

PERSONNEL/ATHLETICS AND CO-CURRICULAR ACTIVITIES COMMITTEE

***MINUTES***

March 28, 2011

6:00 P.M.

WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

Jack Werner  
John Grant

Thomas Knapp

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Amy Stewart  
Amanda Hetrick  
Jim Miller  
Mary Anne Paris  
Rosemarie Green  
Wendy Norris  
Jim Grosch  
Paul Leach  
Mike Kiehl  
WTO

Donna Zariczny  
Diane Martin  
Jeff Lockett  
Kim Angove  
Sue Turner  
Paul Yourchisin  
Matt Jones  
Robert Terrill  
Arthur Stewart

**1. Opening Activities**

1.1 Call to Order

Mr. Werner called the meeting to order at 6:07 p.m.

1.2 Public Comment – None.

1.3 Other – None.

**2. Old Business**

2.1 Other

**3. New Business**

3.1 Certificated Personnel Report

**Discussion:** Mrs. Zariczny asked if Mr. Hutley, proposed long-term teacher substitute at Youngsville High School, has a background in Biology. Mrs. Turner replied yes.

**Action:** The Committee agreed to forward the Certificated Personnel Report on to the full Board for approval at the April 11, 2011, board meeting.

**Motion:** That the Board of School Directors approves the Certificated Personnel Report.

**Attachments:**

3.1a – Certificated Personnel Report (Public and Board)

3.2 Support Personnel Report

**Discussion:** None.

**Action:** The Committee agreed to forward the Support Personnel Report on to the full Board for approval at the April 11, 2011, board meeting.

**Motion:** That the Board of School Directors approves the Support Personnel Report.

**Attachments:**

3.2a – Support Personnel Report (Public and Board)

3.3 Volunteer Report

**Discussion:** No report this month.

**Action:**

**Motion:**

**Attachments:**

3.4 Athletic Supplemental Contracts

**Discussion:** The committee decided to forward the Athletic Supplemental Contracts to the board meeting but will discuss a position about which there was a question in executive session at the board meeting.

**Action:** The Committee agreed to forward the Athletic Supplemental Contracts on to the full Board for approval at the April 11, 2011, board meeting.

**Motion:** That the Board of School Directors approves the Athletic Supplemental Contracts.

**Attachments:**

3.4a – Athletic Supplemental Contracts (Public and Board)

### 3.5 Co-Curricular Supplemental Contracts

**Discussion:** None.

**Action:** The Committee agreed to forward the Co-Curricular Supplemental Contracts on to the full Board for approval at the April 11, 2011, board meeting.

**Motion:** That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

**Attachments:**

3.5a – Co-Curricular Supplemental Contracts

### 3.6 Athletic Trainer Contract

**Discussion:** Members of the committee asked questions regarding the number of students assisted by trainers and the function and scope of the services that the Athletic Trainers provide to the district. Mr. Miller responded with an explanation of the various duties including medical assessment, pre-game preparation and rehab for the players. Mr. Miller offered to obtain and share the information on the monthly reports that the trainers turn in with the committee detailing their services and the number of students assisted. The committee discussed the possibility of delaying a decision on this item until the district is further along in the development of the budget for next year. The committee decided to revisit this issue at the next committee meeting for further discussion rather than forward it on the board at this time.

**Action:** The Committee agreed to discuss the Athletic Trainer Contract at the April 25, 2011 Committee Meeting.

**Motion:** None.

**Attachments:**

3.7a – Athletic Trainer Contract for 2011-2012 (Admin/No Public)

### 3.7 Other

Mrs. Stewart requested to add items between the Committee Meeting and Board Meeting and the Committee granted permission.

## 4.0 Informational Items

### 4.1 Informational Personnel Report

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.1a – Informational Personnel Report (Public and Board)

4.2 Kelly Services Report

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.2a – Kelly Services Reports – February 2011 (Public and Board)

4.2b – Kelly Services Reports – February 2011 (Admin/No Public)

4.3 Goals Update

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.3a – Observation Count – February 2011 (Public and Board)

4.4 Coach Evaluations

**Discussion:** Mr. Werner asked about one program that had been identified as having a problem. Mr. Miller stated that this involved a brand new coach who had been made aware of the errors and at which point the errors were corrected.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.4a – Winter Coach Evaluations (Admin/No Public)

4.5 Gate Receipt Report

**Discussion:** Mr. Grant asked for information on what the district pays ticket takers at the gates so the committee could determine the actual revenue from gate receipts. Mr. Miller responded that he would get that information to the committee as soon as possible. The committee asked for information on the proceeds for the fields at which the district does not receive the gate receipts. Mrs. Norris agreed to provide that information.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.5a – Winter Gate Receipt Report (Public and Board)

4.5b – Gate Receipt Reports 08.11 (Public and Board)

4.6 ADM Tracking Report

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.6a – ADM Winter Tracking Report (Public and Board)

4.7 CASA Report

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.7a – CASA Basketball Game Summary 10.11 (Public and Board)

4.8 Other

**5.0 Other**

**6. Closing Activities**

6.1 Next Meeting Date – April 25, 2011, after Physical Plant and Facilities Committee Meeting at the Warren County Career Center.

6.2 Executive Session

6.3 Adjournment 6:25 p.m.

Respectfully Submitted,

Louann English, Administrative Assistant

Jack Werner, Chairperson

Personnel/Athletics and Co-Curricular Activities Committee