

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES**

MONDAY, MAY 14, 2012

1. Opening Activities

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

Present:

Mr. John Grant
Mr. Thomas Knapp
Ms. Nancy McDanel
Ms. Mary Anne Paris
Mr. Arthur Stewart

Mr. Jack Werner
Dr. Paul Yourchisin
Mr. Michael Zamborik
Mrs. Donna Zariczny

Roll Call

Others Present:

Mr. Brandon Hufnagel, Superintendent; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Mrs. Amanda Hetrick, Director of Secondary Education; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Diane Martin, Director of Special Education; Mr. James Grosch, Director of Business Services; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Paul Leach, Technology Specialist; Mr. James Miller, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mrs. Rhonda Decker, Principal; Mrs. Ruth Nelson, Principal; Ms. Ann Buerkle, Principal; Mr. Philip Knapp, Assistant Principal; Ms. Claudia Solinko, WCEA President, and approximately 25 unidentified members of the audience.

- 1.4 Reading of the Mission Statement - Dr. Paul Yourchisin

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

- 1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct – Mr. John Grant

TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AN EFFECTIVE SCHOOL BOARD. . .

Communicates with and engages the community by: (1) distributing relevant information about the district; (2) providing methods of communication to the board and appropriate staff; (3) seeking input through a variety of methods; and (4) including stakeholders in all communications.

1.6 Recognitions & Presentations

1. LEC Math Competition Participants

Mrs. Amy Stimmell thanked the students who participated in the LEC Math League and for making the LEC and District look so good. She then introduced Ms. Kelly Blasco who explained the On-line Math League and the student rankings as follows: Alex Ferry placed 1st at the LEC, and was one point away from being 1st in the nation but nine others had a perfect score, so he is ranked 10th in the nation; Colin Ely and Wesley Kiehl tied for 1st place at the LEC and were 107th in the nation with the 7th highest scores; Gage Hendrickson placed 1st at the LEC, 1st in the state and 19th in the nation and he had the 3rd highest score in the nation; Joshua John finished 1st at the LEC, in the state and finished 37th in the nation and had the 6th highest score; Naomi Haight and Brodie VanOrd tied for 1st place at the LEC and in the state, and 125th in the nation; and Rachel Cecco placed 1st at the LEC and in the state and she placed 15th in the nation.

2. LEC Word Masters

Mrs. Scott introduced Peyton Hefright who participated in a national word competition and received a perfect score along with 90 other students in the nation. It is an analogies competition which forces students to think analytically and metaphorically and over 220,000 students competed this year.

1.7 Public Comment

Molly Berardi	Warren, PA	Ms. Berardi is concerned about the combined French classes and proposed distance learning. She feels she will learn less not being in a traditional classroom.
Betsy Sobkowski	Warren, PA	Ms. Sobkowski asked that the Board appoint a high school reform committee consisting of community members, students, and educators to make recommendations on future offerings.
Brodi VanOrd and Joshua John	LEC Students	Brodi and Joshua stated they are concerned about losing teachers at the LEC.
Claudia Solinko	WCEA President	Ms. Solinko is concerned about the RTTT Grant that the District has applied for and the evaluation system for teachers. She has a problem with test scores being used to evaluate teacher performance.
Kimberly Angove	Russell, PA	Mrs. Angove addressed technology usage in the school setting. She is urging the Board to allow students to use their own

		technology for learning. The current policy gets in the way of allowing students to use technology devices that are their own.
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1.8 Agenda Adoption

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors adopts the agenda dated May 14, 2012.

The result of the vote: passed unanimously.

Agenda Adoption
Approved
9-0-0

1.9 Approval of the Meeting Minutes - April 9, 2012

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the minutes dated April 9, 2012.

The result of the vote: passed unanimously.

April 9, 2012
Minutes
Approved
9-0-0

1.10 Approval of the Special Meeting Minutes - April 23, 2012 and May 9, 2012

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the Special Meeting minutes dated April 23, 2012 and May 9, 2012.

The result of the vote: passed unanimously.

April 23, 2012
and May 9, 2012
Special Meeting
Minutes
Approved
9-0-0

1.11 Financial Reports

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

The result of the vote: passed unanimously.

Financial Reports
Approved
9-0-0

1.12 Hearing Officer's Report

MOTION: It was moved by Mr. Grant and seconded by Ms. Paris that the Board of School Directors approves the Hearing Officer's Report dated May 14, 2012, (Cases: T and U).

Friendly Amendment: Mr. Stewart asked that on the first case that words in the recommendation section be changed from "Beacon Light" to "Alternative Education." Mr. Grant and Ms. Paris agreed to the change.

The result of the vote: passed unanimously.

Hearing Officer's
Reports
Approved
9-0-0

2. President's Statement

2.1 Reports & Information

1. I.U.5 - Mrs. Donna Zariczny

Mrs. Zariczny stated that the IU Board is conducting a state-wide search for an executive director.

The Board members saw a demonstration of the use of iPads from an educational standpoint.

2. PSBA Liaison - Mr. John Grant

Mr. Grant shared that the PSBA Legislative Platform deadline is approaching and if there is any desire to put forth an item for the platform to let him know.

PSBA has developed resolutions regarding state funding, prevailing wage, furlough process, and Senate Bill 1296 regarding superintendent contracts where attorneys may be eligible to serve in that capacity.

3. Career Center Advisory - Dr. Paul Yourchisin

Dr. Yourchisin reported that McKenzie Engstrom won first place in the Marine Service Technology Skills USA statewide competition.

Also the Habitat for Humanity house project was very impressive and a great thing for the students and community and something everyone can be proud of.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	May 17, 2012	5:00 p.m.	Diploma Program Graduation	Inter-Faith Chapel, Warren State Hospital
2.	May 21, 2012	7:00 p.m.	Special Meeting Committee of the Whole	WCCC
3.	May 29, 2012 (Tuesday)	6:00 p.m.	Physical Plant & Facilities Committee Personnel/ Athletics Co-Curricular Activities Committee Curriculum, Instruction & Technology Committee Finance Committee	WCCC
4.	June 4, 2012	7:00 p.m.	School Closing Hearings - Allegheny Valley Elementary School, Sheffield Elementary School, Sugar Grove Elementary School, Russell Elementary School, South Street Early Learning Center	Struther's Library Theater
5.	June 8, 2012	TBA	Commencement	EMHS, SAMHS, WAHS, YHS
6.	June 11, 2012	7:00 p.m.	Regular Board Meeting	WCCC

2.3 Announcements

2.4 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Mr. Brandon Hufnagel

- Mr. Hufnagel dispelled the rumors regarding full-day kindergarten stating that the district will provide full-day kindergarten and has no intention of changing it to half-day kindergarten. The Senate's proposed budget does provide funding for full-day kindergarten.
- Technology will be reviewed regarding the use of personal devices for educational purposes.
- The Ed spec processes for Eisenhower and Sheffield have begun.
- Board members will be receiving information from schools regarding graduation participation.
- Meetings with WCEA are continuing regarding salaries and benefit options. The next meeting will be held on Wednesday at 6:00 p.m.
- Alternative education is being brought back into the district and an administrative position is being recommended to administer the program with part of the funding coming through the QZAB monies.
- The Beaty-Warren Middle School project is moving forward. The project will be done in two phases. Administration proposes to keep both the 5th and 6th grades at Warren Area Elementary Center while the construction is underway. This is also the most cost effective.
- Administrative restructuring and cuts at Central Office were discussed. The building reassignments were also discussed for the 2012-2013 school year.

3.2 Informational Report

3.3 Committee Reports

3.4 Other

4. New Business - Consent Agenda

4.1 Consent Agenda

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors approves the consent agenda.

The result of the vote: passed unanimously.

Consent Agenda Approved 9-0-0

4.2 Certificated Personnel Report - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approve the Certificated Personnel Report.

The result of the vote: passed unanimously under the consent agenda.

Certificated Personnel Report Approved 9-0-0

4.3 Support Personnel Report - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approve the Support Personnel Report.

The result of the vote: passed unanimously under the consent agenda.

Support Personnel Report Approved 9-0-0
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4.4 Athletic Supplemental Contracts PACCA - Mr. Jack Werner

Athletic
Supplemental
Contracts
Approved
9-0-0

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts.

The result of the vote: passed unanimously under the consent agenda.

4.5 Co-Curricular Supplemental Contracts - None PACCA - Mr. Jack Werner

Co-Curricular
Supplemental
Contracts
Approved
9-0-0

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

The result of the vote: passed unanimously under the consent agenda.

4.6 Volunteer Report - PACCA - Mr. Jack Werner

Volunteer Report
Approved
9-0-0

MOTION: That the Board of School Directors approves the Volunteer Report.

The result of the vote: passed unanimously under the consent agenda.

4.7 New Bus Drivers - PACCA - Mr. Jack Werner

Bus Drivers
Approved
9-0-0

MOTION: That the Board of School Directors approves the list of new drivers.

The result of the vote: passed unanimously under the consent agenda.

4.8 Tom Ridge Environmental Center (TREC) Transportation Grant - CIT - Dr. Paul Yourchisin

Tom Ridge
Environmental
Center
Transportation
Grant
Approve
9-0-0

MOTION: That the Board of School Directors instructs the administration to work with interested teachers to submit Tom Ridge Environmental Center Transportation Grants for qualified field trip proposals.

The result of the vote: passed unanimously under the consent agenda.

4.9 McDonalds MAC Grant - CIT - Dr. Paul Yourchisin

McDonalds MAC
Grant
Approved
9-0-0

MOTION: That the Board of School Directors instructs the administration to work with interested teachers to develop applications to the McDonald's MAC Grant in support of classroom activities.

The result of the vote: passed unanimously under the consent agenda.

4.10 Peirce Skywatch Scholarship - CIT - Dr. Paul Yourchisin

Peirce Skywatch
Scholarship
Approved
9-0-0

MOTION: That the Board of School Directors instructs the administration to work with interested teachers to develop applications to the Peirce Skywatch Grant in support of classroom activities.

The result of the vote: passed unanimously under the consent agenda.

4.11 Request for Bid Award - Semco Pump Hoist - CIT - Dr. Paul Yourchisin

Semco Pump
Hoist Bid Award
Approved
9-0-0

MOTION: That the Board of School Directors approves the awarding of the bid for the Semco Pump Hoist to Semco, Inc. as presented.

The result of the vote: passed unanimously under the consent agenda.

4.12 Request for Bid Award - Roland 3D Scanner - CIT - Dr. Paul Yourchisin

Roland 3D
Scanner Bid
Award
Approved
9-0-0

MOTION: That the Board of School Directors approves the purchase of the 3D scanner using the quote of \$10,280 from Shape Tools, LLC.

The result of the vote: passed unanimously under the consent agenda.

- 4.13 Electronic School Board Subscription Renewal - FIN - Mr. John Grant

MOTION: That the Board of School Directors approves the yearly renewal cost of \$10,900 for the use of Electronic School Board from InterCom Network.

ESB Subscription
Renewal
Approved
9-0-0

The result of the vote: passed unanimously under the consent agenda.

- 4.14 Sungard IEP+ Software License & Maintenance Renewal - FIN - Mr. John Grant

MOTION: That the Board of School Directors approves the quote from Sungard for IEP+ software license and maintenance renewal for the amount of \$10,667.22.

Sungard IEP
License &
Maintenance
Renewal
Approved
9-0-0

The result of the vote: passed unanimously under the consent agenda.

- 4.15 Letter of Engagement: Felix & Gloekler, P.C. - Single Audit for the year ended 2012 - FIN - Mr. John Grant

MOTION: That the Board of School Directors approves the fees and conditions for professional services as set forth in the Letter of Engagement from Felix & Gloekler, P.C. for the single audit for the fiscal year ended June 30, 2012.

Letter of
Engagement Felix
& Gloekler Single
Audit
Approved
9-0-0

The result of the vote: passed unanimously under the consent agenda.

- 4.16 Letter of Engagement: Felix & Gloekler, P.C. - Warren County Earned Income Tax Audit - FIN - Mr. John Grant

MOTION: That the Board of School Directors approves the fees and conditions for professional services as set forth in the Letter of Engagement from Felix & Gloekler, P.C. for the Warren County Earned Income Tax Office audit for the fiscal year ended June 30, 2012.

Letter of
Engagement Felix
& Gloekler EIT
Audit
Approved
9-0-0

The result of the vote: passed unanimously under the consent agenda.

- 4.17 Letter of Engagement: Felix & Gloekler, P.C. - PlanCon Audit for Russell Elementary School - FIN - Mr. John Grant

MOTION: That the Board of School Directors approves the fees and conditions for professional services as set forth in the Letter of Engagement from Felix & Gloekler, P.C. with regard to the PlanCon Audit for Russell Elementary School, Project #0205.

Letter of
Engagement Felix
& Gloekler
PlanCon Audit
Russell Elementary
School
Approved
9-0-0

The result of the vote: passed unanimously under the consent agenda.

- 4.18 Letter of Engagement: Felix & Gloekler, P.C. - PlanCon Audit for Warren Area Elementary Center - FIN - Mr. John Grant

MOTION: That the Board of School Directors approves the fees and conditions for professional services as set forth in the Letter of Engagement from Felix & Gloekler, P.C. with regard to the PlanCon Audit for Warren Area Elementary Center, Project #2906.

Letter of
Engagement Felix
& Gloekler
PlanCon Audit
Warren Area
Elementary Center
Approved
9-0-0

The result of the vote: passed unanimously under the consent agenda.

4.19 Board Treasurer Appointment - FIN - Mr. John Grant

Board Treasurer
Approved
9-0-0

MOTION: That the Board of School Directors appoints Norbert Kennerknecht as the Treasurer for the Board of School Directors for the 2012/2013 fiscal year with a bond of \$100,000 and compensation of \$2600.

The result of the vote: passed unanimously under the consent agenda.

4.20 Depositories for Fiscal Year 2012/2013 - FIN - Mr. John Grant

Depositories for
Fiscal Year 2012-
2013
Approved
9-0-0

MOTION: That the Board of School Directors approves the depositories for fiscal year 2012-2013 as follows: Northwest Savings Bank, PNC Bank, First Niagara Bank, PLGIT (Pennsylvania Local Government Investment Trust), PSDLAF (Pennsylvania School District Liquid Assets Fund).

The result of the vote: passed unanimously under the consent agenda.

4.21 Budget Transfers - FIN - Mr. John Grant

Budget Transfers
Approved
9-0-0

MOTION: That the Board of Directors approves the resolution and budget transfer in the amount of \$13,000.00 per the attached documents.

The result of the vote: passed unanimously under the consent agenda.

4.22 Budget Adjustments - Mr. John Grant

Budget Adjustments
Approved
9-0-0

MOTION: That the Board of School Directors approves the resolution and budget adjustments in the amount of \$317,915.00 per the attached documents.

The result of the vote: passed unanimously under the consent agenda.

4.23 Carnegie Mellon Institute for Talented Elementary and Secondary Students (C-MITES) Support - CIT - Dr. Paul Yourchisin

C-Mites Grant
Submission
Approved
9-0-0

MOTION: That the Board of Directors authorizes the administration to submit a grant request of \$4,650 to the Community Foundation of Warren County to support the 2012 C-MITES program for students at the Learning Enrichment Center.

The result of the vote: passed unanimously under the consent agenda.

4.24 Target Arts & Culture Grant - CIT - Dr. Paul Yourchisin

Target Arts & Culture
Grant Submission
Approved
9-0-0

MOTION: That the Board of School Directors instructs the administration to work with interested WCSD classroom teachers to submit applications to the Target Arts & Culture grant competition.

The result of the vote: passed unanimously under the consent agenda.

4.25 Carl D. Perkins Secondary Local Plan 2012-13 - CIT - Dr. Paul Yourchisin

Perkins Grant
Submission
Approved
9-0-0

MOTION: That the Board of School Directors authorizes the administration to submit a Perkins Local Plan Grant application to support academic, career, and technical programming at the Warren County Career Center in the 2012-2013 school year.

The result of the vote: passed unanimously under the consent agenda.

4.26 Race To The Top, Phase III - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors instructs the administration to develop a professional development plan that both implements and trains staff in the use of the Pennsylvania Educator Effectiveness Instruments, and that the results be used to inform local decisions on professional development, staff retention, and student achievement.

Race to the Top
Grant Submission
Approved
9-0-0

The result of the vote: passed unanimously under the consent agenda.

5. Items Removed for Separate Action

No items were removed for separate action.

6. Future Business for Committee Review

There was no future business for committee review.

7. Other

7.1 Policy Number 1301, titled - Mission and Vision Statements

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Werner that the Board of School Directors approves on first and second reading the revision of Policy Number 1301, titled - Mission and Vision Statements.

Policy #1301
Mission &
Vision
Statements First
& Second
Reading
Approved
9-0-0

The result of the vote: passed unanimously.

7.2 Policy Number 9741, titled - Class Rank/Honors Credits - Class of 2014 and Beyond - CIT - Dr. Paul Yourchisin

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves on second reading Policy Number 9741, titled - Class Rank/Honors Credits - Class of 2014 and Beyond.

Policy #9741
Class Rank &
Honors Credits
2014 & Beyond
Second Reading
Approved
9-0-0

The result of the vote: passed unanimously.

7.3 Policy Number 10102, titled - Assignment of Students to School

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves on first reading Policy Number 10102, titled - Assignment of Students to School.

Policy #10102
Assignment of
Students to
School First
Reading
Approved
9-0-0

The result of the vote: passed unanimously.

7.4 Policy Number 7115, titled - Employment of Staff

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves on first reading Policy Number 7115, titled - Employment of Staff.

Policy #7115
Employment of
Staff First
Reading
Approved
9-0-0

The result of the vote: passed unanimously.

7.5 Policy Number 7610 Personnel Records

Policy #7610
Personnel
Records First
Reading
Approved
9-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Werner that the Board of School Directors approves on first reading Policy Number 7610, titled - Personnel Records.

The result of the vote: passed unanimously.

7.6 Architect for SAMHS Elementary Addition (WCSD #1204) - PPF - Mrs. Donna Zariczny

HRLC
Architects Work
Order Sheffield
Elementary
Addition
Approved
9-0-0

MOTION: It was moved by Ms. Paris and seconded by Mrs. Zariczny that the Board of School Directors approves a work order to HRLC Architects in an amount not to exceed the DGS fee schedule for design and construction supervision for the project known as the Sheffield Elementary Addition (WCSD #1204).

The result of the vote: passed unanimously.

7.7 Architect for EMHS Elementary Addition (WCSD #1203) - PPF - Mrs. Donna Zariczny

HRLC
Architects Work
Order
Eisenhower
Elementary
Addition
Approved
9-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors approves a work order to HRLC Architects in an amount not to exceed the DGS fee schedule for design and construction supervision for the project known as the Eisenhower Elementary Addition (WCSD #1203).

The result of the vote: passed unanimously.

7.8 All-Clean Contract

All-Clean
Contract Re-
negotiation
Approved
9-0-0

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves a re-negotiated contract with All-Clean Building Services for the 2012-2013 school year at a cost not to exceed \$309,384.88 for a cost savings of \$176,000.00 in comparison to the current contracted amount of \$485,384.88.

The result of the vote: passed unanimously.

7.9 Repository Sales - FIN - Mr. John Grant

Repository Sales
Approved
9-0-0

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the Repository Sales per the attached documents.

The result of the vote: passed unanimously.

7.10 Tax Payment Installment Resolution

Tax Payment
Installment
Resolution
Approved
9-0-0

MOTION: It was moved by Ms. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves the attached Resolution allowing all property owners to make their real property tax payments in installments, with the understanding that the attached Resolution shall repeal and replace Resolution No. 12-04-03, which was approved by the Board of School Directors on April 9, 2012, and which contained the incorrect date.

The result of the vote: passed unanimously.

7.11 Former Lander Elementary Property: Deed Restriction 1:41

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Warren County School District Board of School Directors removes all deed restrictions on the former Lander School property.

Public Comment

Kimberly Angove	Russell, PA	Mrs. Angove asked that as the Board members discuss this that they lay out for the public exactly what the restrictions are on the property. It is her understanding that the property can be used for anything except a school or school property.
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Roll Call Vote:

Voting Yes: Mr. Knapp, Ms. McDanel, Ms. Paris, Mr. Zamborik

Voting No: Mrs. Zariczny, Mr. Grant, Mr. Stewart, Mr. Werner, Dr. Yourchisin

Lander Property
Deed Restriction
Removal
Fails
4-5-0

The result of the vote: failed.

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Grant that the Board of School Directors rescinds the motion that was made on April 11, 2005, where the Board of School Directors directed the solicitor to remove the deed restrictions and that that motion become null and void.

Public Comment

There was no public comment

MOTION TO TABLE: It was moved by Ms. Paris and seconded by Ms. McDanel that the motion to rescind be tabled until the special meeting so that Board members have an opportunity to look over the minutes of April 11, 2005.

Rescinding
April 11, 2005,
Motion to
Remove Deed
Restrictions from
the Former
Lander
Elementary
School Property
Tabled
7-2-0

Roll Call Vote:

Voting Yes: Mr. Grant, Mr. Knapp, Ms. McDanel, Ms. Paris,
Mr. Stewart, Mr. Werner, Dr. Yourchisin

Voting No: Mr. Zamborik, Mrs. Zariczny

The result of the vote: passed.

8. Closing Activities

8.1 Public Comment

Mike Maxwell	Clarendon, PA	Mr. Maxwell remarked on the personnel cuts stating that the superintendent is trying and asked the Board to give him direction. He also stated that the principals and assistant principals need to spend more time on IEP's
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		and the teachers need to follow them. He thanked the Board for their time.
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8.2 Executive Session

Mr. Stewart announced an executive session at 8:59 p.m. to discuss contractual matters, an item of litigation, transportation contracts and real property matters with no action to follow.

8.3 Adjournment

It was moved by Ms. Paris and seconded by Mr. Knapp that the meeting be adjourned. The meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary