

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
MONDAY, MARCH 25, 2013

1.0 Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 6:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. John Grant	Dr. Paul Yourchisin
Mr. Thomas Knapp	Mr. Michael Zamborik
Ms. Mary Anne Paris	Mrs. Donna Zariczny
Mr. Arthur Stewart	

Absent:

Mr. Jack Werner

Others Present:

Mrs. Amy Stewart, Acting Superintendent/Director of Instructional Technology/Communications; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Mrs. Patricia Hawley-Horner, Interim Director; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Roger Tubbs, Technology Coordinator; Mr. James Miller, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development approximately 15 members of the public in the audience.

1.4 Reading of the Mission Statement – Mrs. Donna Zariczny

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 589 Hospital Drive, Suite A, Warren, PA 16365 or (814) 723-6900.

- 1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct – Ms. Mary Anne Paris

To promote student growth and achievement, an effective school board models responsible governance and leadership by: (1) interacting with school officials in other districts and using resources provided by organizations and agencies committed to effective governance and management of public schools, and (2) complying with board policy and all applicable local, state and federal laws and regulations, and an effective School Board advocates for a thorough and efficient system of public education by maintaining legislative awareness and communicating with members of local, state and federal legislative bodies.

- 1.6 Public Comment

There was no public comment.

2.0 New Business

- 2.1 Superintendent Search Discussions - Mr. Tom Templeton, PSBA Assistant Executive Director, School Board and Management Services

Mr. Templeton reviewed a packet of information including suggested criteria for a superintendent qualifications, the timeline for the superintendent search, sample advertising and promotional pamphlet, sample superintendent evaluation linked to the goals of the district.

He also stressed the importance of aligning the attributes sought in a superintendent with the district goals, since these goals will be imbedded in the superintendent contract and will have to be mutually agreed upon.

The Board suspended Roberts Rules of order to discussed attributes that the board is looking for in a superintendent:

- Central Office leadership experience is necessary;
- Doctorate is not necessary;
- Knowledge of educational trends, research and innovative practices;
- Committed to continuous improvement for teachers and administrators;
- Sincere interest in the education and personal development of young people;
- Effectively communicates with and engages all district stakeholders;
- Interest in promoting community engagement and public relations;
- Ability to coordinate an effective recruitment, hiring and orientation program;
- Demonstrated commitment to visiting schools to monitor school climate, effectiveness of programs, classroom instruction, and student learning;
- Experience in construction and renovation projects and alternate funding sources – currently happening and should be informed; and
- Organizational leadership - Orientation to team administrative style, multiple style approaches.

The Board discussed the search schedule planner and when the Board would like to have a new superintendent hired.

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors authorizes PSBA to begin advertising immediately with the input received from the Board. Once the draft of the official advertisement is received from PSBA, Board members will submit editorial comments back to PSBA, via the Board Secretary.

Authorization to Advertise Approved 7-0-0
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Public Comment

There was no public comment.

The result of the vote: passed unanimously.

2.2 Other

Mr. Stewart announced an executive session at 7:39 p.m. to discuss matters of personnel.

3.0 Closing Activities

3.1 Adjournment

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the meeting be adjourned.

The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary