



WARREN COUNTY SCHOOL DISTRICT

CENTRAL ADMINISTRATIVE OFFICES
185 HOSPITAL DRIVE
WARREN PA 16365-4885

ROBERT E. TERRILL, ED.D.
SUPERINTENDENT

September 12, 2011

Mr. Brandon Hufnagel
6769 Woodland Drive
Spring Grove, PA 17362

Dear Brandon:

On behalf of the entire Warren County School District, we are pleased that you have accepted the position of Superintendent of Schools. As you know, and pursuant to the Employment Agreement between the District and yourself, you become Superintendent on October 1, 2011. To assist with the transition, I understand that you are available to begin acclimating yourself to the District's practices, procedures, and personnel prior to October 1st. I also understand you will have some matters to resolve in the York School District (your past employer) after October 1st. In order to accommodate these circumstances, I understand that you are in agreement with the following:

1. You will be in Warren on September 12, 13, 14, 26, 27, and 28 to perform work-related duties. Although you will not be at that time the District's superintendent, you will be considered an employee on those days. You will be compensated at a per diem rate (of \$480 per day). Since you will continue to be an employee of the York School District (through September 30, 2011) all forms of fringe benefits (including health insurance) will continue to be paid and made available by York.

2. On October 3, 4, 5, 6, and 7, you will be performing duties associated with your past employment with the York School District. You will not be available nor will you conduct duties or business for the Warren County School District. For purposes of payroll administration, the District will deduct five vacation days from your vacation bank which will cover your absences and compensation you will receive in your absence.

Should you have any questions about the foregoing procedures, please feel free to contact me.

Very truly yours,

Arthur J. Stewart
School Board President

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