

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
OCTOBER 29, 2012; FOLLOWING CIT
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Ms. Nancy McDanel, Board Member
Dr. Paul Yourchisin, Board Member
Ms. Amy Stewart, Director
Mr. Brian Collopy, Administrator
Mr. Matt Jones, Administrator
Mr. Cody McGraw, Student Rep.
Mr. Jacob Perryman, *Times Observer*
Ms. Jamie Doyle, PFM (via Phone)

Mr. Michael Zamborik, Board Member
Mr. Jack Werner, Board Member
Mr. Brandon Hufnagel, Superintendent
Mr. Mike Kiehl, Administrator
Ms. Sue Turner, Administrator
Mr. Jim Miller, Administrator
Mr. Josh Cotton, *Times Observer*
Melissa McLean, Recording Secretary
Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 6:50 p.m. by Committee Chairperson Ms. Donna Zariczny.

1.2 Public Comment

None

2. Old Business

None

3. New Business

3.1 PlanCon C Approval from PDE for BWMS Renovations (WCSD #1103)

Discussion:

As described on the PDE website: PlanCon C, Site Acquisition, deals with the acquisition of land for school building projects or the purchase of a building for school or district administration office use. This part is completed only if land is acquired or a building is purchased as part of the scope of the project. Approval of PlanCon C was received from PDE, and at their request, should be read into the minutes of the next Board meeting.

Action:

Forward motion to November 12, 2012 Board meeting.

Motion:

That the Board of School Directors acknowledges the receipt of the PDE PlanCon C Approval Revision for Beaty-Warren Middle School Renovations (WCSD #1103) and enters it into the minutes.

3.2 PlanCon E for Eisenhower Renovations and Additions K-12 (WCSD #1002 & 1203).

Discussion:

As described on the PDE website: PlanCon E, Design Development, is a conference to review the architectural aspects of a project when the design is fully developed. The architect and a district administrator must be present at this review conference.

Action:

Forward motion to November 12, 2012 Board meeting.

Motion:

That the Board of School Directors approves for submission to the PA Department of Education, PlanCon Part E for the project known as the EMHS Renovation and Additions, PDE Project #3640. The Board acknowledges that this project will not be eligible for reimbursement until bids are opened for the final construction phase and PlanCon Part G for the entire project building is approved by PDE.

3.3 Lease Agreement Warren-Forest Counties Economic Opportunity Council's Head Start Program

Discussion:

The EOC leases space at Allegheny Valley Elementary School to hold the EOC Head Start program. This motion serves as an administrative function to update the paperwork and the lease, and will cover the period from September 1, 2012 through August 31, 2013.

Action:

Forward motion to November 12, 2012 Board meeting.

Motion:

That the Board of School Directors approves the lease agreement with Warren-Forest Counties Economic Opportunity Council's Head Start Program as presented.

4. Informational Items

4.1 Project Reports / Updates

Discussion:

BWMS Renovation (WCSD #1103):

- A detailed project report was emailed to Board members prior to the Committee meetings.
- Progress pictures detailed the extent to which the demolition work is occurring and will continue to happen.

4.2 Work Order Reports

4.3 Utilities Reports

4.4 QZAB Bond Sale Results

Discussion:

Jamie Doyle, from Public Financial Management (PFM), participated via conference call for this agenda item.

Market conditions were extremely favorable, and with hard work and cooperation from all involved, PFM was able to sell the WCSD's second QZAB bond at an opportune time. This resulted in the taxable coupon being exactly equal to the federal subsidy. Of the 23 million dollars borrowed, the WCSD will essentially payback 13 million, with a millage equivalent of "0".

5. Other

None

6. Closing Activities

6.1 Next Meeting

November 19, 2012; 6:00 p.m.; at Warren County Career Center.

6.2 Adjournment

Meeting adjourned at 7:06 p.m.