

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**SPECIAL MEETING MINUTES**  
**MONDAY, OCTOBER 23, 2012**

**1.0 Opening Activities**

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 12:01 p.m. in the Board Room of the Curwen Building, 589 Hospital Drive, Suite A, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Roll Call

Present:

Mr. John Grant

Dr. Paul Yourchisin

Mr. Thomas Knapp

Mr. Michael Zamborik

Mr. Arthur Stewart

Mrs. Donna Zariczny

Via Conference Call:

Ms. Nancy McDanel

Mr. Jack Werner

Ms. Mary Anne Paris

Others Present:

Mr. Brandon Hufnagel, Superintendent; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Mrs. Amanda Hetrick, Director of Secondary Education; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mrs. Ruth Huck, Board Secretary; Mr. Jacob Parryman, Times Observer; Ms. Jamie Doyle, PFM (via conference call); Mr. Tom Tupitza, Esq., Knox, McLaughlin, Gornall, and Sennett (via conference call).

1.4 Reading of the Mission Statement - Mrs. Donna Zariczny

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Dr. Paul Yourchisin

*We, as members of our local board of education, representing all the residents of our school district, believe that:*

*Striving toward ideal conditions for effective school board service to our community, in a spirit of teamwork and devotion to public education, is the greatest instrument for preserving and perpetuating our representative democracy.*

*Accordingly, board members should work together in a spirit of harmony, respect and cooperation, despite differences of opinion. Personal decisions should be based upon all sufficient facts, we should vote our honest conviction without partisan bias, and we will abide by and uphold the majority decision of the board.*

1.6 Public Comment

There was no public comment.

**2.0 New Business**

2.1 Request for Cyber Charter School Student to Attend WCCC - CIT - Dr. Paul Yourchisin

Cyber Charter  
Student to Attend  
WCCC  
Approved  
9-0-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves the request for a PA Leadership Charter School student to attend the Warren County Career Center as indicated in the attached letter.

The result of the vote: passed unanimously.

2.2 PSERS Payments

PSERS Electronic  
Payments  
Approved  
9-0-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves the electronic funds transfer of PSERS contributions via Automated Clearing House (ACH) Debits for Employee and Employer Contributions and Member Purchases of Service.

The result of the vote: passed unanimously.

2.3 Amendment to QZAB Borrowing Resolution

Amendment to  
QZAB Borrowing  
Resolution  
Approved  
9-0-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Zamborik that the Board of School Directors approves the attached resolution supplementing a resolution enacted June 11, 2012, which authorized the issuance and sale of \$32,800,000 maximum principal amount of federally taxable general obligation bonds, Series of 2012 (Qualified Zone Academy Bonds-Direct Subsidy), for the purpose of approving the inclusion of an additional \$5,200,000 QZAB allocation; expanding the scope of the uses of proceeds of the bonds; approving a revised maximum amortization schedule; and rescinding all inconsistent resolutions.

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mr. Grant, Mr. Knapp, Ms. McDanel, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mr. Zamborik

The result of the vote: passed unanimously.

**3.0 Closing Activities**

3.1 Recognition - Amanda Hetrick

Mr. Stewart recognized that this was Amanda Hetrick's final meeting with the Board of Directors. He went on to acknowledge that in this time of financial constraint,

Mrs. Hetrick has stepped forward and wore three hats for the District. He thanked her for taking the lead at the Warren County Career Center, for her work with the curriculum of the district, and for leading the work with pupil services all of which merited the District's great recommendation to her new employer. On behalf of the Board, Mr. Stewart wished for Forest County all the good things Mrs. Hetrick will bring to them.

Mr. Stewart announced there would be an executive session to discuss personnel matters at 12:25 p.m.

3.2 Adjournment

It was moved by Mrs. Zariczny and seconded by Mr. Zamborik that the meeting be adjourned.

The meeting adjourned at 12:15 p.m.

Respectfully Submitted,

---

Ruth A. Huck, Board Secretary