

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES**

MONDAY, FEBRUARY 14, 2011

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Roll Call

Present:

Mrs. Kimberly Angove
Mr. John Grant
Mr. Thomas Knapp
Mr. Jeff Lockett
Ms. Mary Anne Paris

Mr. Arthur Stewart
Mr. John Werner
Dr. Paul Yourchisin
Mrs. Donna Zariczny

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Mrs. Rosemarie Green, Director of State & Federal Programs; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Mrs. Diane Martin, Director of Special Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Ms. Stephanie Hamm, Times Observer; Mr. Eugene Casasanta, Hearing Officer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Brian Collopy, Technology Coordinator; Mr. Paul Giannini, Technology/Information Systems Specialist; Mr. James Miller, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mrs. Delores Berry, Principal; Dr. Darrell Jaskolka, Principal; Mrs. Misty Weber, Assistant Principal; Mr. Eric Mineweaser, Principal; Mrs. Ruth Nelson, Principal; Mr. Steven Parinella, Principal; Ms. Ann Buerkle, Principal; Mrs. Deborah Doyle, Principal; Mr. Jeff Flickner, Principal; Ms. Maryann Mead, Assistant Principal; Mrs. Marcia Madigan, Principal; Mrs. Patty Horner, Assistant Principal; Mr. James Evers, Assistant Principal; Mr. Eric Leamon, Assistant Principal; Mr. Mark Nelson, Special Education Supervisor; and approximately 15 unidentified members of the audience.

1.4 Reading of the Mission Statement - Mrs. Zariczny

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.5 Recognitions & Presentations

A. Student Representatives

Student representatives introduced themselves to the Board: John Wortman, Warren Area High School; Bernadette Nollinger, Eisenhower Middle/High School; Joshua Chambers, Youngsville High School; Julie Ely, Sheffield Area Middle/High School.

B. Skill USA Winners

Mrs. Berry reported on the Skill USA Winners. The competition was held at the Warren County Career Center with eleven other schools participating. WCSD students took 21 first place awards during the competition. The state competition will take place in April. Grant Brown – Welding Program; Julia Thomas – Marketing Program; and Dale Follett - Auto Service Technology Program represented the 21 students who will be competing at the State level.

C. 2010 Conservation Educator(s) of the Year

Mrs. Hetrick introduced Mrs. Jenny Watt and Ms. Michelle Schoedel who were named the 2010-11 Conservation Educators of the Year. Mrs. Watt began a recycling club at Youngsville Elementary/Middle School, and last year the students collected a total of 850 pounds of used copy paper, 600 pounds of newspapers, and magazines for a total of 1,450 pounds of used paper. Saved in the process were 11 trees, 4030 gallons of water, and enough energy to heat an average home for four months. Ms. Schoedel has been the long term sub for Ms. Watt while she is on medical leave and has continued the recycling program this year.

D. "Joan Jarrett" Pennsylvania Middle School Students of the Year

Mrs. Hetrick introduced John Burrows and Savanah Pollow who were recipients of the Joan Jarrett Student Award which honors good student leadership abilities, good citizenship, and positive contributions to the community. A \$100 donation will be made in the name of each these students to a charity of their choice. The students and their parents will be recognized at a banquet during the Annual Professional Development Institute Banquet being held in Lancaster, Pennsylvania, during the month of March.

1.6 Public Comment

Claudia Solinko	WCEA President	Ms. Solinko distributed documents reflecting best practices across the district.
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1.7 Agenda Adoption

Agenda
Adoption
Approved
9-0-0

MOTION: It was moved by Mrs. Angove and seconded by Mr. Knapp that the Board of School Directors approves the agenda dated February 14, 2011.

The result of the vote: passed unanimously.

1.8 Approval of Minutes - January 10, 2011

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of Directors approves the regular meeting minutes dated January 10, 2011.

Jan. 10, 2011
Minutes
Approved
9-0-0

The result of the vote: passed unanimously.

1.9 Approval of Special Meeting Minutes - January, 31, 2011

MOTION: It was moved by Ms. Paris and seconded by Mr. Werner that the Board of School Directors approves the Special Meeting minutes dated January 31, 2011.

Jan. 31, 2011
Special
Minutes
Approved
9-0-0

The result of the vote: passed unanimously.

1.10 Financial Reports

MOTION: It was moved by Mr. Grant and seconded by Mr. Knapp that the Board of Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Financial
Reports
Approved
7-2-0

The result of the vote: passed with Mrs. Angove and Mr. Lockett voting no.

1.11 Hearing Officer's Report

MOTION: It was moved by Mr. Werner and second by Mr. Knapp that the Board of School Directors approves the Hearing Officer's Report Cases K and M dated February 14, 2011.

Hearing
Officer's
Report Cases
K and M
Approved
8-1-0

The result of the vote: passed with Mr. Lockett voting no.

MOTION: It was moved by Mr. Werner and second by Mr. Grant that the Board of School Directors approves the Hearing Officer's Report Case L dated February 14, 2011.

Hearing
Officer's
Report Case L
Approved
7-1-1

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mr. Grant, Mr. Knapp, Ms. Paris, Mr. Stewart,
Mr. Werner, Dr. Yourchisin

Voting No: Mr. Lockett

Abstaining: Mrs. Angove

The result of the vote: passed.

2.0 President's Statement

2.1 Reports & Information

A. I.U.5 - Mrs. Donna Zariczny

There was no report.

B. PSBA Liaison - Mrs. Kimberly Angove

Mrs. Angove reported that PSBA is offering web conferences and other learning opportunities, and she has forwarded that information to Board members as it has become available.

C. Career Center Advisory - Dr. Paul Yourchisin

- Dr. Yourchisin reported he attended the Skills USA Competition at Warren County Career Center and was very impressed with the organization and administration of the event by the faculty.
- The Warren County Career Center is in the process of rewriting five of the shop curriculums this year.
- There is a new cross-curricular robotics project under way that will take about a year and a half to be completed and half of the cost is funded by local industry and the other half is funded by IU5 STEM monies. It will involve every shop in the Career Center.

2.2 Student Representative Reports

John Wortman reported that the Warren Area High School Mock Trial Team finished second, but lost in the finals by only one juror vote.

2.3 Important Dates

BOARD/COMMITTEE MEETING DATES				
	Date	Time	Meeting	Location
1.	February 28, 2011	6:00 p.m.	Physical Plant & Facilities Committee Personnel/Athletics Co-Curricular Activities Committee Curriculum, Instruction & Technology Committee Finance Committee	WCCC
2.	March 14, 2011	7:00 p.m.	Regular Board Meeting	WCCC
3.	March 29, 2011	5:00 p.m.	Board Self-Assessment	WAEC

Mr. Lockett requested that the budget work sessions be listed with important dates.

2.4 Superintendent's Search - Scope of Advertising

A survey will be used to gather information from teaching staff, administrative staff, students, and general public regarding their thoughts on criteria used in selecting the next superintendent.

MOTION: It was moved by Mrs. Zariczny and seconded by Mrs. Angove that advertisements for superintendent be placed in PARSS, PSBA, and other free statewide publications; the Warren Times Observer; and the Jamestown Post Journal with a cap fee of \$4000 for advertising and incidental costs.

Public Comment

There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Grant, Mr. Knapp, Mr. Lockett, Ms. Paris, Mr. Stewart,
Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mrs. Angove

Superintendent
Search
Advertising
Approved
9-0-0

The result of the vote: passed unanimously.

Mr. Stewart asked Mrs. Huck to contact Dr. Rednak and convey to him the action of the Board with the additional items of sending letters to the Intermediate Units, BOCES.

2.5 Announcements

Mr. Stewart reported that there were a multitude of thank you notes from the students that participate in the St. Bonaventure Dual Enrollment Program and encouraged Board members to read the notes.

2.5 Other

3.0 Superintendent's Reports and Recommendations

3.1 General Comments - Dr. Robert Terrill

Dr. Terrill highlighted a few of the items contained in the Superintendent's report.

- Applications for the position of Business Manager have been screened and interviews are being scheduled.
- An editorial was included from Pittsburgh Post Gazette that reports that the Governor will be using stimulus monies to supplant State subsidy money for this year and take \$337,000,000 and place it in reserve to use for State education subsidy next year. This is an indicator that State subsidies will not be funded at the same levels as in the past.

3.2 Goals Review

3.3 Informational Report

3.4 Committee Reports

3.4 Other

4.0 New Business - Consent Agenda

4.1 Consent Agenda

4.8 Bus Driver List - Mr. Knapp

4.14 Artist in Residency Grant at Russell Elementary School - Mrs. Zariczny

4.15 Prevention Education Mini-Grant - Mrs. Zariczny

4.16 2011 Trout in the Classroom Start-up Grant - Mrs. Zariczny

4.17 Carnegie Mellon Institute for Talented Elementary and Secondary Students (C-MITES) Summer Program - Mrs. Zariczny

4.19 PlanCon E Approval for EMHS Renovation - Mrs. Angove

4.21 Budget Work Sessions - Mr. Grant

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Angove that the Board of School Directors approves the consent agenda with the exception of items 4.8; 4.14; 4.15; 4.16; 4.17; 4.19; and 4.21.

Roll Call Vote:

Voting Yes: Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mrs. Zariczny,
Mrs. Angove, Mr. Grant, Mr. Knapp, Mr. Lockett, Ms. Paris

4.2 Certificated Personnel Report - PACCA - Mr. Jack Werner

Consent
Agenda
Approved
9-0-0

Certificated
Report
Approved
9-0-0

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Support
Personnel
Approved
9-0-0

4.3 Support Personnel Report - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Support Personnel Report.

Athletic
Supplemental
Approved
9-0-0

4.4 Athletic Supplemental Contracts - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts.

Volunteer
Report
Approved
9-0-0

4.5 Volunteer Report - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Volunteer Report.

License
Agreement
Approved
9-0-0

4.6 License Agreement PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the License Agreement with the City of Warren.

YMCA
Facility
Agreement
Approved
9-0-0

4.7 Facility Agreement PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Facility Agreement with the Lakewood YMCA.

4.8 Bus Driver List - PACCA - Mr. Jack Werner

Removed for separate action.

Aramark
SSELCLabor
Change
Approved
9-0-0

4.9 ARAMARK - SSELCLabor Change Recommendation - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the elimination of the Grade IV Cafeteria Helper position (4.5 hours per day) and approves the creation of the Grade III Cafeteria Satellite Leader position (4 hours per day) at South Street Early Learning Center.

Kelly
Healthcare
Agreement
Tabled
See Item 7.8

4.10 Kelly Healthcare Resources Agreement Addendum - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Kelly Healthcare Resources addendum to the agreement for educational staffing.

2011-2012
School
Calendar
Approved
9-0-0

4.11 2011-2012 School Calendar Proposal - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors adopts the 2011-2012 School Calendar as presented.

Temporary
Suspension
Policy 9135
Approved
9-0-0

4.12 Proposal for Temporary Suspension of Policy 9135 - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors allows the administration to temporarily suspend the implementation of the existing Policy 9135 while the policy is reviewed and suggestions for revision are gathered for presentation to the Board.

Transportation
Grants
Submissions
Approved
9-0-0

4.13 Transportation Grants: YEMS & LEC - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors instructs the administration to submit an application to the Transportation Scholarship Program of the Northwest Tri-County Intermediate Unit on behalf of the Learning Enrichment Center and Youngsville Elementary/Middle School.

4.14 Artist in Residency Grant at Russell Elementary School - CIT - Dr. Paul Yourchisin

Removed for separate action.

- 4.15 Prevention Education Mini-Grant - CIT - Dr. Paul Yourchisin

Removed for separate action.

- 4.16 2011 Trout in the Classroom Start-up Grant - CIT - Dr. Paul Yourchisin

Removed for separate action.

- 4.17 Carnegie Mellon Institute for Talented Elementary and Secondary Students (C-MITES) Summer Program - CIT - Dr. Paul Yourchisin

Removed for separate action.

- 4.18 Science Curriculum Revision - Grades 5 & 6 - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors approves the revised fifth and sixth grade science curriculums.

Science
Curriculum
Grades 5&6
Approved
9-0-0

- 4.19 PlanCon E Approval for EMHS Renovation (WCSD Project #1002) - PPF - Mrs. Donna Zariczny

Removed for separate action.

- 4.20 Electronic School Board Renewal - FIN - Mr. John Grant

MOTION: That the Board of School Directors approves the renewal of Electronic School Board for the 2011-12 school year and charges the administration with reviewing governance software options to bring to the Board in January of 2012.

Electronic
School Board
Renewal
Approved
9-0-0

- 4.21 Budget Work Sessions - FIN - Mr. John Grant

Removed for separate action.

- 4.22 PNC Bank Trust/Investment Management/Custody Agreement - FIN - Mr. John Grant

MOTION: That the Board of School Directors appoints and authorizes the Board Treasurer, the Board Secretary, the Business Manager or the Payroll supervisor to sign written instructions for scholarship funds held on behalf of the Warren County School District under the Trust/Investment Management/Custody Agreement held with PNC Bank, National Association and requires two signatures on each document.

PNC Trust
Signatories
Approved
9-0-0

- 4.23 Sungard Software Maintenance Renewal - FIN - Mr. John Grant

MOTION: That the Board of School Directors approves the quote from Sungard for the amount of \$66,479.02 for renewal of the maintenance contracts on Finance+ and Eschool+ software.

Sungard
Software
Maintenance
Renewal
Approved
9-0-0

- 4.24 Quarterly Activity Reports - FIN - Mr. John Grant

MOTION: That the Board of School Directors accepts and places into the minutes the Quarterly Activity Reports for the period ending December 31, 2011.

Quarterly
Activity
Reports
Accepted
9-0-0

5.0 Items Removed for Separate Action

- 5.1 (4.8) Bus Driver List - PACCA - Mr. Jack Werner

MOTION: It was moved by Mr. Werner and seconded by Mrs. Angove that the Board of School Directors approves the bus driver list.

Bus Driver
List
Approved
8-0-1

Roll Call Vote:

Voting Yes: Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mrs. Angove,
Mr. Grant, Mr. Lockett, Ms. Paris, Mr. Stewart

Abstaining: Mr. Knapp

5.2 Consent Action Items 4.14; 4.15; 4.16; 4.17

Items 4.14;
4.15; 4.16 and
4.17
Approved
9-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mrs. Angove that
items 4.14; 4.15; 4.16 and 4.17 be approved.

Roll Call Vote:

Voting Yes: Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mrs. Zariczny,
Mrs. Angove, Mr. Grant, Mr. Knapp, Mr. Lockett, Ms. Paris

The result of the vote: passed unanimously.

Authorization
to Submit
Artist in
Residency
Grant
Approved
9-0-0

- (4.14) Artist in Residency Grant at Russell Elementary School - CIT -
Dr. Paul Yourchisin

MOTION: That the Board of School Directors instructs the administration to
submit grant applications supporting an artist in residency program at
Russell Elementary School to the Community Foundation of Warren
County and the Arts Council of Erie.

Authorization
to Submit
Mini-Grant
Approved
9-0-0

- (4.15) Prevention Education Mini-Grant - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors instructs the administration to
submit an application to the Pennsylvania Department of Education Bureau
of Teaching and Learning for a \$5,000 Prevention Education Mini-Grant to
deliver the "Focus On Kids" program to district ninth graders.

Authorization
to Submit
Trout in the
Classroom
Grant
Approved
9-0-0

- (4.16) 2011 Trout in the Classroom Start-up Grant - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors instructs the administration to
submit an application to the Pennsylvania Council of Trout Unlimited for a
2011 Trout in the Classroom Start-up Grant for a classroom at Beaty Warren
Middle School.

Authorization
to Submit
Grant to
Carnegie
Mellon
Institute
Approved
9-0-0

- (4.17) Carnegie Mellon Institute for Talented Elementary and Secondary Students (C-
MITES) Summer Program - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors instructs the administration to
apply to the Community Foundation of Warren County for funding of the
C-MITES program in the summer of 2011.

- 5.3 (4.19) PlanCon E Approval for EMHS Renovation (WCSD Project #1002) - PPF - Mrs.
Donna Zariczny

PlanCon E for
EMHS
Renovations
Approved
9-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that
the Board of School Directors approves for submission to the PA
Department of Education, PlanCon Part E for the project known as the
EMHS Renovation, WCSD Project #1002. The Board acknowledges that this
project will not be eligible for reimbursement until bids are opened for the
final construction phase and PlanCon Part G for the entire project building
is approved by PDE.

The result of the vote: passed unanimously.

5.4 (4.21) Budget Work Sessions - FIN - Mr. John Grant

MOTION: It was moved by Mrs. Zariczny and seconded by John Grant that the Board of School Directors approves establishing Budget Work Sessions for the purpose of understanding and developing the 2011-2012 budget.

The result of the vote: passed unanimously.

Budget Work
Sessions
Approved
9-0-0

6.0 Future Business for Committee Review

There were no items brought forward.

7.0 Other

7.1 Approval of BWMS Education Specifications (WCSD Project #1103) - PPF - Mrs. Donna Zariczny

This item was tabled because the supporting documentation was not received in time for Board consideration.

MOTION: That the Board of School Directors approves the Educational Specifications, for the Beaty-Warren Middle School, as submitted by DeJong-Richter, and dated _____, with the exception of the items listed on Exhibit A.

BWMS
Education
Specifications
Tabled
Common
Consent

7.2 Policy Number 7415 - titled - Family Medical Leave Act - First Reading

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves on first reading Policy Number 7415, titled - Family Medical Leave Act.

The result of the vote: passed unanimously.

Policy #7415 -
FMLA
First Reading
Approved
9-0-0

7.3 Policy Number 5402, titled - Transportation of Students - First Reading

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Werner that the Board of School Directors approves on first reading Policy Number 5402, titled - Transportation of Students.

The result of the vote: passed with Mr. Knapp voting no.

Policy #5402
Transportation
of Students
First Reading
Approved
8-1-0

7.4 Policy Number 5404, titled - School Bus Drivers/Contractors - First Reading

MOTION: It was moved by Mrs. Zariczny and seconded by Mrs. Angove that the Board of School Directors approves on first reading Policy Number 5404, titled - School Bus Drivers/Contractors.

The result of the vote: passed unanimously.

Policy #5404
School Bus
Drivers
First Reading
9-0-0

7.5 Policy Number 5407, titled - Idling of School Buses

MOTION: That the Board of School Directors approves on first reading Policy Number 5407, titled - Idling of School Buses.

The result of the vote: failed with all Board members voting no.

Policy #5407
Idling of
School Buses
Failed
0-9-0

7.6 Policy Number 11401, titled - Community Use of Facilities - First Reading

MOTION: It was moved by Mr. Knapp and seconded by Mr. Werner that the Board of School Directors approves on first reading Policy Number 11401, titled - Community Use of Facilities.

The result of the vote: passed unanimously.

Policy #11401
Community
Use of
Facilities
First Reading
Approved
9-0-0

Policy #2325
Regular
Meeting
First &
Second
Reading
Approved
9-0-0

- 7.7 Policy Number 2325, titled - Regular Meetings - First and Second Reading
MOTION: It was moved by Mrs. Zariczny and seconded by Mrs. Angove that the Board of School Directors approves on first and second reading Policy Number 2325, titled - Regular Meetings.

The result of the vote: passed unanimously.

Kelly
Healthcare
Resources
Agreement
Addendum
Reconsidered
Approved
9-0-0

- 7.8 (4.10) Kelly Healthcare Resources Agreement Addendum - PACCA - Mr. Jack Werner
MOTION TO RECONSIDER: It was moved by Mr. Lockett and seconded by Mrs. Zariczny to reconsider Item 4.10.

Public Comment

There was no public comment.

The result of the vote: passed unanimously.

- MOTION TO TABLE:** It was moved by Mr. Lockett and seconded by Mrs. Zariczny to table the Kelly Healthcare Resources Agreement Addendum until the next Board meeting.

Public Comment

There was no public comment.

The result of the vote: passed unanimously.

8.0 Closing Activities

- 8.1 Public Comment

There was no public comment.

- 8.2 Executive Session

Mr. Stewart announced an executive session would commence at 8:35 p.m. to discuss a contract with no action following the session.

- 8.3 Adjournment

It was moved by Mr. Lockett and seconded by Mr. Grant that the meeting be adjourned.

The meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary

Kelly
Healthcare
Resources
Agreement
Addendum
Tabled
9-0-0