

PERSONNEL/ATHLETICS AND CO-CURRICULAR ACTIVITIES COMMITTEE

***MINUTES***

February 28, 2011

6:00 P.M.

Following Physical Plant & Facilities Committee Meeting  
WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

Jack Werner  
John Grant

Thomas Knapp

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Amy Stewart  
Amanda Hetrick  
Jim Miller  
Mary Anne Paris  
Rosemarie Green  
Wendy Norris  
Larry Conrad  
Brian Collopy  
WTO

Donna Zariczny  
Diane Martin  
Jeff Lockett  
Kim Angove  
Sue Turner  
Paul Yourchisin  
Cindy Nyquist  
Robert Terrill

**1. Opening Activities**

1.1 Call to Order

Mr. Werner called the meeting to order at 9:22 p.m.

1.2 Public Comment – None.

1.3 Other – None.

**2. Old Business**

2.1 Other

**3. New Business**

3.1 Certificated Personnel Report

**Discussion:** None.

**Action:** The Committee agreed to forward the Certificated Personnel Report on to the full Board for approval at the March 14, 2011, board meeting.

**Motion:** That the Board of School Directors approves the Certificated Personnel Report.

**Attachments:**

3.01a – Certificated Personnel Report (Public and Board)

3.01b – Internship Request - A. Tridico (Public and Board)

3.2 Support Personnel Report

**Discussion:** None.

**Action:** The Committee agreed to forward the Support Personnel Report on to the full Board for approval at the March 14, 2011, board meeting.

**Motion:** That the Board of School Directors approves the Support Personnel Report.

**Attachments:**

3.02a – Support Personnel Report (Public and Board)

3.3 Volunteer Report

**Discussion:** No report this month.

**Action:**

**Motion:**

**Attachments:**

3.4 Affiliation Agreement – Drexel University

**Discussion:** None.

**Action:** The Committee agreed to forward the Affiliation Agreement on to the full Board for approval at the March 14, 2011, board meeting.

**Motion:** That the Board of School Directors approves the Affiliation Agreement – Drexel University.

**Attachments:**

- 3.4a – Clinical Request – M. Zydonik (Public and Board)
- 3.4b – NURS 375 Guidelines – Drexel University (Public and Board)
- 3.4c – Affiliation Agreement – Drexel University (Public and Board)

### 3.5 Athletic Supplemental Contracts

**Discussion:** None.

**Action:** The Committee agreed to forward the Athletic Supplemental Contracts on to the full Board for approval at the March 14, 2011, board meeting.

**Motion:** That the Board of School Directors approves the Athletic Supplemental Contracts.

**Attachments:**

- 3.5a – Athletic Supplemental Contracts (Public and Board)

### 3.6 Co-Curricular Supplemental Contracts

**Discussion:** No Co-Curricular Supplemental Contracts this month.

**Action:**

**Motion:**

**Attachments:**

### 3.7 License Agreement

**Discussion:** Jack Werner asked if there was any cost to the district related to the Baseball License Agreement with the City of Warren for Creola Field and Jim Miller responded there is no cost to the district.

**Action:** The Committee agreed to forward the License Agreement on to the full Board for approval at the March 14, 2011, board meeting.

**Motion:** That the Board of School Directors approves the License Agreement.

**Attachments:**

- 3.7a – City of Warren Baseball License Agreement (Public and Board)

### 3.8 Facility Agreement

**Discussion:** Tom Knapp inquired what the cost will be for the Facility Agreement with the YMCA to use their swimming pool. Jim Miller stated that the cost is the same as last year. Mary Anne Paris asked how many students utilize the swimming pool. Jim Miller responded that there are 47 students predominately from Warren

Area High School utilizing the pool. John Grant asked if we have a dollar value for 2010/2011. Wendy said the budget cost is approximately \$1,500 payable over nine months.

**Action:** The Committee agreed to forward the Facility Agreement with the YMCA on to the full Board for approval at the March 14, 2011, board meeting.

**Motion:** That the Board of School Directors approves the Facility Agreement with the YMCA for 2011-2012.

**Attachments:**

3.8a- Facility Agreement with the YMCA for 2011-2012 (Public and Board)

3.9 2010-2011 Audit

**Discussion:** Administration is looking for direction from the Committee to move forward in securing auditing services for the current fiscal year. John Grant suggested that the district consider at least a two or three year contract to offer stability and consistency.

**Action:** The Committee agreed to move this item to the Finance Committee.

**Motion:**

3.10 Other

Jim Miller requested to add items between the Committee Meeting and Board Meeting and the Committee granted permission.

**4.0 Informational Items**

4.1 Informational Personnel Report

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.1a – Informational Personnel Report (Public and Board)

4.2 Kelly Services Report

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

- 4.2a – Kelly Services Reports – January 2011 (Public and Board)
- 4.2b – Kelly Services Reports – January 2011 (Admin/No Public)

4.3 Goals Update

**Discussion:**

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

- 4.3a – Observation Count – January 2011 (Public and Board)

4.4 CASA Report

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

- 4.4a – CASA Report – Basketball Information (Public and Board)

4.5 All-County Musical

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

- 4.5a – All-County Musical Update (Public and Board)

4.6 Athletic Schedules

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

- 4.6a – Spring Athletic Schedule 10.11 (Public and Board)

4.7 Other

**5.0 Other**

5.1 Coach Evaluations -Discussion

**Discussion:** The Committee stated it would maintain status quo and proceed as they always have in reviewing coach evaluations.

**Action:**

**Motion:**

**Attachments:**

5.2 Athletic Trainer Agreement - Discussion

**Discussion:** The Committee's consideration is whether to maintain services through Warren General Hospital or bring Athletic Trainers in under the district. Jim Miller made a list of pros and cons as requested by the Board at the last meeting. He stated he had a hard time coming up with reasons of why not to bring them under the district umbrella. Paul Yourchisin asked what other districts are doing with their Athletic Trainers. Jim Miller responded that some districts subcontract with hospitals but more and more districts are bringing Athletic Trainers in under their district umbrella. Mary Ann Paris asked about the impact on liability insurance, salaries and benefits. A cost analysis will be presented to the Committee at the next meeting. Jim Miller stated that the district is currently paying Warren General Hospital \$101,600 for two trainers and the present contract is up at the end of the current school year.

**Action:**

**Motion:**

**Attachments:**

**6. Closing Activities**

6.1 Next Meeting Date – March 28, 2011, at 6 p.m.

6.2 Executive Session

6.3 Adjournment 9:50 p.m.

Respectfully Submitted,

Louann English, Administrative Assistant  
Jack Werner, Chairperson  
Personnel/Athletics and Co-Curricular Activities Committee