

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING MINUTES

WEDNESDAY, JANUARY 4, 2012

1. Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Roll Call

Present:

Mr. John Grant	Mr. Jack Werner
Mr. Thomas Knapp	Dr. Paul Yourchisin
Ms. Nancy McDanel	Mr. Michael Zamborik
Ms. Mary Anne Paris	Mrs. Donna Zariczny
Mr. Arthur Stewart	

Others Present:

Mrs. Amy Stewart, Director of Instructional Technology/Communications; Mrs. Amanda Hetrick, Director of Secondary Education; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Diane Martin, Director of Special Education; Mr. Chris Byham, Solicitor; Mrs. Suzanne Turner, Assistant Board Secretary/Supervisor of Human Resources; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Paul Leach, Technology Information Specialist; Mr. James Miller, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Barbara Cook, Supervisor of Business Information Management; Mr. Jeff Flickner, Principal; Mrs. Delores Berry, Principal; Mrs. Melissa McLean, Recording Secretary/Secretary to Director of Buildings & Grounds; Mr. James Evers, Principal; Mrs. Rhonda Decker, Principal; Ms. Sandra Wilks, Special Education Supervisor; Ms. Ann Ryan, Assistant Principal; Mr. Gary Weber, Principal; Mr. Eric Mineweaser, Principal; Mr. Erik Leamon, Principal; Ms. Ann Buerkle, Principal; Mrs. Kristine Boukolich, Special Education Supervisor; Mrs. Misty Weber, Assistant Principal; Mrs. Deborah Doyle, Principal; Mrs. Marcia Madigan, Principal; Mr. Philip Knapp, Assistant Principal; Ms. Maryanne Mead, Assistant Principal; and approximately 25 unidentified members of the audience.

1.4 Reading of the Mission Statement - Mr. Jack Werner

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Dr. Paul Yourchisin

We as members of our local board of education, representing all residents of our school district, believe that:

In order to maintain a free and strong country, our civic obligation to the community, commonwealth and nation is to maintain free and strong public schools in the United States of America, without surrendering our responsibilities to any other person, group or organization.

1.6 Recognitions & Presentations

1. AYP Presentation – Mrs. Amanda Hetrick

Mrs. Hetrick presented recognition banners to principals of the schools making AYP two years in a row: South Street Early Learning Center – Ms. Ann Buerkle; Warren Area Elementary – Ms. Ann Ryan; Beaty-Warren Middle School – Mrs. Rhonda Decker; Youngsville Elementary/Middle School – Mr. Eric Mineweaser; Sugar Grove Elementary School – Mrs. Marcia Madigan; Russell Elementary School – Mrs. Deborah Doyle; Eisenhower Middle/High School - Mr. Gary Weber; Sheffield Elementary and Allegheny Valley Elementary School – Kristine Boukolich.

1.7 Agenda Adoption

Agenda
Adoption
Approved
9-0-0

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors adopts the agenda dated January 4, 2012.

The result of the vote: passed unanimously.

1.8 Approval of the Minutes - December 5, 2011

December 5,
2011, Minutes
Approved
9-0-0

MOTION: It was moved by Mr. Werner and seconded by Mr. Knapp that the Board of School Directors approves the organization meeting minutes and regular meeting minutes dated December 5, 2011.

The result of the vote: passed unanimously.

1.9 Approval of the Special Meeting Minutes - December 19, 2011

December 19,
2011, Special
Meeting
Minutes
Approved
8-0-1

MOTION: It was moved by Ms. Paris and seconded by Ms. McDanel that the Board of School Directors approves the special meeting minutes dated December 19, 2011.

The result of the vote: passed with Mr. Grant abstaining.

1.10 Financial Reports

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy of presented by submitted for audit.

Roll Call Vote:

Voting Yes: Mr. Stewart, Mr. Werner, Dr. Yourchisin, Ms. McDanel
Mrs. Zariczny, Mr. Zamborik, Mr. Grant, Mr. Knapp, Ms.
Paris

Financial
Reports
Approved
9-0-0

The result of the vote: passed unanimously.

1.11 Hearing Officer's Report

MOTION: It was moved by Mr. Knapp and seconded by Mr. Werner
that the Board of School Directors approves the Hearing Officer's
report dated January 4, 2012. (Cases: G-I)

Hearing
Officer's
Report
Approved
9-0-0

The result of the vote: passed unanimously.

2. President's Statement

2.1 Reports & Information

1. I.U.5 - Mrs. Donna Zariczny

Mrs. Zariczny reported that at the last meeting of the IU5 board of directors the resignation of the executive director was accepted and they will be selecting candidates and interviewing applicants for the position. They have sent out surveys to get an idea of what types of qualifications the districts would like to see in an executive director. Mrs. Zariczny asked that any board member who has any input to please send her an email with the information.

2. PSBA Liaison - Mr. John Grant

John Grant asked for a clarification as to what he is supposed to be sending to the Board members since board members already receive emails from PSBA and others are forwarded by Mrs. Huck. He would prefer not to duplicate the work. He would like to know how to serve the members in this role.

Mr. Grant did highlight an article in the PSBA School Leader News regarding the Auditor General's call to the general assembly to fix the formula flaw in Charter School funding.

3. Career Center Advisory - Dr. Paul Yourchisin

Dr. Yourchisin stated that Whirley Drink Works employees toured the Warren County Career Center and several WCCC teachers and Mr. Hufnagel toured Whirley Drink Works facilities and there are plans for cooperative education opportunities for WCCC students at the Whirley facility.

In cooperation with School-to-Work, the WCCC is sponsoring a manufacturing Day on January 5. This opportunity will allow 25 students and likely candidates for the WCCC or those interested in working locally after graduating from the Career Center to visit manufacturers in the area. The manufacturers include Superior Tire, Betts Industries, National Forge, and Whirley Drink Works. All of these businesses have indicated they would like to provide job opportunities to students.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
	Date	Time	Meeting	Location
1.	January 9, 2012	6:00 p.m.	School Closing Hearing	EMHS
2.	January 16, 2012	7:00 p.m.	Special Meeting	WCCC
3.	January 23, 2012	7:00 p.m.	Special Meeting	WCCC
4.	January 25, 2012	6:30 p.m.	Charter School Hearing	EMHS
5.	January 25, 2012	5:30 p.m.	Special Board Meeting (Tentative Adoption of Preliminary Budget)	EMHS
6.	January 30, 2012	6:00 p.m.	Curriculum, Instruction & Technology Committee Physical Plant & Facilities Committee Personnel/ Athletics Co-Curricular Activities Committee Finance Committee	WCCC
7.	February 13, 2012	7:00 p.m.	Regular Board Meeting	WCCC

Meeting Dates for
Special Meeting
and Charter School
Hearing
Approved
9-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors schedules the charter school hearing for January 25, 2012, at 6:30 p.m. at Eisenhower Middle/High School and that the special board meeting to adopt the preliminary budget be scheduled for 5:30 p.m. January 25, 2012, at Eisenhower Middle/High School.

Public Comment

There was no public comment.

The result of the vote: passed unanimously.

2.3 Announcements

2.4 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Mr. Brandon Hufnagel

There was no report in the absence of the superintendent.

3.2 Informational Report

3.3 Committee Reports

3.4 Other

4. New Business - Consent Agenda

Items removed for separate action:

4.6 Preliminary Budget - Ms. McDanel

4.10 Co-Curricular Supplemental Contracts - Ms. Paris

4.1 Consent Agenda

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors approves the consent agenda with the exception of items 4.6 and 4.10.

Consent Agenda
Approved
9-0-0

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Zamborik, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Ms. McDanel, Mr. Grant

The result of the vote: passed unanimously.

Mr. Stewart asked that Robert's Rules of Order be suspended for the solicitor to discuss item 4.6. The Board members agreed by common consent.

4.2 Thurston House Service Agreement - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors continue the agreement to participate in services to pregnant and parenting teens and the ELECT program as administered by Thurston House.

Thurston House
Agreement
Approved
9-0-0

4.3 AppSense License and Support Renewal- FIN- Mr. John Grant

MOTION: That the Board of School Directors approves the quote from the AEC Group for AppSense Environment Manager for the amount of \$28,470.

AEC Group
AppSense
License &
Support
Renewal
Approved
9-0-0

4.4 Sungard License Renewal & Software Maintenance - FIN- Mr. John Grant

MOTION: That the Board of School Directors approves the quote from Sungard for the amount of \$69,138.18 for renewal of licensing and maintenance contracts on Finance+ and Eschool+ software.

Sungard
License
Renewal
Approved
9-0-0

4.5 Transfers and Adjustments - FIN - Mr. John Grant

MOTION: That the Board of School Directors approves the budget transfer and adjustment in the amount of \$20,550 per the attached document and resolution.

Budget
Transfers &
Adjustments
Approved
9-0-0

4.6 Preliminary Budget - FIN - Mr. John Grant

Removed for separate action.

4.7 Certificated Personnel Report - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Certificated
Personnel
Report
Approved
9-0-0

Support
Personnel
Report
Approved
9-0-0

- 4.8 Support Personnel Report - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Support Personnel Report.

Athletic
Contracts
Approved
9-0-0

- 4.9 Athletic Supplemental Contracts PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts.

- 4.10 Facility Agreement – YMCA - PACCA - Mr. Jack Werner

Removed for separate action.

Bus Drivers
Approved
9-0-0

- 4.11 Bus Drivers - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the new bus drivers.

5. Items Removed for Separate Action

- 5.1 (4.6) Preliminary Budget - FIN - Mr. John Grant

Preliminary
Budget
Approved
9-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. McDanel that the Board of School Directors directs the administration to make the 2012/2013 proposed preliminary budget available for public inspection, beginning on January 5, 2012, at each school within the District, at Central Office, and on the District's website; and to advertise the Board's intent to adopt the 2012/2013 preliminary budget at the Board's special meeting to be held on January 25, 2012, with said advertisement to appear in the Warren Times Observer on or before January 12, 2012.

The result of the vote: passed unanimously.

- 5.2 (4.10) Facility Agreement – YMCA - PACCA - Mr. Jack Werner

Facility
Agreement
Approved
9-0-0

MOTION: That the Board of School Directors approves the Facility Agreement with the Warren YMCA.

Ms. Paris asked administration to verify for the record that the sports boosters are picking up the tab. Mr. Miller verified that the boosters have already contributed half of the funds and will fulfill the obligation.

Roll Call Vote:

Voting Yes: Ms. McDanel, Mr. Grant, Mr. Knapp, Mr. Zamborik, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mrs. Zariczny

The result of the vote: passed unanimously.

6. Future Business for Committee Review

There were no items for future committee review.

7. Other

- 7.1 Policy Number 4135, titled - Vendors

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors approves on second reading Policy Number 4135, titled - Vendors.

The result of the vote: passed unanimously.

Policy #4135 – Vendors Second Reading Approved 9-0-0
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- 7.2 Policy Number 11401, titled - Community Use of Facilities

MOTION: It was moved by Ms. Paris and seconded by Mrs. Zariczny that the Board of School Directors approves on second reading Policy Number 11401, titled - Community Use of Facilities.

The result of the vote: passed unanimously.

Policy #11401 Community Use of Facilities Second Reading Approved 9-0-0

8. Closing Activities

- 8.1 Public Comment

There was no public comment.

- 8.2 Executive Session

No executive session was held.

- 8.3 Adjournment

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the meeting be adjourned.

The meeting adjourned at 7:48 p.m.

Respectfully Submitted,

Suzanne Turner, Assistant Board Secretary