

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES

MONDAY, NOVEMBER 19, 2012

1. Opening Activities

Mr. Stewart announced that an executive session was held prior to the special board meeting starting at 6:50 p.m. to discuss personnel issues.

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 7:21 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Roll Call

Present:

Mr. John Grant	Mr. Jack Werner
Mr. Thomas Knapp	Dr. Paul Yourchisin
Ms. Nancy McDanel	Mr. Michael Zamborik
Ms. Mary Anne Paris	Mrs. Donna Zariczny
Mr. Arthur Stewart	

Others Present:

Mr. Brandon Hufnagel, Superintendent; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Mrs. Patty Horner, Administrator; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Paul Leach, Information Management; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Ms. Claudia Solinko, WCEA President and approximately four members of the public in the audience.

Mr. Stewart welcomed Gary Weber and Patty Horner to the administrative cabinet at Central Office.

1.4 Mission Statement – Dr. Paul Yourchisin

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

1.5 WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Mr. Jack Werner

We as members of our local board of education, representing all residents of our school district believe that:

Our fellow residents have entrusted us with the advocacy for and stewardship of the education of the youth of this community.

Accordingly, we should respect that the superintendent of schools and his or her staff are responsible and accountable for the delivery of the educational programs and the conduct of school operations.

1.6 Public Comment

There was no public comment.

2. New Business

2.1 Personnel Agreement

Personnel
Agreement –
D. Martin
Approved
9-0-0

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that in response to a request from Diane Martin for medical leave, the Board of School Directors approves the attached agreement providing to Ms. Martin a medical sabbatical and use of her remaining sick days on the terms set forth in the agreement, and authorizes the Board officers to execute the same.

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mr. Grant, Mr. Knapp, Ms. McDanel,
Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin,
Mr. Zamborik

The result of the vote: passed unanimously.

2.2 Clerk of the Works

Clerk of the Works
Professional
Services Contract
Approved
9-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Grant that the Board of School Directors approves a professional services contract to Jerry Martin, 513 Colorado Drive, Erie, PA, for Clerk of the Works services for the Beaty-Warren Middle School renovation project per the attached agreement.

Public Comment

There was no public comment.

Voting Yes: Mr. Zamborik, Mrs. Zariczny, Mr. Grant, Mr. Knapp, Ms.
McDanel, Ms. Paris, Mr. Stewart, Mr. Werner,
Dr. Yourchisin

The result of the vote: passed unanimously.

3. Closing Activities

3.1 Adjournment

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the meeting be adjourned.

The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary