

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
MARCH 25, 2013; FOLLOWING CIT
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Mr. Michael Zamborik, Board Member
Mr. Paul Yourchisin, Board Member
Ms. Amy Stewart, Acting Superintendent
Mr. Gary Weber, Director
Mr. Jim Miller, Administrator
Mr. Roger Tubbs, Administrator
Ms. Sue Turner, Administrator
Ms. Melissa McLean, Recording Secretary
Members of the Public

Ms. Mary Ann Paris, Board Member
Mr. John Grant, Board Member
Ms. Ruth Huck, Board Secretary
Mr. Jim Grosch, Director
Ms. Patty Hawley-Horner, Director
Mr. Mike Kiehl, Administrator
Mr. Matt Jones, Administrator
Ms. Marcia Madigan, Principal
Mr. Josh Cotton, *Times Observer*

1. Opening Activities

1.1 Call to Order

Meeting called to order at 10:13 p.m. by Committee Chairperson Ms. Donna Zariczny.

1.2 Public Comment

None

2. Old Business

None

3. New Business

3.1 Discussion: Loss Prevention Service Visit Recommendation

Discussion:

A representative from Ohio Casualty conducted a loss prevention service visit and walkthrough on 2/20/2013. Following the visit they sent a recommendation to remove all climbing ropes in the schools as they are a fall hazard for the WCSD's liability coverage. There are approximately six schools that have climbing ropes. PPF Committee referred item to CIT for further review and recommendation so as not to interfere with any current curriculums.

Action:

Forward item to Curriculum, Instruction and Technology Committee for further review and recommendation.

Motion:

None.

4. Informational Items

4.1 Project Reports / Updates

Discussion:

EMHS Renovation & Additions (K-12) (WCSD #1002 & #1203):

- A slideshow of progress pictures was presented.
- Building permits have been issued to WCSD for projects (both renovation and construction)
- Occupancy certificate has been issued to WCSD for modular trailers.
- Approval received for classrooms in auditorium, on stage, as well as separated rooms in 309.
- Demolition is in progress upstairs on the second floor.
- Administration is awaiting PlanCon G approval from PDE to enter into the contracts. Approval is expected by the end of the week.

BWMS Renovation (WCSD #1103):

- A slideshow of progress pictures was presented.
- Freezer was delivered this week; ceiling grid is in place and bulkhead work is complete.
- Clerk of the Works is an asset to the job.

SAMHS Additions & Alterations (K-12) (WCSD #1204):

- DEP approval was received.
- Bids for project are due on April 10, 2013.

4.2 Utilities Reports

4.3 Work Order Reports

5. Other

None

6. Closing Activities

6.1 Next Meeting

The next meeting will be held on April 29, 2013; following CIT; at the Warren County Career Center.

6.2 Adjournment

Meeting adjourned at 10:24 p.m.