

**PHYSICAL PLANTS AND FACILITIES COMMITTEE**  
**MINUTES OF JULY 30, 2012**  
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

**COMMITTEE MEMBERS PRESENT:**

Ms. Donna Zariczny, Committee Chairperson  
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member  
Dr. Norbert Kennerknecht, Director of  
Buildings and Grounds Services

**COMMITTEE MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Mr. Arthur Stewart, Board President  
Ms. Nancy McDanel, Board Member  
Mr. Michael Zamborik, Board Member  
Ms. Diane Martin, Director  
Ms. Amy Stewart, Director  
Mr. Jim Miller, Administrator  
Mr. Brian Collopy, Administrator  
Ms. Melissa McLean, Recording Secretary  
Mr. Jacob Perryman, *Times Observer*

Mr. Jack Werner, Board Member  
Mr. Paul Yourchisin, Board Member  
Mr. Brandon Hufnagel, Superintendent  
Ms. Amanda Hetrick, Director  
Mr. Jim Grosch, Director  
Mr. Mike Kiehl, Administrator  
Ms. Sue Turner, Administrator  
Mr. Josh Cotton, *Times Observer*  
Members of the Public

**1. Opening Activities**

**1.1 Call to Order**

Meeting called to order at 8:03 p.m. by Committee Chairperson Donna Zariczny.

**1.2 Public Comment**

None

**2. Old Business**

None

**3. New Business**

**3.1 Modular Classrooms**

Discussion:

The Corry School District recently accepted bids for two modular classrooms. The WCSD was the successful bidder and we are able to purchase them for \$4,111.11 each, which is a significant cost savings to the District. The trailers will first be used at the Eisenhower Middle / Senior High School during the upcoming construction there.

Action:

Administration to continue pursue the purchase and relocation of modular classrooms from the Corry School District.

Motion:

None.

**4. Informational Items**

**4.1 Project Reports / Timelines**

Discussion:

The BWMS Renovations project (WCSD #1103) is in the contract process. The first job meeting is Thursday, August 2, 2012 at Beaty. Once contracts are executed, the “Notice to Proceed” can be issued and work will begin.

Design work for the EMHS Renovations project (#1002) is proceeding.

**4.2 Utilities Reports**

Discussion:

The District is signed up for an energy reduction program whereby the electric company announces “event days” and requests that we curtail electric usage on those days. The District will receive some financial remuneration for participating in this program.

**4.3 Work Order Reports**

**5. Other**

**6. Closing Activities**

**6.1 Next Meeting**

August 27, 2012; 6:00 p.m.; at Warren County Career Center.

**6.2 Adjournment**

Meeting adjourned at 8:11 p.m.