

FINANCE COMMITTEE

MINUTES

September 24, 2012

WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Mr. John Grant, Chairperson
Ms. Mary Anne Paris
Ms. Nancy McDanel

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President	Ms. Amy Stewart, Director
Mr. Tom Knapp, Board Member	Mr. James Grosch, Director
Dr. Paul Yourchisin, Board Member	Ms. Diane Martin, Director
Mr. Michael Zamborik, Board Member	Mr. Roger Tubbs, Administrator
Mr. Jack Werner, Board Member	Mr. Mike Kiehl, Administrator
Mr. Brandon Hufnagel, Superintendent	Ms. Melissa McLean, Secretary
Ms. Amanda Hetrick, Director	Mr. Josh Cotton, <i>Times Observer</i>
Dr. Norbert Kennerknecht, Director	Mr. Jacob Perryman, <i>Times Observer</i>

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 8:56 p.m. by Mr. John Grant, Chairperson.

1.2 Public Comment

None

2. New Business

2.1 Repository Sale

Discussion:

None

Action:

The committee agreed to forward this to the Board for approval.

Motion:

That the Board of School Directors approve the Repository Sale per the attached document.

2.2 Financial Reports – No Discussion

Discussion:

No discussion. Any questions should be directed to Mr. Grosch.

2.3 IU5 Excess Access Funds

Discussion:

Excess ACCESS funds are the funds that are received back from the IU, minus administrative costs, for students that use occupational and physical therapy services. This year the District is eligible for \$12,714.39. Mr. Grant asked if this was revenue to offset expenditures or if it was a revenue line item. This is a revenue line item.

Action:

The committee agreed to forward this to the Board for approval.

Motion:

That the Board of School Directors adopts the terms and agreements for the expenditure of Excess Access funds as outlined in the attached document.

2.4 Tax Collector Resolutions

Discussion:

The first attachment is to exonerate the tax collectors for the delinquent taxes, and the second is to exonerate the tax collectors for the per capita taxes uncollected for the years 2006, 2007, and 2008.

Action:

The committee agreed to forward these to the Board for approval.

Motion:

Motion I – That the Board of School Directors exonerates the following Tax Collectors in the amounts as listed on real estate property returned for non-payment to the County Commissioners as certified by said collectors for the year 2011 to be approved by the Solicitor.

Motion II – That the Board of School Directors exonerates in the several amounts listed for per capita taxes uncollected for the years 2006, 2007 and 2008.

2.5 Tax Collector Resolutions

Discussion:

The purpose of this is to appoint tax collectors for the tax collecting year.

Action:

The committee agreed to forward this to the Board for approval.

Motion:

That the Board of School Directors adopts the resolution to appoint Tax Collectors per the attached document.

3. Old Business - None

4. Informational Items

4.1 125 Cafeteria Plan Flexible Spending Program – Memorandum of Understanding

Discussion:

Mr. Grosch explained that flex spending program needs to be renewed by October 1st and all employees of the district have received communication and forms to elect to participate (or not) in this program. Explaining the program to employees is essential so they understand the types of expenses that are allowable and that this is a “use it or lose it” benefit. An individual fee of approximately \$2 will be assessed by the provider and the district will cover the cost this year.

Action:

None

5. Other

6. Closing Activities

6.1 Next Meeting Date

Monday, October 29, 2012 following PACCA; Warren County Career Center

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 9:06 p.m.