

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES**
MARCH 28, 2011; following CIT
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Mrs. Donna Zariczny, Committee Chairperson
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member
Dr. Norbert Kennerknecht, Director of
Buildings and Grounds Services

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Mr. Jack Werner, Board Member
Mrs. Kim Angove, Board Member
Dr. Robert Terrill, Superintendent
Ms. Amanda Hetrick, Director
Mrs. Diane Martin, Director
Mr. Paul Gianini, Administrator
Mr. Justin Tech, ARAMARK Food Service
Mr. Patrick Gallagher, ARAMARK Food Service
Approximately 5 Members of the Public

Dr. Paul Youchisin, Board Member
Mr. Jeff Lockett, Board Member
Mr. John Grant, Board Member
Mrs. Amy Stewart, Director
Ms. Rosemarie Green, Director
Mr. Mike Kiehl, Administrator
Mr. Budd Mracna, WTW Architects
Ms. Kara White, *Times Observer*
Melissa McLean, Recording Secretary

1. Opening Activities

1.1 Call to Order

Meeting called to order at 7:56 p.m. by Chairperson Zariczny.

1.2 Public Comment

None

2. Old Business

None

3. New Business

3.1 WTW Presentation – Project Phasing for EMHS (WCSD #1002)

Discussion:

Mr. Budd Mracna, WTW Architects, presented an updated floor plan and schematic for the EMHS Renovation project.

To facilitate construction it will be necessary to move two grades out of the project building for a short period of time. The three options presented were: bus students to Youngsville High School; rent additional space at the State Hospital; and to use modular classrooms located at EMHS. The Committee would like financial information regarding busing for the two scenarios involving YHS and the State Hospital, as well as the financial impact of necessary staffing adjustments for all three options.

Action:

Administration to present financial data regarding transportation and staffing at April 25, 2011 PPF Committee meeting.

Motion:

None.

3.2 Aramark Food Service

Discussion:

Various options regarding the renewal of the food service contract were discussed. A motion will be forwarded to the April Board meeting to renew the current Aramark Food Service contract, including Exhibit A, Page 2, Option 2.

Action:

Forward motion to the April 11, 2011 Board of School Directors meeting and place under “Other” on the agenda.

Motion:

That the Board of School Directors renew the ARAMARK Food Service contract for the 2011-12 school year to include Exhibit A, Page 2, Option 2.

3.3 Bid Results: SAMHS Storage Building Re-bid (WCSD Project #1102R)

Discussion:

A public bid opening was held on March 16, 2011 at 2:00 p.m. for the project known as the SAMHS Storage Building Re-bid. It is recommended to award the four prime contracts as per the suggested motion.

Action:

Forward motion to the April 11, 2011 Board of School Directors meeting and place on consent agenda.

Motion:

That the Board of School Directors approves a general construction contract to CBF Contracting, Inc. in the amount of \$116,600.00; a HVAC construction contract to Scobell Company Inc. in the amount of \$10,815.00; a plumbing construction contract to Innovative Construction & Mechanical, LLC in the amount of \$6,800.00; and an electrical construction contract to Lathrop Electrical, Inc. in the amount of \$7,600.00 for the project known as the Sheffield Area Middle High School Storage Building Re-bid, WCSD Project #1102R.

3.4 QZAB Resolution - Draft

Discussion:

The proposed resolution is for the WCSD to participate in the spring tranche for QZAB funding. A fall tranche is also available. The committee requested additional cost/benefit information.

Action:

Administration will provide cost/benefit information at the April 11 Board meeting.

Forward motion to the April 11, 2001 Board of School Directors meeting and place under “Other” on the agenda.

Motion:

That the Board of School Directors adopts Resolution ____.

4. Informational Items

4.1 Utilities Reports

4.2 Project Reports / Timelines

4.3 Work Order Reports

4.4 Capital Reserve & Capital Project Reports

4.5 WAHS Electrical Service Replacement, WCSD Project #1104

Discussion:

The insurance company has been notified regarding this emergency project. The Board of School Directors, PDE, Northwest Service Company, HF Lenz, and the school district's staff all worked together to bring this to a successful completion.

4.6 Tree Damage at YHS

Discussion:

A fallen tree at YHS caused some damages to the WCSD's fence and bleachers. The insurance company has been notified.

5. Other

None

6. Closing Activities

6.1 Next Meeting

April 25, 2011; following CIT; at Warren County Career Center.

6.2 Adjournment

Meeting adjourned at 9:15 p.m.