

**WARREN COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
MEETING MINUTES  
MONDAY, FEBRUARY 13, 2012**

**1. Opening Activities**

**1.1 Call to Order**

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 7:05 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

**1.2 Pledge of Allegiance**

Mr. Stewart led the Pledge of Allegiance to the American flag.

**1.3 Roll Call**

Present:

Mr. John Grant  
Mr. Thomas Knapp  
Ms. Nancy McDanel  
Ms. Mary Anne Paris  
Mr. Arthur Stewart

Mr. Jack Werner  
Dr. Paul Yourchisin  
Mr. Michael Zamborik  
Mrs. Donna Zariczny

Others Present:

Mr. Brandon Hufnagel, Superintendent; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Mrs. Amanda Hetrick, Director of Secondary Education; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Diane Martin, Director of Special Education; Mr. James Grosch, Director of Business Services; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton and Mr. Robert Patchen, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Brian Collopy, Technology Coordinator; Mr. James Miller, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mr. James Young, Principal; Dr. Darrell Jaskolka, Principal; Mrs. Ruth Nelson, Principal; Mrs. Amy Stimmell, Principal; Mrs. Amy Beers, Principal; Mrs. Marcia Madigan, Principal; Mr. Gary Weber, Principal; Mrs. Rhonda Decker, Principal; Ms. Ann Ryan, Assistant Principal; Mr. Shannon Yeager, Assistant Principal; Ms. Maryann Mead, Assistant Principal; Mrs. Kristina Bokulich, Special Education Supervisor; Ms. Claudia Solinko, WCEA President, and approximately 25 unidentified members of the audience.

- 1.4 Reading of the Mission Statement – Mrs. Donna Zariczny

***The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.***

- 1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct – Mr. Jack Werner

***TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AN EFFECTIVE SCHOOL BOARD...***

***Monitors results by: (a) using data appropriately to make informed decisions; (b) ensuring effective practices for evaluation of staff, programs, plans and services; (c) evaluating its own performance; (d) assessing student growth and achievement; and (e) evaluating the effectiveness of the strategic plan.***

- 1.6 Recognitions & Presentations

There were no recognitions or presentations.

- 1.7 Public Comment

Mark Morford	Exton, PA	Mr. Morford stated that he represents the Eisenhower Charter School as their attorney and he addressed the issue of additional information not being admitted as part of the record and application of the charter school. He respectfully requested that the Board reconsider that decision.  He further stated that certain documents that were entered into the record of the charter school hearing, which were to be provided to the CSOI group, have not been provided by the District including the deed to the property and some other documents. Mr. Morford respectfully requested that they be sent to the group.
Patrick Farrell	Russell, PA	Declined to speak.
Shane Stanley	Russell, PA	Declined to speak.
Mary DuVall	Bear Lake, PA	Ms. DuVall stated that accepting the additional documentation from the CSOI group regarding the charter application is the right thing to do.
Celia O'Brien	Warren, PA	Declined to speak.

- 1.8 Agenda Adoption

Agenda  
Adoption  
Approved  
9-0-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors adopts the agenda dated February 13, 2012.

The result of the vote: passed unanimously.

1.9 Approval of the Minutes - January 4, 2012

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the meeting minutes of January 4, 2012.

January 4, 2012  
Minutes  
Approved  
9-0-0

The result of the vote: passed unanimously.

1.10 Approval of the Special Meeting Minutes

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Werner that the Board of School Directors approves the special meeting minutes of January 16, 2012.

January 16, 2012  
Special Meeting  
Minutes  
Approved  
9-0-0

The result of the vote: passed unanimously.

**MOTION:** It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors approves the special meeting minutes of January 23, 2012.

January 23, 2012  
Special Meeting  
Minutes  
Approved  
9-0-0

The result of the vote: passed unanimously.

**MOTION:** It was moved by Ms. Paris and seconded by Ms. Zariczny that the Board of School Directors approves the special meeting minutes of January 25, 2012.

January 25, 2012  
Special Meeting  
Minutes  
Approved  
8-0-1

The result of the vote: passed with Mr. Stewart abstaining.

**MOTION:** It was moved by Ms. Paris and seconded by Ms. Zariczny that the Board of School Directors approves the special meeting minutes of February 8, 2012.

February 8, 2012  
Special Meeting  
Minutes  
Approved  
7-0-2

The result of the vote: passed with Mr. Werner and Ms. McDanel abstaining.

1.11 Financial Reports

**MOTION:** It was moved by Mr. Grant and seconded by Ms. Paris that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Financial Reports  
Approved  
9-0-0

The result of the vote: passed unanimously.

1.12 Hearing Officer's Report

**MOTION:** It was moved by Mr. Grant and seconded by Mrs. Zariczny that the Board of School Directors approves the Hearing Officer's Report dated February 13, 2012, (Cases: J-M).

Hearing Officer's  
Report  
Approved  
9-0-0

The result of the vote: passed unanimously.

2. President's Statement

2.1 Reports & Information

1. I.U.5 - Mrs. Donna Zariczny

There was no report.

2. PSBA Liaison - Mr. John Grant

- Mr. Grant reported there are no lobbying efforts scheduled at the current time, but as the budget process progresses, there will be hearings in the legislature. The House Budget Committee is hearing from education and PSERS on separate occasions, and the Senate Budget Committee will also be hearing from the same. Dates and times are published on the state government website.
- Mr. Grant informed the board of an opportunity via a website called Change.org. It already contains a petition from Pennsylvania similar to the resolution passed by the Board that will be going to representatives and senators. He suggested that if the board desired, administration could explore the possibility of joining this petition or looking at a similar alternative as another avenue to make the District's voice heard.

3. Career Center Advisory - Dr. Paul Yourchisin

- Dr. Yourchisin reported that on February 6<sup>th</sup> the Warren County Career Center held its open house and mini-career fair.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	February 27, 2012	6:00 p.m.	Physical Plant & Facilities Committee Personnel/Athletics Co-Curricular Activities Committee Curriculum, Instruction & Technology Committee Finance Committee	WCCC
2.	March 12, 2012	7:00 p.m.	Regular Board Meeting	WCCC

2.3 Announcements

Mr. Stewart asked if it would be possible to have a presentation on healthcare options from the Reschini group on the night of committees. It was decided that Reschini would be invited to attend the regular board on March 13, 2012. An executive session will be held at 6:00 p.m. to meet with Reschini.

2.4 Other

**3. Superintendent's Reports and Recommendations**

3.1 General Comments - Mr. Brandon Hufnagel

- Mr. Hufnagel reported that the District is eligible to apply for the Striving Readers grant.
- Last week Allegheny Valley Elementary School hosted the county-wide spelling bee. Every school in the county was represented and the winners were: First Place - Olivia Morgan, Tidioute Community Charter School;

Second Place - Kyle Corbin, Sheffield; Third Place - Kayla Kuppertz, Russell Elementary; Fourth - Laura Lucks, Russell Elementary; Fifth - Daniel Lauffenberger, Warren County Christian School.

- The building tours began this week in the Northern and Western Attendance Areas. There was positive feedback from the participants. A report will be forthcoming after the conclusion of the tours on March 7<sup>th</sup>. Mr. Hufnagel again invited interested board members to join the tours.
- Mr. Hufnagel met with the Superintendent's Student Advisory team last week to hear their views on what is happening in the district. A full report will be shared with the Board in the near future.
- The administrators will begin reading the book Compelling Conversations as part of the next book study. This will help in developing individual student action plans which is part of the Board's goals.

3.2 Goals Update

3.3 Informational Report

3.4 Committee Reports

3.5 Other

#### 4. New Business - Consent Agenda

##### Items removed for separate action:

4.10 Students Outside WCSD Attending YEMS - Mr. Thomas Knapp

4.19 Redi-Check Review for BWMS Renovation (WCSO Project #1103) - Ms. Mary Anne Paris

4.1 Consent Agenda

**MOTION:** It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors approves the consent agenda with the exception of items 4.10 and 4.19.

The result of the vote: passed unanimously.

4.2 Certificated Personnel Report

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report.

The result of the vote: passed unanimously under the consent agenda.

4.3 Support Personnel Report

**MOTION:** That the Board of School Directors approves the Support Personnel Report.

The result of the vote: passed unanimously under the consent agenda.

4.4 Athletic Supplemental Contracts PACCA - Mr. Jack Werner

**MOTION:** That the Board of School Directors approves the Athletic Supplemental Contracts.

The result of the vote: passed unanimously under the consent agenda.

Consent Agenda  
Approved  
9-0-0

Certificated  
Personnel Report  
Approved  
9-0-0

Support  
Personnel Report  
Approved  
9-0-0

Athletic  
Supplemental  
Contracts  
Approved  
9-0-0

4.5

Co-Curricular  
Supplemental  
Contracts  
Approved  
9-0-0

Co-Curricular Supplemental Contracts PACCA - Mr. Jack Werner

**MOTION:** That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

The result of the vote: passed unanimously under the consent agenda.

4.6

License  
Agreement City of  
Warren – Tennis  
Approved  
9-0-0

License Agreement – City of Warren - PACCA - Mr. Jack Werner

**MOTION:** That the Board of School Directors approves the License Agreement with the City of Warren for Tennis.

The result of the vote: passed unanimously under the consent agenda.

4.7

Lakewood YMCA  
Facility  
Agreement  
Approved  
9-0-0

Facility Agreement – Lakewood YMCA - PACCA - Mr. Jack Werner

**MOTION:** That the Board of School Directors approves the Facility Agreement with the Lakewood YMCA.

The result of the vote: passed unanimously under the consent agenda.

4.8

Bus Drivers  
Approved  
9-0-0

Bus Drivers – PACCA – Mr. Jack Werner

**MOTION:** That the Board of School Directors approves the list of bus drivers.

The result of the vote: passed unanimously under the consent agenda.

4.9

Unique Need  
Approved  
9-0-0

Unique Need - Cooperative Education – PACCA – Mr. Jack Werner

**MOTION:** That the Board of School Directors approves an application for unique need for Mr. Dan Passmore based upon the needs of the District.

The result of the vote: passed unanimously under the consent agenda.

4.10

Students Outside WCSD Attending YEMS - CIT - Dr. Paul Yourchisin

*Removed for separate action.*

4.11

Articulation  
Agreement  
Approved  
9-0-0

Articulation Agreement with Erie Business Center - CIT - Dr. Paul Yourchisin

**MOTION:** That the Board of School Directors approves the articulation agreement with Erie Business Center.

The result of the vote: passed unanimously under the consent agenda.

4.12

Submission of Safe  
Schools Targeted  
Grant  
Approved  
9-0-0

Safe Schools Targeted Grant - CIT - Dr. Paul Yourchisin

**MOTION:** That the Board of School Directors instructs the administration to develop and submit a Safe Schools Targeted Grant application for a pilot project to train staff in the use of positive behavior supports, de-escalation techniques, and other appropriate responses to student behavior.

The result of the vote: passed unanimously under the consent agenda.

- 4.13 United States Tennis Association Middle States Program - CIT - Dr. Paul Yourchisin

**MOTION:** That the Board of School Directors instructs the administration to apply to the United States Tennis Association for a grant of up to \$3,000 to provide tennis equipment for an afterschool program at Sugar Grove Elementary School and/or Eisenhower Middle/High School.

The result of the vote: passed unanimously under the consent agenda.

Submission of  
Tennis  
Equipment Grant  
Approved  
9-0-0

- 4.14 Permission for Warren Area High School to participate in an Upward Bound Grant - CIT - Dr. Paul Yourchisin

**MOTION:** That the Board of School Directors approves Warren Area High School's participation in an Upward Bound grant submission developed by Jamestown Community College with the understanding that the remaining three high school facilities in the District be considered should a spot in the program come open at a later date.

The result of the vote: passed unanimously under the consent agenda.

Submission of  
Upward Bound  
Grant  
Approved  
9-0-0

- 4.15 Beacon Light Agreement - FIN - Mr. John Grant

**MOTION:** That the Board of School Directors approves the agreement with Beacon Light Behavioral Health Systems and approves making the effective date of the agreement retroactive to December 6, 2011.

The result of the vote: passed unanimously under the consent agenda.

Beacon Light  
Agreement  
Approved  
9-0-0

- 4.16 Resolution Regarding Exemption From Paying A Participation Fee - FIN - Mr. John Grant

**MOTION:** That the Board of School Directors approves the Resolution Regarding Exemption from Paying a Participation Fee.

The result of the vote: passed unanimously under the consent agenda.

Resolution -  
Exception from  
Participation  
Fees  
Approved  
9-0-0

- 4.17 Resolution for Charter School Funding and Accountability Reform - FIN - Mr. John Grant

**MOTION:** That the Board of School Directors approves the resolution urging its elected officials to support any legislation that relieves the financial burden on school districts created by charter schools and directs the Board secretary to forward a copy of this resolution to the District's state legislators.

The result of the vote: passed unanimously under the consent agenda.

Resolution -  
Charter School  
Funding and  
Accountability  
Reform  
Approved  
9-0-0

- 4.18 Budget Transfers - FIN - Mr. John Grant

**MOTION:** That the Board of School Directors approves four budget transfers totaling \$180,630.00 per the attached documents.

The result of the vote: passed unanimously under the consent agenda.

Budget Transfers  
Approved  
9-0-0



- 4.19 Redi-Check Review for BWMS Renovation (WCSD Project #1103) - PPF - Mrs. Donna Zariczny

*Removed for separate action.*

## 5. Items Removed for Separate Action

- 5.1 (4.10) Students Outside WCSD Attending YEMS - CIT - Dr. Paul Yourchisin

Students Outside  
WCSD Attending  
YEMS  
Approved  
7-2-0

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. McDanel that the Board of School Directors approves the continued attendance of these two students at Youngsville Elementary School for the remainder of the 2011-2012 school year.

The result of the vote: passed with Mr. Knapp and Ms. Paris voting no.

- 5.2 (4.19) Redi-Check Review for BWMS Renovation (WCSD Project #1103) - PPF - Mrs. Donna Zariczny

Redi-Check Review  
for BWMS  
Renovation  
Approved  
9-0-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Werner that the Board of Directors approves a contract to Redi-Check International in the amount not to exceed \$20,500 for a inter-disciplinary review of the architectural, structural, demo, electrical, HVAC, plumbing, technology, life safety and food services drawings and specifications for the project known as the Beaty Warren Middle School Renovations, PDE Project #3639, (WCSD Project #1103).

The result of the vote: passed unanimously.

## 6. Future Business for Committee Review

## 7. Other

- 7.1 Eisenhower Charter School Resolution

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors adopts the Eisenhower Charter Resolution as follows:

WHERE AS, the founders of the Eisenhower Charter School ("Eisenhower") have submitted a charter application to the Warren County School District (the "District")'

WHEREAS, a hearing was held on Eisenhower's application on January 25, 2012; and,

WHEREAS, at the hearing, Eisenhower submitted the following documents; (1) an Education of Expelled Students Policy, (2) an English as a Second Language/Bilingual Program Policy, (3) a Homeless Students Policy, and (4) a Summary of Terms and Conditions of a loan from Eriebank and Northwest Savings Bank; and

WHEREAS, the information was offered in part to address issues and questions raised by a memorandum written by the



Superintendent of the district regarding Eisenhower's application;  
and

WHEREAS, the District seeks to work with Eisenhower to ensure that it receives all relevant information from Eisenhower in order to make a well-informed decision regarding Eisenhower's application; and

WHEREAS, the Charter School Law does not prohibit a District from receiving additional documentation after a charter application is submitted; and WHEREAS, the Board of School Directors of the District wants to review the documents offered by Eisenhower to better evaluate Eisenhower's application,

NOW, THEREFORE, BE IT RESOLVED that the Board of School directors does admit into the record of Eisenhower Charter School's Application the following documents for consideration by the Board of School Directors: (1) an Education of Expelled Students Policy, (2) an English as a Second Language/Bilingual Program Policy, (3) a Homeless Students Policy, and (4) a Summary of Terms and Conditions of a loan from Eriebank and Northwest Savings Bank.

BE IT FURTHER RESOLVED that the Board of School Directors shall also admit into the record any other documents that shall be submitted by the founders of the Eisenhower Charter School in response to questions presented to the founders by the administration or the Board of School Directors of the Warren County School District and that the Superintendent's review of this charter application as forwarded to CSOI on January 24, 2012, shall be included in the record as well.

Mr. Stewart announced an executive session to get legal advice from the solicitor at 7:59 p.m.

Mr. Stewart reconvened the meeting at 8:35 p.m.

**Public Comment**

There was no public comment.

**Roll Call Vote:**

Voting Yes: Mr. Knapp, Ms. McDanel, Mr. Zamborik

Voting No: Mrs. Zariczny, Mr. Grant, Ms. Paris, Mr. Stewart, Mr. Werner,  
Dr. Yourchisin

The result of the vote: failed.

Mr. Stewart asked Mr. Byham to review the process for updating the Master Facilities Plan and his recommendation for moving forward.

Eisenhower Charter School Resolution – Admitting Documents Failed 3-6-0
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7.2 Master Facilities Plan

Authorization to  
Update Master  
Facilities Plan for  
Future Consideration  
Approved  
9-0-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors authorizes the administration to update the District's existing master Facilities Plan for the Board's consideration at a future meeting with said update to include the facilities options provided to the Board by the Superintendent at the February 8, 2012, meeting.

**Public Comment**

David Bauer	Sugar Grove, PA	Mr. Bauer stated that under case law in Pennsylvania, if the Board moves forward with this, and the Board comes to another meeting with a new Master Facilities plan that includes the closure of any schools and vote on that plan, it would be an illegal action on the Board's part, unless the Board has first held a school closing hearing.
George Sanders	Sugar Grove, PA	It was stated by Mr. Sanders that it was only about a year ago that we didn't have any money to do an Eisenhower renovation. How do we find the 40 odd million dollars to do a couple of K-12's? That is my point, especially with the earlier conversation here with the governor holding back on funds. To me it is a nice idea, but along with that I would like to know - there was a very long process with the DeJong study and a lot of folks were represented and I wonder why we would escape from that, there was a lot of work done there. It is still on the table and why would we spend any more when we don't have it?"

Roll Call Vote:

Voting Yes: Mr. Zamborik, Mrs. Zariczny, Mr. Grant, Mr. Knapp, Ms. McDanel, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin

The result of the vote: passed unanimously.

- 7.3 GRANT: TANF Youth Program for SAMHS JETS Team Competition  
**MOTION:** It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors authorizes the administration to submit an application to the Venango Training and Development Center for a 2011-2012 TANF Youth Program Grant in the amount of \$1,000 to support JETS teams at Sheffield Area Middle/High School.

Submission for the TANF Grant for the SAMHS JETS TEAM Approved 9-0-0
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Roll Call Vote:

Voting Yes: Dr. Yourchisin, Mr. Zamborik, Mrs. Zariczny, Mr. Grant,  
Mr. Knapp, Ms. McDanel, Ms. Paris, Mr. Stewart, Mr.  
Werner

The result of the vote: passed unanimously.

## 8. Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mr. Stewart announced an executive session at 8:55 p.m. to discuss the review of a contract with the solicitor, a litigation update, and advice under Act 1.

8.3 Adjournment

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the meeting be adjourned.

The meeting adjourned at 8:56 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary