

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
MONDAY, MAY 6, 2013

1.0 Opening Activities

1.1 Call to Order

Mr. Stewart called the meeting to order at 7:00 p.m.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance.

The Board recognized a moment of silence in honor of Paula Southwell, Warren Area High School senior, who died in a motorcycle accident on Saturday.

1.3 Roll Call

Present:

Mr. John Grant

Mr. John Werner

Mr. Thomas Knapp

Dr. Paul Yourchisin

Ms. Mary Anne Paris

Mr. Michael Zamborik

Mrs. Marcy Morgan

Mrs. Donna Zariczny

Mr. Arthur Stewart

Others Present:

Mrs. Amy Stewart, Acting Superintendent/Director of Instructional Technology/Communications; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Mrs. Patricia Hawley-Horner, Interim Director; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Roger Tubbs, Mr. Brian Collopy, Technology Coordinator; Mr. Paul Leach, Data System Specialist; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mrs. Ruth Nelson, Principal; Mr. Jeff Flickner, Principal; and approximately five members of the public in the audience.

1.4 Reading of the Mission Statement - Mrs. Marcy Morgan

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Mr. Jack Werner

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 589 Hospital Drive, Suite A, Warren, PA 16365 or (814) 723-6900.

TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AN EFFECTIVE SCHOOL BOARD...

Monitors results by: (a) using data appropriately to make informed decisions; (b) ensuring effective practices for evaluation of staff, programs, plans and services; (c) evaluating its own performance; (d) assessing student growth and achievement; and (e) evaluating the effectiveness of the strategic plan.

1.6 Public Comment

2.0 New Business

2.1 Rescind Motion 2.2 from April 29, 2013

Rescission of Item 2.2
Bid Results for
Sheffield K-12
Approved
9-0-0

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors rescinds the motion passed at the April 29, 2013 board meeting associated with item 2.2 Bid Results and Approvals for the Sheffield K-12 School Additions / Alterations Project (WCSD #1204, PDE #3753).

Voting Yes: Mrs. Zariczny, Mr. Grant, Mr. Knapp, Mrs. Morgan, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mr. Zamborik

The result of the vote: passed unanimously.

2.2 Bid Results and Approvals for the Sheffield K-12 School Additions / Alterations Project (WCSD #1204, PDE #3753)

Bid Results for Sheffield
K-12
Additions/Alterations
Approved
9-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that contingent upon the Pennsylvania Department of Education's approval of PlanCon Part F and PlanCon Part G for PDE Project #3753, the Board of School Directors approves a General Construction Contract #1204.1 to Hudson Construction, Inc. in the amount of \$2,935,000 for the base bid; a HVAC/Mechanical Contract #1204.2 to Scobell Company, Inc. in the amount of \$1,153,760 for the base bid and alternate HC-4; a Plumbing Construction Contract #1204.3 to Wm. T. Spaeder Co., Inc. in the amount of \$467,000 for the base bid and alternates PC-1 and PC-2; an Electrical Construction Contract #1204.4 to Blackhawk Neff, Inc. in the amount of \$543,000 for the base bid; and a Fire Protection Construction Contract #1204.5 to Wm. T. Spaeder Co., Inc. in the amount of \$73,859 for the base bid for the project known as the Sheffield K-12 School Additions/Alterations Project, WCSD #1204, PDE #3753.

Voting Yes: Mr. Zamborik, Mrs. Zariczny, Mr. Grant, Mr. Knapp, Mrs. Morgan, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin

The result of the vote: passed unanimously.

2.3 Rescind Motion 2.3 from April 29, 2013

MOTION: It was moved by Ms. Paris and seconded by Mrs. Zariczny that the Board of School Directors rescinds the motion passed at the April 29, 2013 board meeting associated with item 2.3 Approval of PlanCon F, Attachment C, for the Sheffield K-12 School Additions/Alterations Project (WCSD #1204, PDE #3753)

Rescission of Item
2.3 Approval of
PlanCon F for
Sheffield
Additions/Alterations
Approved
9-0-0

Voting Yes: Dr. Yourchisin, Mr. Zamborik, Mrs. Zariczny, Mr. Grant, Mr. Knapp, Mrs. Morgan, Ms. Paris, Mr. Stewart, Mr. Werner

The result of the vote: passed unanimously.

2.4 Approval of PlanCon F, Attachment C, for the Sheffield K-12 School Additions/Alterations Project (WCSD #1204, PDE #3753)

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board certifies that the information provided above accurately describes the actions taken by the school district / CTC prior to contract execution on the above-referenced PlanCon project. Failure to fully disclose any information pertinent to the following may result in the denial of reimbursement for this project: award to the lowest responsible bidder for any prime contract; issuance of permits and approvals by local, state and other governmental agencies; computation of reimbursable capacity, architectural area and scheduled area; and compliance with Act 34 of 1973, the 20 year rule and the 20% Rule of Alteration Costs used in determining the eligibility of building renovations for reimbursement.

PlanCon F
Sheffield K-12
Additions/
Alterations
Approved
9-0-0

Voting Yes: Mr. Werner, Dr. Yourchisin, Mr. Zamborik, Mrs. Zariczny, Mr. Grant, Mr. Knapp, Mrs. Morgan, Ms. Paris, Mr. Stewart

The result of the vote: passed unanimously.

2.5 Auditor General's Performance Audit Report Fiscal Years Ending June 30, 2008 and 2007 - District Response & Corrective Action Plan

MOTION: It was moved by Mr. Zamborik and seconded by Mr. Grant that the Board of School Directors adopts the resolution and approves the Response & Corrective Action Plan and corresponding documents required to be submitted to the Pennsylvania Department of Education for the Auditor General's Performance Audit Report Fiscal Years Ending June 30, 2008 and 2007.

Response &
Corrective Action
Plan for the
Auditor General's
Audit Report
Fiscal Years
Ending June 30,
2008 and 2007
Approved
9-0-0

Voting Yes: Mr. Werner, Dr. Yourchisin, Mr. Zamborik, Mrs. Zariczny, Mr. Grant, Mr. Knapp, Mrs. Morgan, Ms. Paris

Abstaining: Mr. Stewart

The result of the vote: passed.

2.6 Budget Deliberations

The Board suspended Robert's Rules of Order by common consent in order to discuss the preliminary budget.

The administration presented information regarding the budget.

Mrs. Stewart reviewed information that was shared at the April 29th special board meeting.

New documents were distributed with the additional information as requested during the April 29th meeting listing additional possible reductions and the corresponding savings. Potential additional expenditures were also discussed. (pp. 2-5)

Mrs. Stewart explained the additional cuts and the feasibility of implementing the cuts and probable impact on the budget. Likewise, the feasibility of increasing the list of expenditures was discussed along with the impact each would have on education and the budget.

Dr. Kennerknecht explained the bond clean-up for construction and Mr. Collopy discussed the bond clean-up for technology relative to the building projects. Additionally, the Board members need to keep in mind that Warren Area High School is the next school slated for renovation as approved in the Master Facilities Plan.

Moreover, Dr. Kennerknecht is concerned about the moratorium on construction reimbursement and the impact that will have on construction projects going forward.

Mr. Grosch discussed the difficulty of giving a definitive ending fund balance at this time of year because of timing differences. He was confident that the district is in a better position this year than last year due to conservative estimates on revenues and everyone tightening their belts.

Mr. Stewart requested that administration bring back three recommendations for the proposed preliminary budget: a no tax increase budget, a budget with a tax increase to cover only the state pension (PSERS) shortfall, and a budget that includes the additional \$800,000 in expenditures.

Mr. Stewart announced a recess at 8:55 p.m. for the board members to rank by priority the list of reductions and the list of potential additions.

Mrs. Zariczny left the meeting at 9:30 p.m.

The meeting reconvened at 9:35 p.m.

The Board reviewed the rankings for expenditures and additional expenditures. A copy of the ranking documents will be sent to the Board members via email.

2.7 Other

Ms. Paris asked for information on the 2011-2012 athletic budgets and the deficits attributed to two of the schools and where that issue stands.

Mr. Weber explained that all the monies were paid and accounted for both schools in question.

A printed report will be provided.

Mrs. Huck noted an update from Tom Templeton regarding the superintendent search and a copy was given to each Board member. Resumes have been received. Mr. Stewart asked each member to read the report, and if there are any recommendations or questions regarding the report, Board member can express them at the May 13th board meeting.

3.0 Closing Activities

3.1 Adjournment

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the meeting be adjourned.

The meeting adjourned at 9:50 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary