

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
ORGANIZATION MEETING MINUTES
MONDAY, DECEMBER 6, 2010**

1.0 Opening Activities

1.1 Executive Session (6:30 p.m)

1.2 Call to Order

The organization meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 7:05 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.3 Introduction of Board Members, Superintendent, Solicitor, Board Secretary - Mr. Arthur Stewart

Mrs. Kimberly Angove
Mr. John Grant
Mr. Thomas Knapp
Mr. Jeff Lockett
Ms. Mary Anne Paris

Mr. Arthur Stewart
Mr. John Werner
Dr. Paul Yourchisin
Mrs. Donna Zariczny

Dr. Robert Terrill, Superintendent
Mr. Christopher Byham, Solicitor
Mrs. Ruth Huck, Board Secretary

1.4 Roll Call

Roll Call

Present:

Mrs. Kimberly Angove
Mr. John Grant
Mr. Thomas Knapp
Mr. Jeff Lockett
Ms. Mary Anne Paris

Mr. Arthur Stewart
Mr. John Werner
Dr. Paul Yourchisin
Mrs. Donna Zariczny

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Mrs. Rosemarie Green, Director of State & Federal Programs; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Ms. Kara White, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Brian Collopy, Technology Coordinator; Mr. Paul Giannini, Technology/Information Systems Specialist; Mr. James Miller, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Dr. Darrell Jaskolka, Principal; Mr. Gary Weber, Principal; Mrs. Misty Weber, Assistant Principal; Mr. Eric Mineweaser, Principal; Ms. Sandra Wilks, Special Education

Supervisor; Mrs. Kristina Bokulich, Special Education Supervisor; Mr. Mark Nelson, Special Education Supervisor; and approximately 15 unidentified members of the audience.

1.5 Elect Temporary President

Temporary
President
Approved
9-0-0

MOTION: It was moved by Mr. Lockett and seconded by Mrs. Angove that Arthur Stewart serves as the temporary president.

MOTION: It was moved by Mr. Lockett and seconded by Mr. Knapp to close the nominations.

The result of the vote to close the nominations: Passed unanimously.

The result of the second vote to elect Mr. Stewart as the temporary president: passed unanimously.

2.0 New Business

2.1 Election of President

MOTION: It was moved by Mr. Lockett that Mrs. Zariczny serves as president.

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that Arthur Stewart serves as president.

Mrs. Zariczny respectfully declined the nomination.

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris to close the nominations.

The result of the vote to close the nominations: Passed unanimously.

The result of the second vote to elect Mr. Stewart as the president: passed with Mr. Lockett and Mrs. Angove voting no.

Election of
President
Approved
7-2-0

2.2 Newly Elected President Takes Seat and Presides Over the Meeting

2.3 Election of the Vice President

MOTION: It was moved by Mr. Lockett and seconded by Ms. Paris that Mrs. Zariczny serves as vice president.

MOTION: It was moved by Ms. Paris and seconded by Mr. Lockett that the nominations be closed.

The result of the vote to close the nominations: Passed unanimously.

The result of the second vote to elect Mrs. Zariczny as vice president: passed unanimously.

Election of
Vice President
Approved
9-0-0

2.4 Officers' Authorization - Payments

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors authorizes the officers of the Board to draw orders for payrolls and for payment of bonds, interest, utilities and other pertinent bills as they come due.

Officer's
Authorization
of Payments
Approved
9-0-0

The result of the vote: Passed unanimously.

2.5 Dates and Place of Board Meetings

MOTION: It was moved by Mrs. Zariczny and seconded by Mrs. Angove that the Board of School Directors approves all regular Board meetings be scheduled for 7:00 p.m. at the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania, on the dates listed.

Date & Place
of Board
Meetings
Approved
9-0-0

The result of the vote: Passed unanimously.

Board Meeting Schedule
(2011)

January 10, 2011

February 14, 2011

March 14, 2011

April 11, 2011

May 9, 2011

June 13, 2011

July 11, 2011 (Tentative)

August 8, 2011

September 12, 2011

October 10, 2011

November 14, 2011

December 5, 2011

(Organizational Meeting precedes Regular Meeting)

2.6 Dates and Place of Committee Meetings

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves that all committee meetings be scheduled at the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania, on the dates and times as listed.

Mrs. Zariczny withdrew her motion and Mr. Knapp agreed.

MOTION: It was moved by Ms. Paris and seconded by Mr. Lockett that the committee meetings be held on Monday nights starting at 6:00 p.m. The December 20th committee meetings will be not be scheduled. Items for the January Board meeting will be forwarded by the administrators to the

president and vice president for inclusion in agenda for the January 10th meeting.

AMENDED MOTION: It was moved by Ms. Paris and seconded by Mr. Lockett that the committee meetings be held on Monday nights starting at 6:00 p.m. with the exception of May when the committees will meet on Tuesday. The December 20th committee meetings will be not be scheduled. Items for the January Board meeting will be forwarded by the administration to the president and vice president for inclusion in agenda for the January 10th meeting.

The result of the vote: Passed unanimously.

MOTION: It was moved by Ms. Paris and seconded by Mrs. Zariczny that the Finance Committee will always meet last and the other committees will rotate the times of their meetings.

Public Comment:

There was no public comment.

The result of the vote: Passed unanimously.

Order of
Committee
Meetings
Approved
9-0-0

Committee Meeting Dates & Times:	
December 2010 - No meetings	
Monday, January 31 (CIT-PPF-PACCA-FIN)	6:00 p.m.
Monday, February 28 (PPF-PACCA-CIT-FIN)	6:00 p.m.
Monday, March 28 (PACCA-CIT-PPF-FIN)	6:00 p.m.
Monday, April 25 (CIT-PPF-PACCA-FIN)	6:00 p.m.
Tuesday, May 31 (PPF-PACCA-CIT-FIN)	6:00 p.m.
Monday, June 27 (PACCA-CIT-PPF-FIN)	6:00 p.m.
Monday, July 25 (CIT- PPF-PACCA-FIN)	6:00 p.m.
Monday, August 22 (PPF-PACCA-CIT-FIN)	6:00 p.m.
Monday, September 26 (PACCA-CIT-PPF-FIN)	6:00 p.m.
Monday, October 31 (CIT-PPF-PACCA-FIN)	6:00 p.m.

Monday, November 21 (PPF-PACCA-CIT-FIN)

6:00 p.m.

2.7 PSBA Standards for Effective Governance and Code of Conduct

MOTION: It was moved by Mrs. Angove and seconded by Mrs. Zariczny that the Board of School Directors does hereby adopt the resolution, *Pennsylvania School Boards Association's Standards for Effective School Governance and Code of Conduct for Members of Pennsylvania School Boards*, attached hereto as the standards and expectations for the conduct of the business and fulfillment of the public responsibilities of this Board of School Directors, effective immediately.

PSBA
Standards for
Effective
Governance
and Code of
Conduct
Adopted
8-1-0

Mrs. Zariczny requested that this item be brought before the Board each year at the organization meeting to reaffirm the Board's commitment to effective board service and that somehow the Board utilizes the standards as a way to do board retreats and goal setting to improve the operation.

The result of the vote: Passed with Mr. Lockett voting no.

2.8 Appointment of Committee Members

Board members were asked to complete the Committee Preference form and return it to the Board President no later than Monday, December 13, 2010.

3.0 Closing Activities

3.1 Adjournment

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the meeting be adjourned.

The meeting adjourned at 7:33 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary