

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
ORGANIZATION MEETING MINUTES**

MONDAY, DECEMBER 5, 2011

1. Opening Activities

1.1 Call to Order – Mr. Thomas Knapp, Senior Holdover Member

The organization meeting of the Warren County School District Board of School Directors was called to order by Mr. Knapp, senior holdover member, at 7:10 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Introduction of Holdover Board Members, Superintendent, Solicitor, Board Secretary, and Treasurer – Mr. Thomas Knapp

Mr. Knapp introduced holdover members, administration, officers and solicitor:

Mr. John Grant	Mr. Jack Werner
Mr. Thomas Knapp	Dr. Paul Yourchisin

Mr. Brandon Hufnagel - Superintendent
Mr. Christopher Byham – Solicitor
Dr. Norbert Kennerknecht – Treasurer
Mrs. Ruth Huck - Board Secretary

1.3 Elect Temporary President

Temporary
President
Approved
4-0-0

A. Nominations are taken for temporary president.

MOTION: It was moved by Mr. Grant and seconded by Dr. Yourchisin that the holdover members appoint Mr. Knapp as the temporary president.

MOTION: It was moved by Mr. Werner and seconded by Dr. Yourchisin to close the nominations.

The result of the vote to close nominations: passed unanimously.

The result of the vote to appoint the temporary president: passed unanimously.

B. Secretary of the Board serves as the Secretary

1.4 Oath of Office

Mr. Knapp administered the oath of office to the reelected and newly elected board members.

Oaths of office were signed and presented to the board secretary.

1.5 Roll Call

Present:

Mr. John Grant

Mr. Jack Werner

Mr. Thomas Knapp

Dr. Paul Yourchisin

Ms. Nancy McDanel

Mr. Michael Zamborik

Ms. Mary Anne Paris

Mrs. Donna Zariczny

Mr. Arthur Stewart

Others Present:

Mr. Brandon Hufnagel, Superintendent; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Diane Martin, Director of Special Education; Mr. James Grosch, Director of Business Services; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton and Robert Patchen, Times Observer; Mr. Brian Collopy, Technology Coordinator; Mr. James Miller, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mr. Paul Leach, Technology Information Specialist; Mr. Steve Parinella, Principal; Mrs. Deb Doyle, Principal; and approximately 25 unidentified members of the audience.

2. New Business

2.1 Election of President

MOTION: It was moved by Dr. Yourchisin and seconded by Ms. Paris that the Board of School Directors elects Mr. Stewart as president.

MOTION: It was moved by Mr. Grant and seconded by Ms. Paris to close the nominations.

The result of the vote to close nominations: passed unanimously.

The result of the vote to elect the president: passed unanimously.

Election of
President
Approved
9-0-0

2.2 Newly Elected President Takes Seat and Presides Over Meeting

2.3 Election of Vice President

MOTION: It was moved by Ms. Paris and seconded by Dr. Yourchisin that the Board of School Directors elects Mrs. Zariczny as vice president.

MOTION: It was moved by Mr. Werner and seconded by Ms. Paris to close the nominations.

The result of the vote to close nominations: passed unanimously.

The result of the vote to elect the vice president: passed unanimously.

Election of Vice
President
Approved
9-0-0

2.4 Public Comment

There was no public comment.

2.5 Officers' Authorization - Payments

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors authorizes the officers of the board to draw orders for payrolls and for payment of bonds, interest, utilities, bus contractor payments and other pertinent bills as they come due.

Officers'
Authorization
for Payments
9-0-0

Roll Call Vote:

Voting Yes: Mr. Grant, Mr. Knapp, Ms. McDanel, Ms. Paris,
Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mr. Zamborik,
Mrs. Zariczny

The result of the vote: passed unanimously.

2.6 Dates and Place of Board Meetings

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that all regular Board meetings be scheduled for 7:00 p.m. at the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania, on the dates listed.

Board Meeting
Schedule 2012
Approved
9-0-0

Board Meeting Schedule

(2012)

January 9, 2012

February 13, 2012

March 12, 2012

April 9, 2012

May 14, 2012

June 11, 2012

July 16, 2012 (Tentative)

August 13, 2012

September 10, 2012

October 8, 2012

November 12, 2012

December 3, 2012

(Organizational Meeting precedes regular
meeting)

The result of the vote: passed unanimously.

2.7 Dates and Place of Committee Meetings

MOTION: It was move by Ms. Paris and seconded by Mrs. Zariczny that all committee meetings be scheduled at the Warren County Career Center, 347 E. Fifth Avenue, Warren, Pennsylvania, on the dates and times as listed.

Committee
Meeting Schedule
Approved
9-0-0

Committee Meeting Dates & Times:	
Monday, December 19, 2011 (PACCA - CIT - PPF - FIN)	6:00 p.m.
Monday, January 30, 2012 (CIT - PPF - PACCA - FIN)	6:00 p.m.
Monday, February 27, 2012 (PPF - PACCA - CIT - FIN)	6:00 p.m.
Monday, March 26, 2012 (PACCA - CIT - PPF - FIN)	6:00 p.m.
Monday, April 30, 2012 (CIT - PPF - PACCA - FIN)	6:00 p.m.
Tuesday, May 29, 2012 (PPF - PACCA - CIT - FIN)	6:00 p.m.
Monday, June 25, 2012 (PACCA - CIT - PPF - FIN)	6:00 p.m.
Monday, July 30, 2012 (CIT - PPF - PACCA - FIN)	6:00 p.m.
Monday, August 27, 2012 (PPF - PACCA - CIT - FIN)	6:00 p.m.
Monday, September 24, 2012 (PACCA - CIT - PPF - FIN)	6:00 p.m.
Monday, October 29, 2012 (CIT - PPF - PACCA - FIN)	6:00 p.m.
Monday, November 19, 2012 (PPF - PACCA - CIT - FIN)	6:00 p.m.

The result of the vote: passed unanimously.

2.8 Appointment of Committee Members

Please complete the Committee Preference form and return to the Board President as soon as possible after the December 5, 2011, meeting and no later than December 9, 2011.

3. Closing Activities

3.1 Adjournment

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the meeting be adjourned.

The meeting adjourned at 7:25 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary