

**WARREN COUNTY SCHOOL DISTRICT**  
**Application for Practicums and/or Internships**

This application should be completed by the requester and will be kept on file in the Office of Human Resources.

Date: 12/22/10

Name: Amy J. Stewart

Address: 22 Valley View Dr.  
Russell PA 16345

Circle One:                      Practicum                      Internship

College/University: Edinboro University of PA

Program: Educational Leadership

Program Supervisor: Dr. Vetro

Address: Dept. of Professional Studies, 320 Butterfield  
Hall, Edinboro University of PA, Edinboro, PA 16444

Telephone: \_\_\_\_\_

Number of Hours Needed: 180 hours

Beginning Date: Jan 2011                      Ending Date: May 2011

Brief Explanation of Expectations from the Warren County School District:

Assignment of a mentor - Superintendent

If not employed by the Warren County School District, please attach copies of your current (less than one year old) Act 34, PA Child Abuse History Clearance, FBI Clearance and TB test results.

Please attach the criteria and guidelines from the college/university and return this form to the Office of Human Resources. Thank you!

# Programs in Educational Leadership Proposed Internship Activities Plan

**Student Name:** Amy J. Stewart

**Student ID:** @ 00045602

**PLEASE CHECK THE APPROPRIATE SEMESTER FOR YOUR INTERNSHIP AND INDICATE THE YEAR IN WHICH IT WILL BE COMPLETED**

☐ Fall \_\_\_\_\_ (year) due July 1  
☒ Spring 2011 (year) due November 1  
☐ Summer \_\_\_\_\_ (year) due March 1

**Please keyboard in all information and make sure your name and student ID are on each page.**

Put in an **X** in the first column to indicate which course you intend to enroll.

<input type="checkbox"/>	SCHA 789 – Elementary Principal Internship	*minimum 180 hours
<input type="checkbox"/>	SCHA 794 – Secondary Principal Internship	*minimum 180 hours
<input type="checkbox"/>	SCHA 792 – Supervisory Internship	*minimum 300 hours
<input checked="" type="checkbox"/>	SCHA 799 – Superintendent Internship	*minimum 180 hours

\*Minimum of 180 hours must be completed while the school is in session.

The Educational Leadership Constituent Council (ELCC) and the Pennsylvania Department of Education (PDE) have developed standards and guidelines for educational leadership programs (both sets of standards reflect closely the ISLLC Standards for School Leaders). *As an educational leadership intern, you are expected to participate in a wide variety of activities (which will be recorded in the internship log) based on these standards and conduct a focus project on student achievement* (utilizing the *Getting Results!* Framework, student assessment data, multiple measures of data, and the PDE web-based tools, such as PVAAS, eMetric, Grow Network, etc.).

**Please propose a representative sampling of internship activities which reflect the following standards** (it is understood that the intern, mentor principal/supervisor/superintendent, and the University supervisor will collaboratively review and revise if necessary at the first on-site internship meeting).

## **PA Leadership Standards (formerly known as the PIL Standards) Core Standards**

- I. Knowledge and skills to think and plan strategically creating an organizational vision around personalized student success.
- II. An understanding of standards-based systems theory and design and the ability to transfer that knowledge to the leader's job as an architect of standards based reform in the school.
- III. The ability to access and use appropriate data to inform decision-making at all levels of the system.

## **Proposed Activities:**

- \* School Improvement Team Leadership
- \* District Improvement Team Leadership
- \* Performance Plus / Individualized Educational Planning
- \* Administrative Team Meeting Leadership
- \* Committee Leadership
- \* Board Leadership

**Student Name:** Amy J. Stewart

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**Please propose a representative sampling of internship activities which reflect the following standards** (it is understood that the intern, mentor principal/supervisor/superintendent, and the University supervisor will collaboratively review, and revise if necessary, at the first on-site internship meeting).

**PA Leadership Standards (formerly known as the PIL Standards)**

**Corollary Standards**

- I. Creating a culture of teaching and learning with an emphasis on learning.
- II. Managing resources for effective results.
- III. Collaborating, communicating, engaging and empowering others inside and outside the organization to pursue excellence in learning.
- IV. Operating in a fair and equitable manner with personal and professional integrity.
- V. Advocating for children and public education in the larger political, social, economic, legal and cultural context.
- VI. Supporting professional growth of self and others through practice and inquiry.

**Proposed Activities:**

- \* School Improvement Team Leadership
- \* District Improvement Team Leadership
- \* Budget Management 10-11
- \* Budget Development 11-12
- \* EMHS Building Project Involvement
- \* Oversight of District Staffing
- \* School / Community Relations
- \* Committee Leadership
- \* Board Leadership
- \* HR Leadership
- \* Charter School
- \* Cyber School
- \* State and Federal Programs
- \* Grant Programs
- \* Professional Development Planning



EDINBORO  
UNIVERSITY

Office of Records and Registration

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Edinboro University  
Edinboro, PA 16444

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[www.edinboro.edu](http://www.edinboro.edu)

December 15, 2010

Amy Stewart  
22 Valley View Drive  
Russell, PA 16345

@00045602

Dear Amy Stewart,

You have been scheduled for your Spring 2011 Internship. The course information is listed below.

20194

SCHA 799.001

SUPERINTENDENT'S INTERNSHIP

Please check your S.C.O.T.S. account for your revised schedule. If you have any questions, please do not hesitate to call Records & Registration.

Thank you,

Denise Dobos  
Assistant to the Registrar