

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
MARCH 26, 2012; FOLLOWING CIT
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chairperson
Ms. Mary Anne Paris, Committee Member
Dr. Norbert Kennerknecht, Director of
Buildings and Grounds Services

Mr. Tom Knapp, Committee Member
Mr. Cody McGraw, Student Representative

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Mr. Michael Zamborik, Board Member
Mr. Jack Werner, Board Member
Mr. Matthew Ernisse, Student Rep.
Ms. Amanda Hetrick, Director
Mrs. Diane Martin, Director
Mr. Mike Kiehl, Administrator
Mr. Josh Cotton, *Times Observer*
Melissa McLean, Recording Secretary

Mr. John Grant, Board Member
Dr. Paul Yourchisin, Board Member
Mr. Jacob Gorton, Student Rep.
Mr. Brandon Hufnagel, Superintendent
Ms. Amy Stewart, Director
Mr. Jim Grosch, Director
Mr. Brian Collopy, Administrator
Mr. Brian Ferry, *Times Observer*
Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 8:04 p.m. by Committee Chairperson Donna Zariczny.

1.2 Public Comment

None

2. Old Business

2.1 Discussion: Master Facilities Plan

Discussion:

Committee discussed the Master Facilities Plan Addendum (approved at the March 2012 Board meeting) and the action items that will need to be completed. It was determined that it will be necessary to have an action item at the April Board meeting to proceed with the educational specifications process.

Action:

Administration will draft a motion for the April 2012 Board meeting that will further the MFP as determined by the Board of Directors. Motion will be placed under "Other" on the agenda.

3. New Business

None

4. Informational Items

4.1 Project Reports / Timelines

4.2 Capital Reserve / Capital Projects Summary Reports

4.3 Utilities Reports

4.4 Work Order Reports

4.5 Goal Update

5. Other

5.1 Policy 5210: Tingley Park Renovation

Discussion:

A citizen has contacted administration regarding a parcel of land at YHS known as the “Tingley Park.” The citizen is requesting permission to complete a beautification project on the property. The project will be entirely funded and will not require use of WCSD resources.

Action:

Forward motion to April 2012 Board meeting and place under “Other” on agenda.

Motion:

That the Board of School Directors approve a Lease Agreement with Louise Dyer for aesthetic improvements to the property known as the Tingley Park at Youngsville High School.

6. Closing Activities

6.1 Next Meeting

April 30, 2012; following CIT; at Warren County Career Center.

6.2 Adjournment

Meeting adjourned at 8:18 p.m.