

FINANCE COMMITTEE

***MINUTES***

March 28, 2011

WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

John Grant – Chairperson  
Mary Anne Paris  
Jeff Lockett

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

Dr. Robert Terrill  
Rosemarie Green  
Diane Martin  
Amy Stewart  
Amanda Hetrick  
Mike Kiehl  
James Grosch

Tom Knapp  
Jack Werner  
Kim Angove  
Arthur Stewart  
Donna Zariczny  
Paul Yourchisin  
Cindy Nyquist

**1. Opening Activities**

1.01 Call to Order

Mr. John Grant called the meeting to order at 9:20 PM at the Warren County Career Center.

1.02 Public Comment

No public comment at this time.

1.03 Approval of the Agenda

Agenda approved as submitted.

**2. New Business**

**3. Old Business**

**4. Informational Items**

4.1 Felix & Gloekler, P.C. Contract

**Discussion:** Mrs. Amy Stewart gave a brief review of this contract before the committee recommended that it be sent to the full board for approval.

**Action:** The committee voted unanimously to move this to the full board for approval.

**Motion: That the Board of School Directors approves the contract from Felix & Gloekler, P.C. for fiscal years ended June 30, 2010 and 2011 as stated in the letter dated August 30, 2010.**

**Attachments:**

4.1 Felix & Gloekler, P.C. Contract

#### 4.2 Transportation of Students Policy

**Discussion:** Mr. Mike Kiehl addressed the committee regarding the Transportation of Students policy #5402. Mrs. Stewart stated if the district wants to save money on transportation we are going to have to do things different than today. Mr. Kiehl is concerned about liability with currently transporting children to a different location each day as stipulated by their parents. At the present time it is up to the secretaries at each school as to where each child is going each day. Mrs. Angove stated that she would like to see families given plenty of time if the district decides to implement new procedures. Mr. Grant feels that this is a window of opportunity relative to any changes in the policy that tightens up the financial implications. He questioned Mr. Kiehl if this policy gives him administratively the strength he needs to do what needs to be done. Mr. Kiehl replied that this policy is a “huge step in the right direction”. Mr. Yourchisin expressed a concern if the district is correct in making a student who has shared custody choose one place as their permanent residence. The process of revising this policy will continue and up-dates will be brought back to the board.

**Action:** The committee charged that Mr. Chris Byham meet with the Court Hearing Officer for additional clarification.

**Attachments:**

4.2 Transportation Policy

#### 4.3 Edulog

**Discussion:** At the request of the Finance Committee, Mr. Kiehl provided a brief overview of Edulog, the software the district is using to manage bus routes. He pointed out many great capabilities of this software and would like to have the testing of the software completed in the next couple of months.

Mr. Kiehl has submitted 4 hazardous road studies that mainly affect us around the schools. We have to abide by the walking area unless there is a hazardous road. He submitted these for Russell Elementary, Market Street Extension, Route 62 and Pennsylvania Ave next to South Street School. The district will be receiving reimbursement for these affected areas. Mr. Kiehl will continue to submit hazardous studies as necessary.

**Attachments:**

4.3 Edulog Transportation Software

#### 4.4 Financial Reports

**Discussion:** To be reviewed at the Board’s perusal.

**Attachments:**

4.4 Administration Salary Listing March 28, 2011  
4.4 Certificated Salary Listing March 28, 2011  
4.4 Support Salary Listing March 28, 2011  
4.4 Medical Monthly Deductions for March 2011  
4.4 Capital Project Reserve March 28, 2011  
4.4 Capital Projects March 28, 2011  
4.4 WEC Self Funding Analysis – March 2011  
4.2 Electric Report – December 2010

4.2 Gas Report – December 2010

**5. Other**

**6. Closing Activities**

6.01 Next Meeting Date – Monday, April 25, 2011 – 9:00PM

6.02 Executive Session - None

6.03 Adjournment – 10:22 p.m.

Respectfully Submitted,

John Grant, Chairperson  
Mary Anne Paris  
Jeff Lockett  
Cindy Nyquist, Secretary