

**WARREN COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
SPECIAL MEETING MINUTES**

**MONDAY, JUNE 27, 2011**

**1. Opening Activities**

**1.1 Call to Order**

The special meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 6:00 p.m. in the Warren Area High School Auditorium, 345 East Fifth Avenue, Warren, Pennsylvania.

**1.2 Pledge of Allegiance**

Mr. Stewart led the Pledge of Allegiance to the American flag.

**1.3 Roll Call**

Present:

Mrs. Kimberly Angove

Mr. Arthur Stewart

Mr. John Grant

Mr. John Werner

Mr. Thomas Knapp

Dr. Paul Yourchisin

Mr. Jeff Lockett

Mrs. Donna Zariczny

Ms. Mary Anne Paris

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Mrs. Rosemarie Green, Director of State & Federal Programs; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Mrs. Diane Martin, Director of Special Education; Mr. James Grosch, Director of Business Services; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Brian Collopy, Technology Coordinator; Mr. Paul Giannini, Technology/Information Systems Specialist; Mr. James Miller, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; and approximately 200 unidentified members of the audience.

**1.4 Executive Session**

Mr. Stewart announced an executive session at 6:04 p.m. to discuss personnel issues and the constitutionality of certain items before the board. The meeting reconvened at 6:33 p.m.

1.5 Public Comment

Brandi Marti	Spring Creek, PA	Ms. Martin asked the Board to consider a retirement incentive to teachers.
Nicole Peterson	Warren, PA	Mrs. Peterson is concerned about the number of classes that are being cut in the schools. Changes need to be considered.
David Bauer	Sugar Grove, PA	Mr. Bauer stated that when consolidation took place in the sixties ownership was lost and we need to do whatever it takes to support the schools in the district.
Alexis Robinault	Youngsville, PA	Ms. Robinault spoke regarding sports consolidation. She is concerned about staying active in sports. She attended St. Bonaventure, and she is concerned about those classes and others being cut.
Donna Rutsky	Sugar Grove, PA	Mrs. Rutsky is for four high schools. She urged the board to go for the QZAB money.
Matthew Scott	Warren, PA	Mr. Scott asked the Board to unite the county behind the children of the county.
Paula Johnson	Russell, PA	Ms. Johnson spoke regarding quality of education for all students.
Shane Stanley	Russell, PA	Mr. Stanley asked the Board to go for the QZAB money.
Dot Knapp	Sugar Grove, PA	Mrs. Knapp thanked the Board for their work and many hours spent on education. She stated consolidating takes opportunities away from their students.
Cris Berger	Warren, PA	Ms. Berger stated she does not think education is the Board's top priority. There needs to be long range planning for the greatest good of the greatest number of students. The division in the county must stop.

1.6 Mission Statement - Mr. Knapp

***The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.***

1.7 Agenda

**MOTION:** Mrs. Angove made a motion seconded by Mr. Lockett to amend the agenda to include "Other" as an item.

**Public Comment**

There was no public comment.

The result of the vote: passed unanimously.

Agenda  
Adoption  
Approved  
9-0-0

1.8 Suspension of the Rules

**MOTION:** It was moved by Mr. Lockett and seconded by Mrs. Angove that Robert's Rules be suspended for discussion.

**Public Comment**

There was no public comment.

The result of the vote: passed unanimously.

Suspension of  
the Rules  
Approved  
9-0-0

**2. New Business**

2.1 Superintendent's Report on 'Crumb List' Items Generated at the June 20, 2011, Special Meeting

Board members asked questions of the administration with regard to the Superintendent's Report.

**MOTION:** It was moved by Mr. Lockett and seconded by Ms. Paris to return to Robert's Rules of Order.

**Public Comment**

There was no public comment.

The result of the vote: passed unanimously.

Reinstatement  
of Robert's  
Rules  
Approved  
9-0-0

2.2 Sheffield Shuffle

**MOTION:** It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors directs the administration to implement the 'Sheffield Shuffle' and the Central Attendance Area kindergarten and first grade student placement at South Street Early Learning Center as depicted in Charts 5 and 6 of the Administration's Report delivered at the June 20, 2011, special meeting.

Sheffield  
Shuffle  
Approved  
9-0-0

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp, Mr. Lockett, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin

The result of the vote: passed unanimously.

## 2.3 Alternate Sports Savings

Alternate Sports  
Savings  
Fails  
4-5-0

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors directs the administration to implement alternative sports savings for consideration in the final 2011-2012 budget as follows:

A) continue sports programming in the current configuration with WCSD funding of \$626,137.00 with the balance of the necessary expenditures to be made up of sports booster contributions to the WCSD.

Roll Call Vote:

Voting Yes: Dr. Yourchisin, Mr. Knapp, Ms. Paris, Mr. Werner

Voting No: Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Lockett, Mr. Stewart

The result of the vote: fails.

**MOTION:** It was moved by Mr. Werner and seconded by Mr. Knapp that the Board of School Directors directs the administration to implement alternative sports savings for consideration in the final 2011-2012 budget as follows:

A) continue sports programming in the current configuration with WCSD funding of \$626,137.00 with the balance of the necessary expenditures to be made up of: ii) increase of pay to play fee with sports booster's assistance going directly to students to assist with the pay to play fees.

**Friendly Amendment:** It was moved by Mr. Werner and agreed to by Mr. Knapp that the Board of School Directors directs the administration to implement the alternative sports savings for consideration in the final 2011-2012 budget as follows:  
Continue sports funding of \$626,137.00 to be distributed proportionately to each school, further that each school will offer athletic programs which their student populations will support.

Alternate Sports  
Savings  
Fails  
4-5-0

Roll Call Vote:

Voting Yes: Mr. Werner, Dr. Yourchisin, Mr. Knapp, Ms. Paris

Voting No: Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Lockett, Mr. Stewart

The result of the vote: failed.

Mr. Stewart announced a recess at 8:15 p.m.

The meeting reconvened at 8:30 p.m.

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors directs the administration to implement alternative sports savings for consideration in the final 2011-2012 budget as follows:

A) continue sports programming in the current configuration with WCSD funding of \$626,137.00 with the balance of the necessary expenditures to be made up of: ii) increase of pay to participate fee with sports booster's assistance going directly to students to assist with the pay to participate fees.

Alternate Sports  
Savings  
Passes  
7-2-0

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mrs. Angove, Mr. Knapp, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin

Voting No: Mr. Grant, Mr. Lockett

The result of the vote: passes.

Alternate Sports Savings Passes 7-2-0
--

2.4 Athletic Trainer Agreement PACCA - Mr. Jack Werner

**MOTION:** It was moved by Mr. Lockett and seconded by Mrs. Angove to table the Athletic Trainer Agreement until after other on the agenda.

The result of the vote: passed unanimously.

Athletic Trainer Agreement Tabled 9-0-0
--

2.5 Sheffield Sewer Line Right of Way Agreement

**MOTION:** It was moved by Mr. Werner and seconded by Ms. Paris that the Board of School Directors approves the Right of Way Agreement with the Municipal Authority of the Township of Sheffield for the purpose of constructing, reconstructing, and perpetually maintaining a sewer line as described therein.

The result of the vote: passed with Mr. Lockett voting no.

Sheffield Sewer Line Right of Way Agreement Approved 8-1-0
---

2.6 Jefferson DeFrees Family Center Food Service Contract

**MOTION:** It was moved by Mr. Knapp and seconded by Mr. Werner that the Board of School Directors approves the Jefferson DeFrees Family Center Food Service Contract for a period of one year as presented.

The result of the vote: passed unanimously.

Jefferson DeFrees Food Service Contract Approved 9-0-0
---

2.7 Tax Anticipation Note

**MOTION I:** It was moved by Mr. Grant and seconded by Mr. Knapp that the Board of School Directors authorizes the Director of Business Services or Superintendent to begin the process of expediting the procurement of a Tax Anticipation Note during July 2011 with a current depository to be used as a temporary cash flow bridge prior to the receipt of anticipated State and Local revenues. Further, that the Board of School Directors authorizes the Treasurer, Board Secretary, and Board President as signatories to procure up to \$5 Million Dollars to be used only for temporary cash flow needs and that the Board of School Directors schedules a special meeting on July 11, 2011, at 12:00 p.m. at Warren County Career Center, to approve a Tax Anticipation Resolution for temporary cash flow needs and any other items that may come before the Board.

**Friendly Amendment:** It was moved by Mr. Lockett that the interest rate shall not be above 2.6% without the Board's approval, and additionally, several institutions will be asked for interest rates. Mr. Grant and Mr. Knapp agreed to the amendment.

Tax Anticipation Note Solicitation Approved 9-0-0
--

Roll Call Vote:

Voting Yes: Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp, Mr. Lockett

The result of the vote: passed unanimously.

2.8 Homestead and Farmstead Resolution

Homestead/Farm  
stead Resolution  
Approved  
9-0-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mrs. Angove that the Board of School Directors approves the Homestead/Farmstead Tax Relief Resolution per the attached documents.

The result of the vote: passed unanimously.

2.9 President's Appointment of Food Service Program Committee

Appointment of  
Food Service  
Program  
Committee

PDE requires the appointment of a committee of at least 3 individuals to make a recommendation to the Board concerning the food service RFP. Michelle Striech, WCSD cafeteria worker, Delores Berry and Jim Grosch have volunteered to serve and are appointed to make the required recommendation. The committee is directed to return a recommendation at the Board's regular July 18th meeting.

2.10 Determine Board Member Availability for Superintendent Candidate Interviews

Mr. Stewart reported that the Board has narrowed the pool of Superintendent candidates to six. Interviews will be scheduled for the of July 11-15, 2011.

2.11 Travel Expense Reimbursement for Superintendent Candidates

Supt. Candidate  
Travel Expense  
Reimbursement  
Approved  
8-1-0

**MOTION:** It was moved by Mr. Grant and seconded by Mr. Werner that the Board of School Directors authorizes expenditures in a total amount not to exceed \$1000 for the reimbursement of travel expenses for Superintendent candidates and for other costs incidental to hosting of and meeting with candidates with the exception of the first round of interviews.

Roll Call Vote:

Voting Yes: Mr. Lockett, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mr. Grant, Mr. Knapp

Voting No: Mrs. Angove

The result of the vote: passed.

2.12 PSBA Services

PSBA Services  
Approved  
7-2-0

**MOTION:** It was moved by Mr. Lockett and seconded by Mrs. Zariczny that the Board of School Directors authorizes the retention of PSBA, in an amount not to exceed \$895, for the purpose of conducting reference examinations for Superintendent candidates selected for final interview.

Roll Call Vote:

Voting Yes: Mr. Knapp, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mr. Grant

Voting No: Mr. Lockett, Mrs. Angove

The result of the vote: passed.

2.13 Final Budget

**MOTION:** It was moved by Mr. Werner and seconded by Ms. Paris to recess the meeting after other business until June 30, 2011, at 6:00 p.m. for the purpose of approving the final budget and any other matters coming before the board.

The result of the vote: passed unanimously.

Recess  
Meeting to  
Future Date  
to Act on  
Final Budget  
Approved  
9-0-0

2.14 Other

Athletic Trainer Agreement PACCA - Mr. Jack Werner

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Lockett to table the Athletic Trainer Agreement until the meeting where the final budget is approved.

The result of the vote: passed with Ms. Paris, Mr. Knapp voting no.

**MOTION:** It was moved by Mrs. Angove and seconded by Mr. Lockett that the final budget be presented with the Erate reimbursement for the 2011-2012 school year be allocated to the general fund rather than the technology capital reserve.

The result of the vote: passed with Ms. Paris voting no.

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mrs. Angove that the Board of School Directors directs administration to reallocate the \$200,000 QZAB toward a contingency account for use after approval of the final budget.

Table Athletic  
Trainer  
Agreement  
Until the  
Meeting  
Where the  
Final Budget  
is Acted Upon  
Approved  
7-2-0

Allocation of  
Erate Funds to  
the General  
Fund for 2011-  
2012  
Approved  
8-1-0

Allocation of  
QZAB Money  
to a  
Contingency  
Fund  
Approved  
8-1-0

Roll Call Vote:

Voting Yes: Mr. Grant, Mr. Knapp, Mr. Lockett, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mrs. Angove

Voting No: Ms. Paris

The result of the vote: passed.

3. Closing Activities

3.1 The meeting recessed at 9:20 p.m. and will be reconvened June 30, 2011, at 6:00 p.m.

Respectfully Submitted,

---

Ruth A. Huck, Board Secretary