
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member

COMMITTEE MEMBERS ABSENT:

Dr. Norbert Kennerknecht, Director of
Buildings and Grounds Services

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Dr. Paul Youchisin, Board Member
Mrs. Kim Angove, Board Member
Dr. Robert Terrill, Superintendent
Ms. Amy Stewart, Director
Mrs. Diane Martin, Director
Mr. Paul Gianini, Administrator
Melissa McLean, Recording Secretary
Members of the Public

Mr. John Grant, Board Member
Mr. Jack Werner, Board Member
Mr. Jeff Lockett, Board Member
Ms. Amanda Hetrick, Director
Ms. Rosemarie Green, Director
Mr. Matt Jones, Administrator
Mr. Brian Collopy, Administrator
Mr. Collin Kyler, *Times Observer*

1. Opening Activities

1.1 Call to Order

Meeting called to order at 7:56 p.m. by Chairperson Zariczny, recessed at 8:00 p.m. for a Special Board Meeting, and reconvened at 9:16 p.m.

1.2 Public Comment

None

2. Old Business

None

3. New Business

3.1 Playground Lease/Release Agreement with Sheffield Area Sports Boosters

Discussion:

Members of the Sheffield Area Sports Boosters addressed the Committee regarding the playground at Sheffield Elementary School, and provided detailed specifications for the proposed replacement. If approved, the Boosters will order the playground equipment this winter and install it in the spring. The proposed playground is surface mounted and can be moved.

Action:

Forward motion to December 6, 2010 School Board meeting and place on consent agenda.

Motion:

That the Board of School Directors approves the Lease/Release Agreement with the Sheffield Area Sports Boosters for the construction of a new playground at Sheffield Elementary School.

3.2 Right of Way Agreement with National Fuel Gas

Discussion:

The Right of Way Agreement is for Beaty Warren Middle School, specifically, the driveway which runs parallel and adjacent to Conewango Avenue. The WCSD Solicitor is currently reviewing the agreement.

Action:

Forward motion to December 6, 2010 School Board meeting and place on consent agenda.

Motion:

That the Board of School Directors approve a Right of Way with National Fuel Gas at the Beaty Warren Middle School driveway.

4. Informational Items

4.1 Project Updates

Discussion:

Dr. Kennerknecht and the architect from WTW will be meeting with PDE on November 23, 2010 to submit PlanCon A for the EMHS Renovation (WCSD Project #1002).

4.2 Utilities Reports

4.3 Work Order Report

4.4 Capital Reserve Summary Report

5. Other

None

6. Closing Activities

6.1 Next Meeting

To Be Announced

6.2 Adjournment

Meeting adjourned at 9:20 p.m.