

**WARREN COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
ORGANIZATION MEETING MINUTES  
MONDAY, DECEMBER 3, 2012**

1.0 Opening Activities

1.1 Call to Order

The organization meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, Vice President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

The Youngsville High School Band was recognized for its participation and second place finish at the Atlantic Coast Band Competition. A video of the band's performance was shown.

Mr. Leamon introduced Molly Marsh and Mr. Napolitan. Mr. Napolitan shared that Molly Marsh was selected to lead the 120 member All-Star Band in the 93<sup>rd</sup> Annual Philadelphia Thanksgiving Day Parade, which was nationally televised. Molly has served as the drum major for the Eisenhower Knights both her junior and senior years.

1.2 Introduction of Board Members, Superintendent, Solicitor, Treasurer, and Board Secretary – 2012 President or Vice President

Mr. John Grant	Mr. Jack Werner
Mr. Thomas Knapp	Dr. Paul Yourchisin
Ms. Nancy McDanel	Mr. Michael Zamborik
Ms. Mary Anne Paris	Mrs. Donna Zariczny
Mr. Arthur Stewart	

Mr. Brandon Hufnagel, Superintendent  
Mr. Christopher Byham, Solicitor  
Dr. Norbert Kennerknecht, Treasurer  
Mrs. Ruth Huck, Board Secretary

1.3 Roll Call

Roll Call

Present:

Mr. John Grant	Mr. Jack Werner
Mr. Thomas Knapp	Dr. Paul Yourchisin
Ms. Nancy McDanel	Mr. Michael Zamborik
Ms. Mary Anne Paris	Mrs. Donna Zariczny

Absent:

Mr. Arthur Stewart

Others:

Mr. Brandon Hufnagel, Superintendent; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Mrs. Patty Horner, Interim Director; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Brian Collopy, Technology Coordinator; Mr. James Miller, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mr. Paul Leach, Information Management; Dr. Darrell Jaskolka, Principal; Mrs. Ruth Nelson, Principal; Mr. Jeff Flickner, Principal; Ms. Maryann Mead, Assistant Principal; Ms. Claudia Solinko, WCEA President and approximately 4 members of the public in the audience.

1.4 Elect Temporary President

- A. Nominations are taken for temporary president.

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. Paris that Donna Zariczny serves as the temporary president.

- B. Motion to close the nominations is entertained before voting on nominees.

**MOTION:** It was moved by Mr. Werner and seconded by Ms. McDanel that the nominations be closed.

The result of the vote: passed unanimously to close the nominations.

The result of the vote: passed unanimously to elect Mrs. Zariczny as temporary president.

2.0 New Business

2.1 Election of President

1. Nominations are taken from the floor and may be seconded but will not fail for lack of a second.

**MOTION:** It was moved by Dr. Yourchisin and seconded by Mr. Zamborik that Arthur Stewart serves as Board President.

2. Nominations closed by motion, seconded and two-thirds vote.

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the nominations be closed and that Mr. Stewart serves as the Board President.

The result of the vote: passed unanimously.

2.2 Newly Elected President Takes Seat and Presides Over the Meeting

Mrs. Zariczny remained the chair of the meeting in the absence of Mr. Stewart.

2.3 Election of the Vice President

1. Nominations are taken from the floor and may be seconded but will not fail for lack of a second.

**MOTION:** It was moved by Mr. Zamborik and seconded by Ms. McDanel that Donna Zariczny serves as the Vice President.

Election of  
Temporary  
President  
Approved  
8-0-0

Election of  
President  
Approved  
8-0-0

2. Nominations closed by motion, seconded and two-thirds vote.

**MOTION:** It was moved by Mr. Zamborik and seconded by Ms. Paris that the nominations be closed and that Mrs. Zariczny serves as the Vice President.

Election of the  
Vice President  
Approved  
8-0-0

The result of the vote: passed unanimously.

- 2.4 Officers' Authorization - Payments

**MOTION:** It was moved by Mr. Werner and seconded by Ms. Paris that the Board of School Directors authorizes the officers of the Board to draw orders for payrolls and for payment of bonds, interest, utilities and other pertinent bills as they come due.

Officers'  
Authorization  
of Payments  
Approved  
8-0-0

The result of the vote: passed unanimously.

- 2.5 Dates and Place of Board Meetings

**MOTION:** It was moved by Mr. Knapp and seconded by Mr. Grant that the Board of School Directors approves all regular Board meetings be scheduled for 7:00 p.m. at the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania, on the dates listed.

Dates and Place  
of Board  
Meetings  
Approved  
8-0-0

### **Board Meeting Dates & Times:**

January 14, 2013

February 11, 2013

March 11, 2013

April 8, 2013

May 13, 2013

June 10, 2013

July 15, 2013 (Tentative)

August 12, 2013

September 9, 2013

October 14, 2013

November 11, 2013

Thursday, December 5, 2013  
(Organizational Meeting precedes regular  
meeting)

The result of the vote: passed unanimously.

2.6 Dates and Place of Committee Meetings

Dates & Place of  
Committee  
Meetings  
Approved  
8-0-0

**MOTION:** It was moved by Mr. Knapp and seconded by Mr. Grant that the Board of School Directors approves that all committee meetings be scheduled at the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania, on the dates and times as listed.

**Committee Meeting Dates & Times:**

Monday, December 17, 2012 (PACCA - CIT - PPF - FIN)	6:00 p.m.
Monday, January 28, 2013 (CIT - PPF - PACCA - FIN)	6:00 p.m.
Monday, February 25, 2013 (PPF - PACCA - CIT - FIN)	6:00 p.m.
Monday, March 25, 2013 (PACCA - CIT - PPF - FIN)	6:00 p.m.
Monday, April 29, 2013 (CIT - PPF - PACCA - FIN)	6:00 p.m.
Tuesday, May 28, 2013 (PPF - PACCA - CIT - FIN)	6:00 p.m.
Monday, June 24, 2013 (PACCA - CIT - PPF - FIN)	6:00 p.m.
Monday, July 29, 2013 (CIT - PPF - PACCA - FIN)	6:00 p.m.
Monday, August 26, 2013 (PPF - PACCA - CIT - FIN)	6:00 p.m.
Monday, September 30, 2013 (PACCA - CIT - PPF - FIN)	6:00 p.m.
Monday, October 28, 2013 (CIT - PPF - PACCA - FIN)	6:00 p.m.
Monday, November 25, 2013 (PPF - PACCA - CIT - FIN)	6:00 p.m.

The result of the vote: passed unanimously.

2.7 Appointment of the Act 32 Tax Collection Committee Primary Voting Delegate and Alternate Voting Delegate

Appointment of  
the Act 32 Tax  
Collection  
Committee  
Primary Voting  
Delegate and  
Alternate Voting  
Delegate  
Approved  
8-0-0

**MOTION:** It was moved by Mr. Grant and seconded by Mr. Zamborik that the Board of School Directors approves the Director of Business Services as the District's Act 32 Tax Collection Committee Primary Voting Delegate and the Board Treasurer as the Alternate Voting Delegate for the 2013 calendar year.

The result of the vote: passed unanimously.

2.8 Appointment of Committee Members

Board members are to complete the Committee Preference form and return them to the Board President no later than Monday, December 7, 2012.

3.0 Closing Activities

3.1 Adjournment

**MOTION:** It was moved by Mr. Werner and seconded by Ms. Paris that the meeting be adjourned.

The meeting adjourned at 7:33 p.m.

Respectfully Submitted,

---

Ruth A. Huck, Board Secretary