

PERSONNEL/ATHLETICS AND CO-CURRICULAR ACTIVITIES COMMITTEE

MINUTES

November 19, 2012

Following the Physical Plant and Facilities Meeting

WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

Jack Werner
Nancy McDanel

Thomas Knapp

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

Brandon Hufnagel

Donna Zariczny

Amy Stewart

Kim Yourchisin

Mary Anne Paris

Arthur Stewart

Michael Zamborik

Norbert Kennerknecht

John Grant

Ruth Huck

Sue Turner

Melissa McLean

Mike Kiehl

Paul Leach

Patty Horner

Gary Weber

Josh Cotton (WTO)

1.0 Opening Activities

1.1 Call to Order

Jack Werner called the meeting to order at 6:30 p.m.

1.2 Public Comment

1.3 Other

2.0 Old Business

2.1 Other

3.0 New Business

3.1 Certificated Personnel Report

Discussion: None.

Action: The Committee agreed to forward the Certificated Personnel Report onto the full Board at the December 3, 2012, Board meeting.

Motion: That the Board of School Directors approves the Certificated Personnel Report.

Attachments:

3.1a – Certificated Personnel Report (Public and Board)

3.2 Support Personnel Report

Discussion: None.

Action: The Committee agreed to forward the Support Personnel Report onto the full Board at the December 3, 2012, Board meeting.

Motion: That the Board of School Directors approves the Support Personnel Report.

Attachments:

3.2a – Support Personnel Report (Public and Board)

3.3 Volunteer Report

Discussion: Sue Turner asked permission to add to the board reports between the Committee Meeting and the Board Meeting. Permission was granted by Jack Werner.

Action: The Committee agreed to forward the Volunteer Report onto the full Board at the December 3, 2012, Board meeting.

Motion: That the Board of School Directors approves the Volunteer Report.

Attachments:

3.3a – Volunteer Report (Public and Board)

3.4 New Bus Drivers

Discussion: No report at this time. Any new drivers will be added before the board meeting.

Action:

Motion:

Attachments:

3.5 Athletic Supplemental Contracts

Discussion: There may be some additional resignations and hires to add before the Board Meeting.

Action: The Committee agreed to forward the Athletic Supplemental Contracts onto the full Board at the December 3, 2012, Board meeting.

Motion: That the Board of School Directors approves the Athletic Supplemental Contracts.

Attachments:

3.5a – Athletic Supplemental Contracts (Public and Board)

3.6 Co-Curricular Supplemental Contracts

Discussion: There is no report at this time.

Action:

Motion:

Attachments:

3.7 Other

4.0 Informational Items

4.1 Informational Personnel Report

Discussion: None.

Action: None.

Motion: Informational only. No recommended motion.

Attachments:

4.1 – Informational Report (Public and Board)

4.2 Other

5.0 Other

- 5.1 Amy Stewart stated that there have been an inordinate number of short term leaves which have created an increase in the number of substitute teachers needed. Donna Zariczny asked if there is a procedure in place to educate employees on the different types of leaves and the impact on students. Sue Turner put together a document that has been sent to Mark Wassell to review. After Mark Wassell has reviewed the document a procedural email will be sent to employees.

6.0 Closing Activities

- 6.1 Next Meeting Date – To be determined at the Organizational Meeting on December 3, 2012.
- 6.2 Executive Session – There will be an executive session for personnel with action to follow at the Board Meeting. The Executive Session is to begin at 6:50 p.m.

6.3 Adjournment at 6:37 p.m.

Respectfully Submitted,

Louann English, Human Resource Administrative Assistant
Jack Werner, Chairperson
Personnel/Athletics and Co-Curricular Activities Committee