

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
OCTOBER 25, 2011  
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

**COMMITTEE MEMBERS PRESENT:**

Mr. Tom Knapp, Committee Chairperson Pro Tempore  
Ms. Mary Anne Paris, Committee Member  
Mr. Jeff Lockett, Committee Member Pro Tempore  
Dr. Norbert Kennerknecht, Director of Buildings and Grounds Services

**COMMITTEE MEMBERS ABSENT:**

Ms. Donna Zariczny, Committee Chairperson

**OTHERS PRESENT:**

Mr. Jack Werner, Board Member	Dr. Paul Youchisin, Board Member
Mr. Brandon Hufnagel, Superintendent	Ms. Amanda Hetrick, Director
Ms. Amy Stewart, Director	Mrs. Diane Martin, Director
Mr. Jim Grosch, Director	Mr. Jim Miller, Administrator
Mr. Matt Jones, Administrator	Mr. Mike Kiehl, Administrator
Mr. Brian Collopy, Administrator	Mr. Eric Tichy, <i>Times Observer</i>
Melissa McLean, Recording Secretary	Members of the Public

**1. Opening Activities**

**1.1 Call to Order**

Meeting called to order at 6:53 p.m. by Committee Chairperson Pro Tempore Mr. Tom Knapp.

Mr. Knapp announced that he would be filling in for Ms. Donna Zariczny, and Mr. Jeff Lockett would be filling in for Mr. Knapp on the committee.

**1.2 Public Comment**

None

**2. Old Business**

None

**3. New Business**

None

**4. Informational Items**

**4.1 Department / Building Preparations for Winter**

Discussion:

The WCSD Department of Buildings and Grounds is preparing for winter. Plow frames are on the trucks, the snow plow contracts are close to completion, and approximately 50% of the salt supply has been ordered and will be delivered within the week.

Administration gave a presentation on the working status and age of each of the boilers (used for heating) in the schools. According to the EnergyStar Website, “the average life cycle of a boiler is 25 years.”

Boilers were assigned a number based on the following rating system: 4 – Best, 3 – Good, 2 – Fair, and 1 – Poor.

<b>School</b>	<b>Boiler Type</b>	<b>Manufacturer</b>	<b>Year</b>	<b>Rating</b>	<b># of Boilers</b>
RES	Hot Water	RBI	2003	4	2
WAEC	Hot Water	RBI	2003	4	3
WCTC	Hot Water	Weil McLain	2006	4	2
YHS	Hot Water Modulating	Patterson-Kelley	2010	4	2
SSELC	Hot Water	Patterson-Kelley	1999	3	2
YEMS	Hot Water	Patterson-Kelley	1999	3	2
YEMS	Hot Water	Patterson-Kelley	2001	3	1
AVES	Hot Water	Weil McLain	1996	2	2
BWMS	Hot Water	Weil McLain	1983	1	2
BWMS	Hot Water	Weil McLain	1992	2	1
EMHS	Steam	Weil McLain	1980	1	2
SAMHS	Hot Water	Weil McLain	1975	1	2
SES	Hot Water	Weil McLain	1981	1	2
SGES	Hot Water	Weil McLain	1986	1	2
WAHS	Hot Water	Weil McLain	1982	1	3
WCCC	Hot Water	Peerless	1971	1	2

#### **4.2 Work Order Reports**

#### **4.3 Utilities Reports**

#### **4.4 Capital Projects & Capital Reserve Reports**

#### **4.5 Project Updates**

### **5. Other**

### **6. Closing Activities**

#### **6.1 Next Meeting**

November 21, 2011; 6:00 p.m.; at Warren County Career Center

#### **6.2 Adjournment**

Meeting adjourned at 7:02 p.m.