

PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES OF AUGUST 27, 2012
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Mr. Tom Knapp, Acting Chairperson
Ms. Mary Anne Paris, Committee Member

Mr. Jack Werner, Member Pro Tempore
Dr. Norbert Kennerknecht, Director of
Buildings and Grounds Services

COMMITTEE MEMBERS ABSENT:

Ms. Donna Zariczny, Committee Chairperson

OTHERS PRESENT:

Ms. Nancy McDanel, Board Member
Mr. Michael Zamborik, Board Member
Mr. Brandon Hufnagel, Superintendent
Ms. Amanda Hetrick, Director
Mr. Jim Grosch, Director
Mr. Mike Kiehl, Administrator
Ms. Sue Turner, Administrator
Ms. Melissa McLean, Recording Secretary
Mr. Jacob Perryman, *Times Observer*

Mr. Paul Yourchisin, Board Member
Mr. John Grant, Board Member
Ms. Diane Martin, Director
Ms. Amy Stewart, Director
Mr. Jim Miller, Administrator
Mr. Brian Collopy, Administrator
Mr. Matt Jones, Administrator
Mr. Josh Cotton, *Times Observer*
Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 6:00 p.m. by Acting Committee Chairperson Tom Knapp – filling in for Committee Chairperson Donna Zariczny. Board member Jack Werner joined Committee as member pro tempore to fill in for Mr. Knapp.

1.2 Public Comment

None

2. Old Business

None

3. New Business

3.1 Redi-Check Quote for EMHS Renovations and Additions (WCSD #1002 & WCSD #1203)

Discussion:

Redi-Check International is a firm which does an interdisciplinary design review for building projects. Redi-Check previously reviewed the designs for the RES, YEMS and WAEC projects, and more recently, the plans and specifications for the Beaty Warren Middle School Renovations. This review helps to avoid potentially costly change orders during the construction process.

Action:

Forward to September 10, 2012 Board meeting on consent agenda.

Motion (for EMHS Renovations #1002):

That the Board of Directors approves a contract to Redi-Check International in the amount not to exceed \$33,250.00 for an inter-disciplinary review of the architectural,

structural, demo, electrical, HVAC, plumbing, technology, life safety and food services drawings and specifications, for the project known as the EMHS Renovations (WCSD #1002).

Motion (for EMHS Addition #1203):

That the Board of Directors approves a contract to Redi-Check International in the amount not to exceed \$20,050.00 for an inter-disciplinary review of the architectural, structural, demo, electrical, HVAC, plumbing, technology, life safety and food services drawings and specifications, for the project known as the EMHS Elementary Addition (WCSD #1203).

3.2 Utility Bill / Utility Quote

Discussion:

The WCSD currently obtains all electric service through the Employers' Energy Alliance of PA. To date, we have realized a 24.79%, or \$139,352.59, savings in purchasing electricity. Our current rate remains lower than recently received rate quotes.

Action:

No action required.

Motion:

None.

4. Informational Items

4.1 Project Reports / Timelines

4.2 Utilities Reports

4.3 Work Order Reports

5. Other

6. Closing Activities

6.1 Next Meeting

September 24, 2012; following CIT; at Warren County Career Center.

6.2 Adjournment

Meeting adjourned at 6:05 p.m.