

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
JANUARY 30, 2012; FOLLOWING CIT
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chairperson
Ms. Mary Anne Paris, Committee Member
Dr. Norbert Kennerknecht, Director of
Buildings and Grounds Services

Mr. Tom Knapp, Committee Member
Mr. Cody McGraw, Student Representative

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Ms. Mary Anne Paris, Board Member
Ms. Nancy McDanel, Board Member
Mr. Brandon Hufnagel, Superintendent
Ms. Amy Stewart, Director
Mr. Jim Grosch, Director
Ms. Sue Turner, Administrator
Mr. Mike Kiehl, Administrator
Mr. Mike Roney, All Clean
Mr. Josh Cotton, *Times Observer*
Melissa McLean, Recording Secretary

Mr. John Grant, Board Member
Mr. Michael Zamborik, Board Member
Dr. Paul Yourchisin, Board Member
Ms. Amanda Hetrick, Director
Mrs. Diane Martin, Director
Mr. Jim Miller, Administrator
Mr. Matt Jones, Administrator
Mr. Derrick Moore, Administrator
Mr. Budd Mracna, WTW
Mr. Eric Tichy, *Times Observer*
Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 7:04 p.m. by Committee Chairperson Donna Zariczny.

1.2 Public Comment

None

1.3 Other

Ms. Amanda Hetrick introduced Mr. Cody McGraw, from the Central Attendance Area, as the new student representative to the PPF Committee.

2. Old Business

None

3. New Business

3.1 BWMS Floor plan Review (WCSD Project #1103)

Discussion:

Mr. Budd Mracna, Project Architect from WTW Architects, presented the current floor plan and layout for the BWMS Renovation project. The design was based off of the Board approved Educational Specifications for BWMS, as well as input from Board, administration, teachers and other stakeholders within the WCSD.

Action:

None

Motion:

None

3.2 Redi-Check Proposal for BWMS Project (WCSD Project #1103)

Discussion:

Redi-Check International is a firm which does an interdisciplinary design review for building projects. Redi-Check previously reviewed the designs for the RES, YEMS and WAEC projects. This review helps to avoid potentially costly change orders during the construction process.

Action:

Forward motion to January 13, 2012 Board Meeting.

Motion:

That the Board of Directors approves a contract to Redi-Check International in the amount not to exceed \$20,500 for an inter-disciplinary review of the architectural, structural, demo, electrical, HVAC, plumbing, technology, life safety and food services drawings and specifications, for the project known as the Beaty Warren Middle School Renovations, PDE Project #____ (WCSD Project #1103).

3.1 AVES Gas Exploration & General Discussion

Discussion:

A citizen recommended that the WCSD consider drilling some gas wells on the AVES property; however, it was determined by the PPF Committee that there is not enough acreage for this to safely occur. A general discussion was had regarding other properties within the WCSD and the feasibility of exploring drilling.

Action:

None

Motion:

None

4. Informational Items

4.1 Utilities Reports

4.2 Project Reports

Discussion:

- **BWMS Driveway (Project #1101):** Final payment has been made to contractor; project is closed out.
- **WCCC Emergency Transformer Replacement (Project #1106):** Project complete
- **EMHS Boiler Project (Project #1107):** Boiler is online and supplying heat to the school. The contractor, Scobell Company, should be commended for their assistance in completing the project quickly.
- **BWMS Renovation (Project #1103):** Plan Con D is the next step in the PDE approval process.

4.3 Capital Reserve Reports

4.4 Work Order Reports

4.5 Building Utilization Reports (Board Policy 6120)

5. Other

5.1 Board Goal #2 / Building Tours

Discussion:

Board Goal #2 is: By June 2012, the WCSD will prepare a facilities master plan that supports the curriculum and instructional goals of the master education plan, focusing particularly on the urgent short term needs as well as the long term needs of the District.

Part of Board Goal #2 is for members of the Board, administration and community to tour the school buildings of the WCSD. These tours will occur on February 11 and February 25. The Board is invited to attend these tours. Administration will send further information as it is available.

6. Closing Activities

6.1 Next Meeting

February 27, 2012; 6:00 p.m.; at Warren County Career Center.

6.2 Adjournment

Meeting adjourned at 8:54 p.m.