

**5400 TRANSPORTATION SERVICES****5404 SCHOOL BUS DRIVERS/CONTRACTORS****Clearances**

A contractor or employee of a contractor shall not be permitted to transport District students or have direct contact with students of the District until he or she has complied with the mandatory background check requirements for criminal history and child abuse; the contractor has evaluated the results of the criminal background and child abuse checks/clearances; and the contractor has provided the District's Director of Transportation with copies of all required criminal background and child abuse checks/clearances.

**Reports of Contractor or Employee Crimes/Child Abuse**

In addition to the above requirements, contractors shall be responsible to notify the District's Director of Transportation in writing if a contractor or a contractor's employee that has direct contact with students of the District:

1. Has been charged with or convicted of a criminal offense that does not appear on the criminal background check/clearance previously provided to the District; or
2. Has been investigated for any instance of alleged child abuse that does not appear on the child abuse check/clearance previously provided to the District.

Said notification must occur within 72 hours from the time that the contractor acquires knowledge of the charge, conviction, or investigation. The notification shall include the name of the individual, the nature of the offense, the date of the offense, and the status of the disposition. The District will review this information, determine whether the individual will be permitted to continue to transport District students, and provide the contractor with notice of the District's determination in this regard.

All contractors shall have procedures in place to ensure that contractors are notified by their employees of any such charges, convictions, or investigations. The procedures shall also include the provision that the failure on the part of employees to make such a timely notification to contractors shall subject them to disciplinary action, including termination.

Adoption Date -  
Revised -  
Practice -

**Page 2   Policy number   Policy title**

1	Legal Reference	-	School Code – 24 P.S. §111
2			
3			State Board of Education Regulations – 22 PA Code
4			§8.1 et seq., §23.1, and §23.4
5			
6			Child Protective Services Law – 23 Pa. C.S.A. §6301
7			et seq.
8	Cross Reference	-	
9			