

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
MAY 31, 2011
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Mrs. Donna Zariczny, Committee Chairperson
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member
Dr. Norbert Kennerknecht, Director of
Buildings and Grounds Services

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Mr. Jack Werner, Board Member
Mr. Jeff Lockett, Board Member
Mrs. Amy Stewart, Director
Ms. Rosemarie Green, Director
Mr. Mike Kiehl, Administrator
Mr. Jim Miller, Administrator
Mr. Eric Tichy, *Times Observer*
Melissa McLean, Recording Secretary

Dr. Paul Youchisin, Board Member
Mr. John Grant, Board Member
Dr. Robert Terrill, Superintendent
Ms. Amanda Hetrick, Director
Mr. Jim Grosch, Director
Mr. Brian Collopy, Administrator
Mr. Matt Jones, Administrator
Mr. Brian Ferry, *Times Observer*
Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 9:29 p.m. by Chairperson Zariczny.

1.2 Public Comment

Dot Knapp, Sugar Grove – Would like to know the savings the Warren County taxpayers have occurred since all of the closings and consolidations of the elementary schools.

Rick West – Would like to know how to request information for a Booster group.

2. Old Business

2.1 B&G Project Estimates

Discussion:

An updated list of projects requested / needed in the schools was presented to the committee. At this time, the district-wide list totals \$20,173,014.00 worth of projects. This summer open-ended professional agreements will be used to address health and safety issues such as carpet/flooring replacements and asphalt repairs.

Action:

None.

Motion:

None.

3. New Business

3.1 RES Window Film (WCSD Project #1105)

Discussion:

There is a student at Russell Elementary School that is allergic to ultraviolet light and will be moving into a different grade for 2011-12. Last year windows were protected with a special film. The intention this year is to protect additional windows, as well as fix some of the windows from last year

The PPF Committee would like the CIT Committee to explore additional accommodations that may or may not be necessary for this student.

Action:

Refer to CIT Committee to further examine possible accommodations.

Motion:

None.

4. Informational Items

4.1 Utilities Reports

4.2 Project Reports / Timelines

Discussion:

BWMS Window Replacements (WCSD #1007)

- This project is approximately 81% complete.
- Approximately 93% of the windows are in.
- The door replacement phase is beginning.

BWMS Driveway (WCSD #1101)

- This project is about 50% complete.
- Project was delayed due to weather, as well as the work being done on Conewango Ave.

WAHS Electrical Replacement (WCSD #1104)

- Project is 100% complete.

EMHS Renovations (WCSD #1002)

- By June 13, 2011 the EMHS project will be 95% complete with the design phase.
- Project is scheduled to bid in July 2011.
- Next step is to send project to Redi-Check.
- Committee would like a motion for June 13, 2011 Board meeting to send project to Redi-Check.

BWMS Renovations (WCSD #1003)

- Design development is in the early stages.
- Board has not yet approved PlanCon D.

Action:

Forward motion regarding EMHS Renovations and Redi-Check to June 13, 2011 Board meeting.

Motion:

That the Board of Directors approves a contract to Redi-Check International in the amount not to exceed \$_____ for a inter-disciplinary review of the architectural, structural, demo, electrical, HVAC, plumbing, technology, life safety and food services drawings and specifications, for the project know as the Eisenhower Middle High School Renovations, PDE Project #3640 (WCSD Project #1002).

4.3 Work Order Reports

4.4 Capital Reserve & Capital Project Reports

5. Other

5.1 Food Service Update

Discussion:

The Food Service RFP was approved by the Pennsylvania Department of Education, and a public bid opening will be held on June 8, 2011 at 2:00 p.m. All advertised and pre-bid requirements have been met.

Administration is examining outstanding balances on student cafeteria accounts and will have additional information in the future.

6. Closing Activities

6.1 Next Meeting

June 27, 2011; following CIT; at Warren County Career Center.

6.2 Adjournment

Meeting adjourned at 10:10 p.m.