

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES

MONDAY APRIL 11, 2011

1. Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

1.3 Roll Call

Roll Call

Present:

Mrs. Kimberly Angove
Mr. John Grant
Mr. Thomas Knapp
Mr. Jeff Lockett
Ms. Mary Anne Paris

Mr. Arthur Stewart
Mr. John Werner
Dr. Paul Yourchisin
Mrs. Donna Zariczny

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Mrs. Rosemarie Green, Director of State & Federal Programs; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Mrs. Diane Martin, Director of Special Education; Mr. James Grosch, Director of Business Services; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Eugene Casasanta, Hearing Officer; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Paul Giannini, Technology/Information Systems Specialist; Mr. James Miller, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Barbara Cook, Supervisor of Business Information Management; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Dr. Darrell Jaskolka, Principal; Mr. Gary Weber, Principal; Mr. Eric Mineweaser, Principal; Mrs. Deborah Doyle, Principal; Mrs. Rhonda Decker, Principal; Mrs. Ruth Nelson, Principal; Mrs. Amy Stimmell, Principal; Mr. Steve Parinella, Principal; Mr. Jeff Flickner, Principal; Ms. Ann Buerkle, Principal; Mrs. Amy Beers, Principal; Mr. Erik Leamon, Assistant Principal; Ms. Ann Ryan, Assistant Principal; Ms. Maryann Mead, Assistant Principal; Mrs. Patty Horner, Assistant Principal; Mr. James Evers, Assistant Principal; Ms. Sandra Wilks, Special Education Supervisor; Mrs. Kristina Bokulich, Special Education Supervisor; Mr. Mark Nelson, Special Education

Supervisor; Ms. Kim Yourchisin, Special Education Supervisor; Student Representatives: John Wortman, Juli Ely, Bernadette Nollinger and approximately 80 unidentified members of the audience.

1.4 Reading of the Mission Statement – Mr. John Grant

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct – Dr. Paul Yourchisin

We, as members of our local board of education, representing all the residents of our school district, believe that striving toward ideal conditions for effective school board service to our community, in a spirit of teamwork and devotion to public education, is the greatest instrument for preserving and perpetuating our representative democracy. Accordingly, the community should be provided with information about its schools and be engaged by the board and staff to encourage input and support for the school system; and communication with all stakeholders should be conducted in accordance with board policy.

1.6 Recognitions & Presentations

1. Women in Leadership Conference - LEC

Mrs. Stimmell introduced students who attended the Women in Leadership Conference: Kate Ewer, EMHS; Disha Patel, SAMHS; Olivia Luzzi, WAHS; Shannon Williams, YHS.

Mrs. Zariczny was the chairwoman for the event which was focused on entrepreneurship, wellness, and leadership. The mission of the conference was to empower professional and enterprising women with knowledge, energy, and passion to elevate professional and personal lives in order to achieve lifetime goals.

2. Equations & Math Counts Competition – LEC

Equations Competition - Mrs. Stimmell introduced students who competed in an equations tournament for 3rd – 6th grade led by Mrs. Blasco. Students participating were Stephen Ashbaugh, Aidan Farrell, Josh John, Caitlin Strassburg, Lily Striker, Trenton Dippold, Lydia Giannini, Grady Wiles-Shaw, Laura Lucks, and Alicia Striker. Undefeated players were Laura Lucks and Grady Wiles-Shaw.

Math Counts Competition – Mrs. Stimmell introduced students from BWMS who placed 4th in the competition. They were Eric Cecco, Brandon Eschborn, Bob McAvoy, and Sean McGinnis. Brandon Eschborn was a participant at the State level and finished 41st overall.

3. Beaty-Warren Middle School Windows

Mrs. Decker presented a video of the before and after pictures of the school's new windows. The temperature is 10 to 15 degrees warmer than before. The students and staff members are very grateful and appreciative for the beautiful new windows.

1.7 Public Comment

- | | | |
|--------------------------------|----------------|---|
| Claudia Solinko | WCEA President | Ms. Solinko stated that it is the recommendation of the executive committee of the WCEA to delay and reevaluate the decision of refurbishing Beaty and Eisenhower for two years until the district gains control of its finances. |
| Dennis Bonace
Dick Campbell | Warren, PA | Mr. Bonace expressed disappointment on behalf of the residents who signed a petition requesting a referendum question on the May ballot asking if the voters wanted to increase the debt by \$35 million to implement the master facilities plan, which the board did not vote to do.

Mr. Bonace requested that board members vote no on the QZAB funding later in the agenda. |
| Magda Fanaritis | Warren, PA | Mrs. Fanaritis spoke with regard to the budget and the ability of the taxpayers to pay. |

1.8 Agenda Adoption

MOTION: It was moved by Mr. Werner and seconded by Mr. Knapp that the Board of School Directors adopts the agenda dated April 11, 2011.

Friendly Amendment: Mrs. Angove made a motion to move item 8.3 before the consent agenda for action. Both Mr. Werner and Mr. Knapp agreed.

The result of the vote: passed unanimously.

Agenda
Adoption
Approved
9-0-0

1.9 Approval of the Minutes - March 14, 2011

MOTION: It was moved by Mrs. Angove and seconded by Ms. Paris that the Board of School Directors approves the minutes dated March 14, 2011.

The result of the vote: passed unanimously.

March 14,
2011,
Minutes
Approved
9-0-0

1.10 Financial Reports

MOTION: it was moved by Mrs. Angove and seconded by Mr. Knapp that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin

Financial
Reports
Approved
8-1-0

Voting No: Mr. Lockett

The result of the vote: passed.

1.11 Hearing Officer's Report

Hearing
Officer's
Report
Cases Q and S
Approved
8-1-0

MOTION: It was moved by Mr. Lockett and seconded by Dr. Yourchisin that the Board of School Directors approves Cases Q and S of the Hearing Officer's report dated April 11, 2011.

The result of the vote: passed with Mrs. Angove voting no.

MOTION: It was moved by Mr. Grant and seconded by Mrs. Zariczny that the Board of School Directors approves Case R of the Hearing Officer's report dated April 11, 2011.

The result of the vote: passed with Mrs. Angove and Mr. Lockett voting no and Dr. Yourchisin abstaining.

Hearing
Officer's
Report
Case R
6-2-1

2. President's Statement

2.1 Reports & Information

A. I.U.5 - Mrs. Donna Zariczny

There was no report.

B. PSBA Liaison - Mrs. Kimberly Angove

- The amended voucher bill has cleared the Senate Appropriations Committee. There were some additions to the bill that are outlined in an email sent today.
- The Senate Education Committee has moved the Mandate Relief package forward.
- Three resolutions have been received for consideration by all school boards including a resolution supporting HB 855, one supporting Mandate Relief, and the third resolution is in opposition to the State education funding.
- There is a legislative meeting April 28 at Penn Crest School District.

Mr. Stewart requested that Mrs. Angove forward present and future resolutions to the appropriate committee chairs for consideration.

C. Career Center Advisory - Dr. Paul Yourchisin

- Mrs. Jennifer Dilks commended the staff and students of the Warren County Career Center for their contributions to the All-County Musical production from programs, work on sets, etc.
- Warren County Career Center had 21 students compete in the Skills USA competition in Hershey, PA. First place winners will compete at the National Competition later in the year.
- PDE has notified WCCC that it has met AYP criteria.

2.2 Superintendent Search Update

Mr. Stewart reported the current status of the superintendent search stating that he, Mrs. Zariczny, and Dr. Terrill spoke with Dr. Rednak regarding the low number of applicants and how the Board might proceed. They discussed implementing the same search process again because the pool of candidates constantly changes or the other choice is to go national but that expense would be somewhere between \$18,000 and \$24,000 for Ray & Associates to do a national search. Dr. Rednak suggested that PSBA might be tapped to do an intermediate search. A conference call was held with Tom Templeton and Britta Barrickman from PSBA to determine the types of services they could provide. In addition to the services provided by PARSS, PSBA would provide regional exposure in surrounding states with two opportunities for national exposure, one in Education Weekly and the other at the National School Boards Association Conference. PSBA offered to put together a contract taking into consideration work already done by Dr. Rednak in the form of the survey and focus groups. Documents and a contract are posted on ESB for the Board's consideration.

2.3 Student Representative Reports

John Wortman congratulated the LEC students for their fine finish in the Equations Competition. He reported that testing has begun. In sports, he hopes that the season will start shortly, since the weather has held things up. Today in the City of Warren it is John Check Day, the original founder of the all-county musical. A music festival will be held in his honor and to support a scholarship in his name created to assist students who pursue education in the performing arts.

Juli Ely reported that SAMHS students will be taking the PSSA's. The Economics Team is returning from competition and the JETS Team is ranked 1st in the State.

Bernadette Nollinger reported students will be presenting a production of "Don't Rock the Boat" this weekend at EMHS.

2.4 Important Dates

BOARD/COMMITTEE MEETING DATES				
	Date	Time	Meeting	Location
1.	April 12, 2011	6:00 p.m.	Superintendent's Budget Team	YHS
2.	April 18, 2011	6:00 p.m.	Finance Committee - Budget Work Session	WCCC
3.	April 19, 2011	6:00 p.m.	Superintendent's Budget Team	WCCC
4.	April 20, 2011	12:00 p.m.	Special Board Meeting	WCCC
5.	April 25, 2011	6:00 p.m.	Curriculum, Instruction & Technology Committee Physical Plant & Facilities Committee Personnel/Athletics Co-Curricular Activities	WCCC

			Committee Finance Committee	
6.	May 9, 2011	7:00 p.m.	Regular Board Meeting	WCCC

2.5 Announcements

There were no announcements.

2.6 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Dr. Robert E. Terrill

- The school highlights were sent to the board.
- Notebooks from the budget team were given to the board members and Dr. Terrill explained the process the committee has used to do its work. A notebook was distributed to the Board members containing information on the committee make-up and process used for bringing recommendations. Some of the preliminary discussions included:
 - Elimination of four administrative positions at a cost of \$400,000 (10% cut in cost and total number of administrators)
 - Retirement incentive will be discussed with the Board
 - Reduce superintendent's salary by \$2500 and reduce healthcare benefits another \$2500 per year
 - Shuffling students at AVES and SES to reduce 3-4 teaching positions
 - Four-day school week - reduces transportation costs, food costs, water/sewage, and utilities costs by about \$900,000
 - Layoffs are likely in two tiers - the first tier would have retirements and the second tier would be layoffs. Layoffs will be impacted by the amount of other reductions made
 - Wages freezes and benefits give backs will be discussed with the various labor groups

3.2 Goals Review

3.3 Informational Report

3.4 Committee Reports

3.5 Other

4. New Business - Consent Agenda

4.1 QZAB Resolution - PPF - Mrs. Donna Zariczny

MOTION: It was moved by Jack Werner and seconded by Mr. Knapp that the Board of School Directors postpones the QZAB Resolution until the fall tranche and timeframes related thereto.

Public Comment:

Dennis Bonace Mr. Bonace clarified the position of the petition to bring a

QZAB Resolution Postponed until the Fall Tranche 8-1-0

resolution to the ballot in May.

Magda Fanaritis Mrs. Fanaritis asked for clarification if the borrowing for QZAB was in addition to monies the school district would have to borrow for the projects.

The result of the vote: passed with Ms. Paris voting no.

4.2 Consent Agenda

Items removed for separate action:

4.6 Co-Curricular Supplemental Contracts - PACCA - Mrs. Zariczny

4.7 Bid Results: SAMHS Storage Building Re-bid, WCSD Project #1102R - Mrs. Angove

MOTION: It was moved by Mrs. Angove and seconded by Mr. Knapp that the Board of School Directors approves the consent agenda with the exception of items 4.6 and 4.7.

Consent Agenda Approved 9-0-0
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Roll Call Vote:

Voting Yes: Dr. Yourchisin, Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp, Mr. Lockett, Ms. Paris, Mr. Stewart, Mr. Werner

The result of the vote: passed unanimously.

4.3 Felix & Gloekler, P.C. Contract - FIN - Mr. John Grant

MOTION: That the Board of School Directors approves the letter of engagement from Felix & Gloekler, P.C. for fiscal years ended June 30, 2010 and 2011 as stated in the letter dated August 30, 2010.

The result of the vote: passed under consent agenda

4.4 Certificated Personnel Report - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Certificated Personnel Report as presented.

Certificated Report 9-0-0

The result of the vote: passed under consent agenda

4.5 Support Personnel Report - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Support Personnel Report as presented.

Support Report Approved 9-0-0
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The result of the vote: passed under consent agenda

4.6 Co-Curricular Supplemental Contracts - PACCA - Mr. Jack Werner

Removed for separate action.

4.7 Bid Results: SAMHS Storage Building Re-bid, WCSD Project #1102R - PPF - Mrs. Donna Zariczny

Removed for separate action.

4.8 Safe and Drug Free Schools and Communities Mini Grant - CIT - Dr. Paul Yourchisin

Safe & Drug
Free
Schools
Grant
Submission
Approved
9-0-0

MOTION: That the Board of School Directors authorizes the administration to submit an application to the Pennsylvania Department of Education Safe and Drug Free Schools and Communities Mini-Grant to provide Student Assistance Program (SAP) training for district staff.

The result of the vote: passed under consent agenda

4.9 GO Teach Mini Grant - CIT - Dr. Paul Yourchisin

GO Teach
Mini-Grant
Submission
Approved
9-0-0

MOTION: That the Board of School Directors authorizes the administration to submit an application to the GO Teach Mini-Grant for funding to provide district Health and Physical Education Instructors with access to training to effectively promote hiking to students as a fun and valuable lifestyle activity.

The result of the vote: passed under consent agenda

4.10 Jefferson DeFrees Contract

Jefferson
DeFrees
Contract
Approved
9-0-0

MOTION: That the Board of School Directors approves the contract with Jefferson DeFrees Family Center to conduct a licensed Child Care After School Program at the following schools; Beaty-Warren Middle, Sugar Grove Elementary, Youngsville Elementary/Middle, and possibly Allegheny Valley Elementary School (pending adequate enrollment).

The result of the vote: passed under consent agenda

4.11 Library Information Literacy Curriculum

Library
Curriculum
Approved
9-0-0

MOTION: That the Board of School Directors approves the Library Information Literacy Courses as presented.

5. Items Removed for Separate Action

4.6 Co-Curricular Supplemental Contracts - PACCA - Mr. Jack Werner

Co-
Curricular
Contracts
Approved
9-0-0

MOTION: It was moved by Mrs. Angove and seconded by Mr. Knapp that the Board of School Directors approves the Co-Curricular Supplemental Contracts as presented.

The result of the vote: passed unanimously.

4.7 Bid Results: SAMHS Storage Building Re-bid, WCSD Project #1102R - PPF - Mrs. Donna Zariczny

Bid
Results:
SAMHS
Building
Re-Bid
Tabled
8-1-0

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves a general construction contract to CBF Contracting, Inc. in the amount of \$116,600.00; a HVAC construction contract to Scobell Company, Inc. in the amount of \$10,815.00; a plumbing construction contract to Innovative Construction & Mechanical, LLC in the amount of \$6,800.00; and an electrical construction contract to Lathrop Electrical, Inc. in the amount of \$7,600.00 for the project known as the Sheffield Area Middle High School Storage Building Re-bid, WCSD Project #1102R.

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Zariczny to table this item until the May 9, 2011, Board meeting.

The result of the vote: passed with Mr. Grant voting no.

6. Future Business for Committee Review

- Mrs. Angove requested that the Finance Committee review the resolution for supporting Mandate Relief and the resolution for state education funding.
- Mrs. Angove requested that PACCA look at the resolution supporting HB 855.
- Mrs. Angove would like CIT in the upcoming months to have a discussion on the option of ninth graders attending the Warren County Career Center. She would also like the committee to research changing the grading scale to 100, 90, 80, 70, etc. This is being done in some Pittsburgh school districts. They are trying to provide a level playing field for students matriculating to institutions of higher education.
- Mrs. Angove would like PPF to look at the conflicting documents approved by the Board that conflict with the Beaty-Warren Middle School educational specification and determine which one is taking precedence at this point. She is specifically concerned about kindergarten at BWMS. She would also like PPF to consider using the second gym to house seventh and eighth graders during renovation at Eisenhower.

7. Executive Session

Mr. Stewart announced there would be an executive session which convened at 9:40 p.m. for matters of personnel and contract discussion with counsel and possible action to follow.

8. Other

8.1 Athletic Supplemental Contracts PACCA - Mr. Jack Werner

MOTION: It was moved by Kimberly Angove and seconded by Mrs. Zariczny that the Board of School Directors approves the Athletic Supplemental Contracts as presented.

The result of the vote: passed unanimously.

Athletic Supplemental Contracts Approved 9-0-0
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8.2 ARAMARK Food Service Contract Renewal - PPF - Mrs. Donna Zariczny

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors does not renew the ARAMARK Food Service agreement and directs the administration to re-bid the district's food service contract, with bids being sought for both a five day school week and a four day school work alternative.

Re-Bid Food Service Contract Approved 9-0-0

Public Comment

There was no public comment.

The result of the vote: passed unanimously.

8.3 Reading Apprenticeship Grant Participation - CIT - Dr. Paul Yourchisin

Reading
Apprenticeship
Grant
Submission
Approved
9-0-0

MOTION: It was moved by Mrs. Angove and seconded by Mr. Werner that the Board of School Directors authorizes the administration to work with interested district high schools to develop applications to participate in the Reading Apprenticeship study.

The result of the vote: passed unanimously.

8.4 Rural Utility Service, Distance Learning & Telemedicine Grant - CIT - Dr. Paul Yourchisin

RUS Grant
Submission
Approved
6-3-0

MOTION: It was moved by Mrs. Angove and seconded by Mr. Knapp that the Board of School Directors authorizes the administration to determine if there is an eligible distance learning project for the RUS DLT funding and, if so, to develop and submit a proposal for consideration.

Amendment: It was moved by Mr. Lockett that the Board of School Directors authorizes the administration to determine if there is an eligible distance learning project for the RUS DLT funding and, if so, to develop and submit a proposal for consideration as long as the project does not require any district funds.

There was no second to the amendment.

The result of the vote: passed with Mrs. Angove, Mr. Knapp, and Mr. Lockett voting no.

8.5 Resolution Opposing Senate Bill 1 - CIT - Dr. Paul Yourchisin

Resolution
Opposing
Senate Bill 1
Approved
9-0-0

MOTION: It was moved by Mr. Knapp and seconded by Dr. Yourchisin that the Board of School Directors adopts the resolution opposing Senate Bill 1 as presented.

The result of the vote: passed unanimously.

8.6 Policy Number 7240, titled - Commercial Advertising & Political Activity - Second Reading

Motion to
Table Policy
#7240
Fails
4-5-0

MOTION: It was moved by Mrs. Angove and seconded by Mr. Lockett to table item 8.6.

Roll Call Vote:

Voting Yes: Ms. Paris, Mrs. Angove, Mr. Grant, Mr. Lockett

Voting No: Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mr. Knapp

The result of the vote: failed

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves on second reading Policy Number 7240, titled - Commercial Advertising & Political Activity.

The result of the vote: passed with Mr. Lockett, Mrs. Angove, and Mr. Knapp voting no.

Policy #7240
Commercial
Advertising
& Political
Activity
Second
Reading
Approved
6-3-0

8.7 Policy Number 5402, titled – Transportation of Students

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves on first reading Policy Number 5402, titled – Transportation of Students.

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris to table Policy Number 5402, titled – Transportation of Students.

The result of the vote: passed unanimously.

Mr. Stewart charged Mr. Byham with contacting Sean Estees to discuss the transportation policy with regard to custody agreements

Policy #5402
Transportation
of Students
Tabled
9-0-0

8.8 PSBA Superintendent's Search

MOTION: It was moved by Mrs. Angove and seconded by Ms. Paris that the Board of School Directors approves the PSBA Agreement for services relative to a Superintendent search and presented under 2.2 of the agenda with the condition that the central office experience requirement be removed from the criteria for eligibility.

Public Comment

There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Lockett, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp

The result of the vote: passed unanimously.

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Lockett that in future meetings items that are not addressed by 11:00 p.m. be tabled until the next meeting.

Mrs. Zariczny withdrew her motion and Mr. Lockett agreed.

8.9 QZAB

Mrs. Angove requested that Roberts Rules be suspended to discuss an item. The Board agreed to suspend the rules to discuss QZAB. Mrs. Angove wants to know why the forms for QZAB have a different number for eligible free and reduced lunch number than what is posted on PDE.

PDE is fully aware of the number and the question needs to be asked of Dr. Kennerknecht why the document states an incorrect number for 2009-2010.

PSBA
Superintendent
Search
Agreement
Approved
9-0-0

9. Closing Activities

9.1 Public Comment

There was no Public Comment

9.2 Executive Session

No executive session was held at this time.

9.3 Adjournment

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Lockett that the meeting be adjourned. The meeting adjourned at 12:07 a.m., April 12, 2011.

Respectfully Submitted,

Ruth A. Huck, Board Secretary