

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
JANUARY 31, 2011; FOLLOWING BOARD MEETING  
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

**COMMITTEE MEMBERS PRESENT:**

Mrs. Donna Zariczny, Committee Chairperson  
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member  
Dr. Norbert Kennerknecht, Director of  
Buildings and Grounds Services

**COMMITTEE MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Mr. Arthur Stewart, Board President  
Mr. Jack Werner, Board Member  
Mrs. Kim Angove, Board Member  
Mrs. Amy Stewart, Director  
Ms. Rosemarie Green, Director  
Mr. Jim Miller, Administrator  
Mr. Mike Kiehl, Administrator  
Ms. Marcia Madigan, SGES Principal  
Mr. Budd Mracna, WTW Architects  
Ms. Jamie Doyle, PFM  
Melissa McLean, Recording Secretary

Dr. Paul Youchisin, Board Member  
Mr. Jeff Lockett, Board Member  
Mr. John Grant, Board Member  
Ms. Amanda Hetrick, Director  
Mrs. Diane Martin, Director  
Mr. Paul Gianini, Administrator  
Mr. Gary Weber, EMHS Principal  
Mr. Justin Tech, ARAMARK  
Mr. Doug Shuck, WTW Architects  
Mr. Colin Kyler, *Times Observer*  
Members of the Public

**1. Opening Activities**

**1.1 Call to Order**

Meeting called to order at 7:00 p.m. by Chairperson Zariczny.

**1.2 Public Comment**

None

**2. Old Business**

None

**3. New Business**

**3.1 Presentation: Bond Information**

Discussion:

Jamie Doyle, Senior Managing Consultant with Public Financial Management, Inc. (PFM) explained the process involved with the acceptance and use of the Qualified Zone Academy Bond (QZAB) monies awarded to the WCSD. PFM awarded the WCSD a total of 23.5 million dollars for the renovations of BWMS and EMHS. With QZAB funding the WCSD will save approximately 6.5 million dollars in interest payments over 15 years.

Action:

None.

Motion:

None.

### **3.2 Gymnasium Curricular / Athletic Usage**

#### Discussion:

Ms. Amanda Hetrick, and Mr. Jim Miller, presented the Committee with information regarding the usage of gymnasiums at secondary schools both during the day, and in the evening hours.

#### Action:

None.

#### Motion:

None.

### **3.3 Presentation: EMHS Renovation (WCSD Project #1002)**

#### Discussion:

Mr. Budd Mracna, Project Architect, WTW Architects, presented a revised floor plan of the EMHS Renovation project. When the project is bid, there will be three options for an additional gym: no gym, full gym, or auxiliary gym. WTW is continuing to investigate possible alternate energy sources and usages to incorporate into the building.

#### Action:

None.

#### Motion:

None.

### **3.4 PlanCon E Approval for EMHS Renovation (WCSD Project #1002)**

#### Discussion:

Board approval, and subsequent submission of PlanCon E is required by PDE for all PlanCon projects.

#### Action:

Forward motion to February 14, 2011 Board meeting.

#### Motion:

That the Board of School Directors approve for submission to the PA Department of Education, PlanCon Part E for the project known as the EMHS Renovation, WCSD Project #1002. The Board acknowledges that this project will not be eligible for reimbursement until bids are opened for the final construction phase and PlanCon Part G for the entire project building is approved by PDE.

### **3.5 Approval of BWMS Educational Specifications (WCSD Project #1103)**

#### Discussion:

The BWMS Ed. Spec. Committee will have their final meeting on February 3, 2011. Educational Specifications will be completed for the February 14, 2011 Board meeting.

#### Action:

Forward motion to February 14, 2011 Board meeting; and place under “other” on the agenda.

#### Motion:

That the Board of School Directors approves the Educational Specifications, for the Beaty Warren Middle School, as submitted by DeJong-Richter, and dated February 2011, with the exception of the items listed on Exhibit A.

#### **4. Informational Items**

##### **4.1 Project Updates**

##### **4.2 Utilities Reports**

##### **4.3 Work Order Reports**

##### **4.4 Capital Reserve Summary Reports**

##### **4.5 QZAB Conference Call Presentation**

###### Discussion:

Dr. Kennerknecht, and the WCSD solicitor will participate in a conference call/presentation on February 3, 2011 with PDE regarding QZAB financing. Members of the Board are invited to participate.

##### **4.6 Asbestos Removal Contracts**

###### Discussion:

Microbac will serve as the asbestos professional for the renovation projects. The removal will bid separately from the projects, and contracts will be presented to the Board for final approval.

#### **5. Other**

None

#### **6. Closing Activities**

##### **6.1 Next Meeting**

February 28, 2011; 6:00 p.m.; at the Warren County Career Center

##### **6.2 Adjournment**

Meeting adjourned at 8:54 p.m.