

PERSONNEL/ATHLETICS AND CO-CURRICULAR ACTIVITIES COMMITTEE

*MINUTES*

June 27, 2011

Following the Special Board Meeting at 6 P.M.

WARREN AREA HIGH SCHOOL AUDITORIUM

COMMITTEE MEMBERS PRESENT:

Jack Werner  
John Grant

Thomas Knapp

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Robert Terrill

Donna Zariczny

Amanda Hetrick

Arthur Stewart

Paul Yourchisin

Jeff Lockett

Mary Anne Paris

Kim Angove

Rosemarie Green

Paul Leach

Jim Grosch

Chris Byham

Sue Turner

Paul Giannini

Mike Kiehl

Matt Jones

Brian Collopy

Jim Miller

Wendy Norris

Diane Martin

Norbert Kennerknecht

WTO

**1. Opening Activities**

1.1 Call to Order

Mr. Werner called the meeting to order at 9:35 p.m.

1.2 Public Comment – None.

1.3 Other – None.

**2. Old Business**

2.1 Athletic Trainer Agreement- Tabled

**Attachments:**

- 2.1 – Athletic Trainer Agreement 11.12
- 2.2 Other

**3. New Business**

- 3.1 Certificated Personnel Report

**Discussion:** None.

**Action:** The Committee agreed to forward the Certificated Personnel Report on to the full Board for approval at the July 18, 2011, board meeting.

**Motion:** That the Board of School Directors approves the Certificated Personnel Report.

**Attachments:**

- 3.1a – Certificated Personnel Report (Public and Board)
- 3.2 Support Personnel Report

**Discussion:** There is no report this month.

**Action:**

**Motion:**

**Attachments:**

- 3.3 Volunteer Report

**Discussion:** No report this month.

**Action:**

**Motion:**

**Attachments:**

- 3.4 Support Staff

**Discussion:** Sue Turner explained that this item to approve new positions needs to be forwarded to the full Board as soon as possible to start the process of posting the positions if approved by the Board. Mr. Grant stated that if after consulting legal counsel the Board needs to approve the elimination of positions, it will be done with another motion.

**Action:** The Committee agreed to forward the creation of (6) Custodial Positions on to the full Board for approval at the June 30, 2011, special board meeting.

**Motion:** That the Board of School Directors approves the creation of (6) Custodial Positions.

**Attachments:**

- 3.4a – Support Position Eliminations 6.27.11 (Public and Board)
- 3.4b – Executive Summary 6.27.11 (Public and Board)
- 3.4c – Grade III Custodian Job Description (Public and Board)
- 3.4d – Grade HH Custodian Job Description (Public and Board)

3.5 Athletic Supplemental Contracts

**Discussion:** Mr. Miller asked if he can bring the coach candidates forward for hire as soon as the budget is approved. Mr. Werner asked if July 18, 2011 is timely enough and Mr. Miller replied yes. Mr. Grant asked that the candidates be reminded that they are not hired until board action has taken place to approve them.

**Action:** The Committee agreed to forward the Athletic Supplemental Contracts on to the full Board for approval at the July 18, 2011, board meeting.

**Motion:** That the Board of School Directors approves the Athletic Supplemental Contracts.

**Attachments:**

- 3.5a – Athletic Supplemental Contracts (Public and Board)

3.6 Co-Curricular Supplemental Contracts

**Discussion:** None.

**Action:** The Committee agreed to forward the Co-Curricular Supplemental Contracts on to the full Board for approval at the July 18, 2011, board meeting.

**Motion:** That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

**Attachments:**

- 3.6a – Co-Curricular Supplemental Contracts (Public and Board)

3.7 Other

Sue Turner requested permission to add items between the committee meeting and the publishing of the board meeting agenda. The Committee granted permission.

**4.0 Informational Items**

4.1 Informational Personnel Report

**Discussion:**

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.1a – Informational Report 7.18.11 (Public and Board)

4.2 Kelly Services Reports

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.2a – Kelly Services Report – May 2011 (Public and Board)

4.2b – Kelly Services Report – May 2011 (Admin/No Public)

4.3 Goals Update

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.3a – Observation Counts – May-June 2011 (Public and Board)

4.4 Coach Evaluation Report

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.4a – Spring Season Coach Evaluations (Admin/No Public)

4.5 ADM Report

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.5a – ADM Usage Report (Public and Board)

4.6 Athletic Participation Report

**Discussion:** None.

**Action:** None

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.6a – Athletic Participation Report (Public and Board)

4.7 Football Supplies/First Aid Supplies Bid Report

**Discussion:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.7a – Football Supplies/First Aid Supplies Bid Report (Public and Board)

4.8 Gate Receipt Report

**Discussion:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.8a – Spring Gate Receipt Report (Public and Board)

4.8b – Gate Receipt Report (Public and Board)

4.9 Other

**5.0 Other**

**6. Closing Activities**

6.1 Next Meeting Date – Monday, July 25, 2011, after the Physical Plant and Facilities Committee Meeting at the Warren County Career Center.

6.2 Executive Session

6.3 Adjournment at 9:42 p.m.

Respectfully Submitted,

Louann English, Administrative Assistant

Jack Werner, Chairperson

Personnel/Athletics and Co-Curricular Activities Committee