

FINANCE COMMITTEE

MINUTES

October 29, 2012

WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Mary Anne Paris, Substitute Chairperson for Mr. Grant

Ms. Nancy McDanel

Ms. Donna Zariczny, Substitute for Ms. Paris

COMMITTEE MEMBERS ABSENT:

Mr. John Grant, Chairperson

OTHERS PRESENT:

Mr. Arthur Stewart, Board President

Mr. Tom Knapp, Board Member

Dr. Paul Yourchisin, Board Member

Mr. Michael Zamborik, Board Member

Mr. Jack Werner, Board Member

Mr. Brandon Hufnagel, Superintendent

Ms. Amy Stewart, Director

Dr. Norbert Kennerknecht, Director

Mr. James Grosch, Director

Mr. Brian Collopy, Administrator

Mr. Mike Kiehl, Administrator

Mr. Matt Jones, Administrator

Mr. Jim Miller, Administrator

Ms. Melissa McLean, Secretary

Mr. Josh Cotton, *Times Observer*

Mr. Jacob Perryman, *Times Observer*

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 7:32 p.m. by Ms. Mary Anne Paris in the absence of Mr. John Grant, Chairperson. Ms. Donna Zariczny filled in on the committee for Ms. Paris.

1.2 Public Comment

None

2. New Business

2.1 Citrix Education Program – Campus Licensing Agreement

Discussion:

Citrix is infrastructure software that the technology department uses to deliver applications and desktop images to students and faculty. It provides a platform that delivers access to resources 24/7 to internet connected devices as well as district owned equipment. The Citrix Education Program is modeled after Microsoft Campus Level agreements. The district now qualifies for this licensing model, allowing us the same functionality for a better price.

Action:

The committee agreed to forward this to the Board for approval.

Motion:

That the Board of School Directors approves the quote from Citrix for the amount of \$87,000 to enroll in the Citrix Education Program.

2.2 Transfer of Funds

Discussion:

No discussion. This is a normal transfer of funds.

Action:

The committee agreed to forward this to the Board for approval.

Motion:

That the Board of School Directors approves the transfer of funds in the amount of \$3,000.00 per the attached documentation for the 2012-2013 school year.

3. Old Business - None

4. Informational Items

4.1 Financial Reports – No Discussion

4.2 Central Office, LEC & TAB Telephony Service Replacement

Discussion:

Zito Media Communications has provided the district with a quote for SIP Trunks for the migration of service for the Learning Enrichment Center, TAB Building, and Central Office. The quote covers activation of the service, e911 options, and porting of existing numbers. The service quote is for the period starting November 30, 2012 and ending June 30, 2013 and will transfer the current phone infrastructure from Verizon to Zito, allowing the district to install the components purchased to complete the Central Office phone system migration to Voice Over Internet Protocol. This will be completely portable and considerably reduce costs. This item was informational and discussion included whether it was necessary to bring it forward as a motion, since this was a quote and not a contract.

Action:

The committee agreed this item should have a motion and be forwarded to the Board for approval with the consent agenda.

4.3 Financial In-Service and Reporting

Mr. Grosch informed the committee he has put out inquiries to other business managers to see what type of reporting other districts provide.

5. Other

5.1 Repository Sales

Discussion:

Mr. Grosch informed the committee that four repository property bids were received in the office today. He would like to bring the information to the next Board meeting for action.

Action:

The committee agreed this item should be forwarded to the Board as an item under Other.

6. Closing Activities

6.1 Next Meeting Date

Monday, November 19, 2012 following CIT; Warren County Career Center

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 7:44 p.m.