

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
DECEMBER 19, 2011; FOLLOWING CIT
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chairperson
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member
Dr. Norbert Kennerknecht, Director of
Buildings and Grounds Services

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Dr. Paul Yourchisin, Board Member
Ms. Nancy McDanel
Ms. Amanda Hetrick, Director
Mrs. Diane Martin, Director
Ms. Sue Turner, Administrator
Mr. Brian Ferry, *Times Observer*
Melissa McLean, Recording Secretary

Mr. Jack Werner, Board Member
Mr. Michael Zamborik
Mr. Brandon Hufnagel, Superintendent
Ms. Amy Stewart, Director
Mr. Jim Miller, Administrator
Mr. Paul Leach, Administrator
Mr. Eric Tichy, *Times Observer*
Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 6:21 p.m. by Committee Chairperson Donna Zariczny.

1.2 Public Comment

None

2. Old Business

None

3. New Business

None

4. Informational Items

4.1 Work Order Reports

4.2 Utilities Reports

Discussion:

Administration presented Committee with graphs depicting the heating costs for SGES, comparing costs before and after the building's window project. The usage at SGES correlates to a similar graph depicting the Heating Degree Days for Pennsylvania.

4.3 Capital Projects & Capital Reserve Reports

4.4 Project Reports

Discussion:

- EMHS Boiler Replacement (WCSD 1107): Contract was awarded and company started on December 19, 2011. Delivery of boiler and burner is pending.
- BWMS Renovation (WCSD 1103): Administration continues to meet with the architectural firm. Revisions, suggested by the faculty at BWMS, are being made to the pre-final design.

5. Other

6. Closing Activities

6.1 Next Meeting

January 30, 2012; following CIT; at Warren County Career Center.

6.2 Adjournment

Meeting adjourned at 6:29 p.m.