

4200 ACCOUNTS AND RECORDS**4210 AUTHORIZED SIGNATURES**

Checks drawn on all funds (with the exception of internal funds) will require the signatures of the Board President, Secretary and Treasurer. Checks drawn on any internal fund will require the signature of the Building Administrator and Building Secretary. All checks drawn on District funds may be signed by a machine utilizing a signature plate or stamp authorized by the Board. The Director of Business Services ~~and the Board Secretary is authorized to~~ **shall** oversee ~~and delegate~~ operation of this machine.

Adoption Date	-	
Revised	-	
Practice	-	
Legal Reference	-	24 P.S. 4-427, 4-433, 4-439
Cross Reference	-	

XXX/xxx