

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
MONDAY, FEBRUARY 25, 2013

1.0 Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 6:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance.

1.3 Roll Call

Roll Call

Present:

Mr. John Grant	Mr. Jack Werner
Mr. Thomas Knapp	Dr. Paul Yourchisin
Ms. Mary Anne Paris	Mrs. Donna Zariczny
Mr. Arthur Stewart	Mr. Michael Zamborik (arrived at 6:05 p.m.)

Absent:

Ms. Nancy McDanel

Others Present:

Mrs. Amy Stewart, Acting Superintendent/Director of Instructional Technology/Communications; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Mrs. Patricia Hawley-Horner, Interim Director; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Brian Collopy, Technology Coordinator; Mr. James Miller, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mrs. Ruth Nelson, Principal; Mrs. Rhonda Decker, Principal; Ms. Ann Buerkle, Principal; Mrs. Melissa McLean, Administrative Assistant approximately 15 members of the public in the audience.

1.4 Reading of the Mission Statement – Ms. Mary Anne Paris

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

- 1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct – Mr. Thomas Knapp

To Promote Student growth and achievement, an effective school board models responsible governance and leadership by staying current with changing needs and requirements by reviewing educational literature, attending professional development opportunities prior to board service and continuously during board service; and preparing to make informed decisions and interacting with school officials in other districts and using resources provided by organizations and agencies committed to effective governance and management of public schools.

- 1.6 Public Comment

Sarah Cummings	Russell, PA	Mrs. Cummings thanked the Board members for all they do. She urged the Board to work for the whole school district and not just for the area they represent. She is concerned about forcing the kindergarten to attend Warren Area Elementary when there is not enough room. She does not want the students to be crowded in any school. Mrs. Cummings thinks that it would be in the best interest for Central Office to stay where they are rather than move to Russell before Eisenhower is ready to accommodate all of the students. She does not want 30 students in a class
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2.0 New Business

- 2.1 Resignation

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors hereby acknowledges receipt of the letter of resignation submitted by Brandon Hufnagel, and agrees that said resignation shall be effective on February 5, 2013.

Resignation of Brandon Hufnagel Acknowledged 8-0-0

The result of the vote: passed unanimously.

Mr. Stewart asked that Roberts Rules of Order be suspended to hear from Mr. Tom Templeton, Assistant Executive Director, School Board and Management Services for Pennsylvania School Boards Association to address the proposals and goals for the superintendent search.

Mr. Temple described the Administrative Support Option and the Executive Search Option.

Considerations that need to be taken into account are Act 141 and Act 82 which state the superintendent evaluation must be based on the objective performance standards which are imbedded in the contract and evaluation instrument and listed on the district website. The Board is obligated annually to evaluate the superintendent and place on the

website whether or not the superintendent was successful in meeting objective performance standards.

PSBA will conduct a community survey to establish a leadership profile, and the Board will analyze the candidates against that profile and develop interviews that reflect that profile.

The Executive Search Program cost is \$10,950, and the Administrative Support Search Program cost is \$5,500.

There is also a hybrid option that would allow the district to add options to the Administrative Support Program if additional services were desired.

Mr. Templeton stressed the importance of looking for a strong organizational leader with a solid educational component, and both search programs are designed to keep the focus on point.

Mr. Stewart reinstated Roberts Rules of Order.

2.2 PSBA Superintendent Search Services

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Grant that the Board of School Directors authorizes the retention of PSBA Executive Search Services, utilizing its Executive Search program for the purpose of conducting a Superintendent search for the Warren County School District.

PSBA
Superintendent
Search Services
Approved
8-0-0

The result of the vote: passed unanimously.

2.3 Rescind Motion 7.2 from February 11, 2013

MOTION: It was moved Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors rescinds the motion passed at the February 11, 2013 board meeting associated with item 7.2 Bid Results and Approvals for the Eisenhower Middle/High School Renovations and Additions (K-12) Project (WCSD #1002 & #1203).

Rescission of
Motion 7.2 from
February 11,
2013
Board Meeting
Approved
8-0-0

The result of the vote: passed unanimously.

2.4 Revised Bid Results and Approvals for the Eisenhower Middle/High School Renovations and Additions (K-12) Project (WCSD #1002 & #1203)

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that contingent upon the Pennsylvania Department of Education's approval of PlanCon Part F and PlanCon Part G for PDE Project #3640, the Board of School Directors approves a General Construction Contract #1002.1 to E.E. Austin & Son, Inc. in the amount of \$8,613,688 for the base bid; a General Construction Contract #1203.1 to E.E. Austin & Son, Inc. in the amount of \$3,625,883 for the base bid and alternate GC-7; a HVAC/Mechanical Contract #1002.2 to Rabe Environmental Systems, Inc. in the amount of \$2,795,329 for the base bid; a HVAC/Mechanical Contract #1203.2 to Rabe Environmental Systems, Inc. in the amount of \$559,115 for the base bid and alternates HC-4 and HC-5; a Plumbing Construction Contract #1002.3 to Wm. T. Spaeder Co., Inc. in the amount of \$1,674,769 for the base bid and alternates PC-3 and PC-4; a Plumbing Construction Contract #1203.3

Revised Bid
Results for
EMHS
Renovations &
Additions
Approved
8-0-0

to Wm. T. Spaeder Co., Inc. in the amount of \$349,068 for the base bid and alternates PC-1, PC-2 and PC-3; an Electrical Construction Contract #1002.4 to Blackhawk Neff, Inc. in the amount of \$2,904,664 for the base bid and alternate EC-4; an Electrical Construction Contract #1203.4 to Cox & Kanyuck Electric LLC in the amount of \$573,094 for the base bid and alternate EC-2; a Fire Protection Construction Contract #1002.5 to Allied Fire Protection Systems in the amount of \$402,000 for the base bid; a Fire Protection Construction Contract #1203.5 to Allied Fire Protection Systems in the amount of \$110,461 for the base bid and alternate FPC-1; and a Food Service Construction Contract #1002.6 to Commercial Appliance Contract, Inc. in the amount of \$335,130 for the base bid for the project(s) known as the Eisenhower Middle/Senior High School Renovations and Additions (K-12), WCSD #1002 & 1203, PDE #3640, and that the Board of School Directors directs the administration to make the necessary changes to the applicable PlanCon forms to reflect the above.

The result of the vote: passed unanimously.

2.5 Acting Superintendent Report

Mrs. Stewart reported the following:

- Mrs. Horner has taken the lead on working with Dr. Kennerknecht on the Beaty-Warren Middle School project working through the first phase of that construction project and planning the second phase of the project with Mrs. Decker.
- Mr. Weber is working with Dr. Kennerknecht and administration at Eisenhower on the building project there.
- There needs to be discussion on the grade level configuration at Beaty-Warren Middle School for the 2013-2014 school year.
- The grade level configuration for Warren Area Elementary Center needs to be established for the 2013-2014 school year.
- Discussion needs to occur on the closure of South Street Early Learning Center.
- The grade level configuration for Russell Elementary and Sugar Grove Elementary will be reviewed in relationship to the Eisenhower project.
- If the Board makes Beaty-Warren Middle School a 6th - 8th grade facility and Warren Area Elementary Center a K - 5th grade facility, decisions would need to be made on where to house the emotional support program.
- Keeping WAEC a 2nd - 6th grade facility and South Street Early Learning Center remaining open would negate any savings that were projected for the closure of the school.
- Fifth grade students at Sugar Grove and Russell Elementary will remain in their respective buildings next year due to the construction at Eisenhower Middle High School.

2.6 Other

3.0 Closing Activities

3.1 Adjournment

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the meeting be adjourned

The meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary