

FINANCE COMMITTEE

MINUTES

April 25, 2011

WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

John Grant – Chairperson
Mary Anne Paris
Jeff Lockett

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

Dr. Robert Terrill
Rosemarie Green
Diane Martin
Amy Stewart
Amanda Hetrick
Mike Kiehl
James Grosch

Tom Knapp
Jack Werner
Kim Angove
Paul Yourchisin
Donna Zariczny
Brian Collopy
Cindy Nyquist

1. Opening Activities

1.01 Call to Order

Mr. John Grant called the meeting to order at 8:30 PM at the Warren County Career Center.

1.02 Public Comment

No public comment at this time.

1.03 Approval of the Agenda

Mr. Mike Kiehl will present to the committee under “Other”.

2. New Business

2.1 Electronic School Board Renewal

Discussion: This renewal is a continuation of the process that we are currently using.

Action: The committee voted unanimously to send this to the full board for approval.

Motion: That the Board of School Directors approves the renewal contract for Electronic School Board

Attachments:

2.1 Quotation for Subscription #68484

2.2 Purchase of 4Sight Assessments

Discussion: Mrs. Amy Stewart stated that we will use Title I Stimulus money to support this purchase. Mrs. Rosemarie Green stated that because of the elimination of the EAP and ABG grants for tutoring, we are no longer required to administer the 4Sight assessments. However, the elementary and middle level principals have found them to be a very useful tool for teachers to plan instruction and to aid in planning professional development for teachers. These administrators requested that if funds were available, they would like to use 4Sight in their buildings at least one more year. Mrs. Green received permission from PDE to allow us to also use this for Non-Title I students. If these are not purchased at this time there will be a 10% increase next year.

Action: The committee voted unanimously to send this to the full board for approval.

Motion: That the Board of School Directors approves the purchase of 4Sight online assessments for grades 3-8 to be used in the 2011-2012 school year.

Attachments:

2.1 Quotation for Subscription #68484

3. Old Business

4. Informational Items

4.1 Status of Capital Reserve Report

Discussion: Mr. Jim Grosch stated that we are currently reconciling the Capital Reserve Report and will have an update at the next Finance Meeting. Mrs. Stewart stated that this continues to be a “work in progress”.

Action: No Action

4.2 Financial Reports

Discussion: The Administration has been trying to provide as much information with regard to the financial reports at the Finance Committee in order to allow Board members to ask questions prior to the Board meeting. The preliminary reports are not available this month for Committee as business office resources are focused on budget development efforts.

Attachments:

4.4 Capital Project Reserve April 26, 2011

4.4 Capital Projects April 26, 2011

4.2 Electric Report – January 2011

4.2 Gas Report – January 2011

4.3 Budget Adoption Schedule Consideration

Discussion: Mrs. Stewart asked Mr. Grosch to review the tentative budget schedule for planning the approval of the 2011-12 Preliminary and Final Budget by the Board of Education.

Wednesday, May 11th - Finance Committee Budget Work Session -
6:00 at WCCC

Monday, May 23rd or Wednesday, May 25th – Preliminary Budget

Approval

There must be a minimum of twenty days between the Preliminary and Final Budget approval.

Monday, June 20th or No later than Thursday, June 30 - Final 2011-12 Budget Approval

Mr. Denny Bonace thanked all who participated in the Budget preparation meetings and stated the meetings were very informational. He appreciated the time spent on organizing these meeting. Mr. Grant thanked everyone for the interest that was generated from all of the meetings that have taken place to move forward in processing next year's budget.

Action: This budget schedule will be brought forward under the Consent Agenda at the May 9th Board Meeting

5. Other

Mr. Mike Kiehl shared the progress to date regarding the transportation policy. He stated that he wanted to make sure that the wording that we are currently using in the proposed policy, referencing to custody, was legal. Mr. Kiehl met with Mr. Byham and Shawn Estes. Attorney Estes currently handles most of the custody divorce issues in Warren County. He informed them that most of the custody orders that he is processing today are not specific when it comes to time that parents have their children. Most of the custody issues today are saying the Father gets 25% and the Mother gets 75% as opposed to spelling out the actual days.

6. Closing Activities

6.01 Next Meeting Date – Tuesday, May 31, 2011 at 8:00PM – WCCC

6.02 Executive Session - None

6.03 Adjournment – 9:00p.m.

Respectfully Submitted,
John Grant, Chairperson
Mary Anne Paris
Jeff Lockett
Cindy Nyquist, Secretary