

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
APRIL 30, 2012; FOLLOWING CIT  
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

**COMMITTEE MEMBERS PRESENT:**

Ms. Donna Zariczny, Committee Chairperson  
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member  
Dr. Norbert Kennerknecht, Director of  
Buildings and Grounds Services

**COMMITTEE MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Mr. Jack Werner, Board Member  
Mr. Michael Zamborik, Board Member  
Mr. Paul Yourchisin, Board Member  
Ms. Amanda Hetrick, Director  
Mr. Jim Grosch, Director  
Mr. Mike Kiehl, Administrator  
Mr. Paul Leach, Administrator  
Mr. Ben Klein, *Times Observer*  
Members of the Public

Ms. Nancy McDanel, Board Member  
Mr. John Grant, Board Member  
Ms. Diane Martin, Director  
Ms. Amy Stewart, Director  
Ms. Sue Turner, Administrator  
Mr. Jim Miller, Administrator  
Ms. Melissa McLean, Recording Secretary  
Mr. Josh Cotton, *Times Observer*

**1. Opening Activities**

**1.1 Call to Order**

Meeting called to order at 6:33 p.m. by Committee Chairperson Donna Zariczny.

**1.2 Public Comment**

None

**2. Old Business**

None

**3. New Business**

**3.1 Architect for EMHS Elementary Addition (WCSD Project #1203)**

Discussion:

Negotiations are in process with a potential architectural firm for the EMHS & SAMHS Elementary additions. Administration will have recommendation for May board meeting.

Action:

Forward motion to May 14, 2012 Board meeting.

Motion:

That the Board of School Directors approves a work order to \_\_\_\_\_  
in an amount not to exceed the DGS fee schedule for design and construction supervision  
for the project known as the Eisenhower Elementary Addition (WCSD #1203).

### **3.2 Architect for SAMHS Elementary Addition (WCSD Project #1204)**

#### Discussion:

Negotiations are in process with a potential architectural firm for the EMHS & SAMHS Elementary additions. Administration will have recommendation for May board meeting.

#### Action:

Forward motion to May 14, 2012 Board meeting.

#### Motion:

That the Board of School Directors approves a work order to \_\_\_\_\_ in an amount not to exceed the DGS fee schedule for design and construction supervision for the project known as the Sheffield Elementary Addition (WCSD #1204).

### **3.3 School Closing Hearings**

#### Discussion:

Vote on the school closures should occur before the construction projects begin. As per the motion, the execution of the closings is contingent upon the completion of the projects.

Administration will further coordinate date and location of the proposed hearing and provide recommendation at the May 9, 2012 special called Board meeting.

#### Action:

Forward motion to special called Board meeting on May 9, 2012.

#### Motion:

In order to implement the September 2008 Warren County School District Master Facilities Plan, as amended by the Board of School Directors on March 12, 2012, I move that, in accordance with Section 780 of the School Code, the Board of School Directors schedules a public hearing regarding the permanent closure of Allegheny Valley Elementary School, Sheffield Elementary School, Sugar Grove Elementary School, and Russell Elementary School upon completion of the K-12 construction project in each attendance area and the permanent closure of South Street Early Learning Center at such time as the enrollment numbers permit the impacted students to be re-assigned to the Warren Area Elementary Center, with the hearing to be held on May \_\_\_\_ 2012, at \_\_\_\_ p.m. at the Struther's Library Theatre and to be advertised by the Board Secretary in the Warren Times Observer at least 15 days prior to the date of the hearing.

## **4. Informational Items**

### **4.1 Project Reports / Timelines**

#### Discussion:

The BWMS Renovation Project (WCSD #1103) is in the final design / Redi-Check stages. Plans and specifications will be available in mid-May with bids due on June 5, 2012.

Over the summer maintenance will continue to replace light fixtures and ballasts to put in more energy efficient lights.

### **4.2 Capital Reserve / Capital Projects Summary Reports**

**4.3 Utilities Reports**

**4.4 Work Order Reports**

**4.5 Goal Update**

**5. Other**

**5.1 Lander Property Deed Restrictions**

Discussion:

Mr. Knapp was approached by the current owners of the old Lander School property regarding the deed restrictions that still exist on the property. This information was also forwarded to Solicitor Byham for review. The individuals who currently own the property would like the deed restrictions to be removed.

**6. Closing Activities**

**6.1 Next Meeting**

May 29, 2012; 6:00 p.m.; at Warren County Career Center.

**6.2 Adjournment**

Meeting adjourned at 7:01 p.m.