

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**  
**MONDAY, MARCH 11, 2013**

**1.0 Opening Activities**

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. John Grant

Mr. Jack Werner

Mr. Thomas Knapp

Dr. Paul Yourchisin

Ms. Mary Anne Paris

Mr. Michael Zamborik

Mr. Arthur Stewart

Mrs. Donna Zariczny

Absent:

Ms. Nancy McDanel

1.4 Reading of the Mission Statement - Mr. Michael Zamborik

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Mr. Jack Werner

**TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AN EFFECTIVE SCHOOL BOARD...**

***Monitors results by: (a) using data appropriately to make informed decisions; (b) ensuring effective practices for evaluation of staff, programs, plans and services; (c) evaluating its own performance; (d) assessing student growth and achievement; and (e) evaluating the effectiveness of the strategic plan.***

1.6 Recognitions & Presentations

1. PAMLE Outstanding Student of the Year Award

Mr. Eric Mineweaser presented two middle level students, Rebekah Hogg and Joshua Frasier, recipients of the northwest region PAMLE Joan Jarret Award for outstanding middle level students of the year. Both were nominated by their teachers and will receive \$100 to be given to a charity of their choice.

2. Mock Trial Team

Mr. Jeff Flickner introduced the Mock Trial Team which won the district championship defeating, last year's winner, Fort LeBoeuf, as well as, McDowell High School and Collegiate Academy. The team was also runner up at the regional competition. Joe McClellan was an advisor for the team along with Christin & Henry Borger. Team members included: Megan Stewart, Aaron Borger, Cody McGraw, Eddie Ord, Brandon Nielson, Eric Zavinski, Ellis Beardsley, Shoshanna Ochocki, James Wilson, Emmi Beuger, Liam Boger, Abby Funari, Lauren Butina, and Shane Burns. This was the first district Mock Trial championship team from Warren Area High School.

3. Schools-to-Watch Recognition

Mr. Weber congratulated Mrs. Amy Beers for Sheffield Area Middle High School receiving the "Schools to Watch" recognition. This designation is a testament to the Board's commitment to excellence in education. Mrs. Beers introduced the teachers that were instrumental in putting the educational systems in place to qualify for this recognition: Barbara Urban, Diane Finley, Annie Cook, Traci Vile, Leesa Lutton, Anna Peterson, and Jaimie Ely.

4. Administrator of the Year

Mr. Weber commended Mr. Eric Mineweaser and Mr. Erik Leamon for being leaders in the state for middle level education. Mr. Mineweaser introduced Mr. Leamon as the PA Outstanding Middle Level Administrator of the Year. Mr. Leamon thanked the Board for its support of middle level education.

Mr. Stewart announced an executive session at 7:22 p.m. to discuss a legal matter with the solicitor.

The meeting reconvened at 7:35 p.m.

1.7 Public Comment

Lisa Card	Warren, PA	Ms. Card has concerns about the closure of South Street Early Learning Center, in particular, the capacity of the building to house students & staff; class size increase; cold & flu transmission; increased traffic with additional parents dropping off students; lunch period timing and room capacity; less family participation; large school is intimidating for young students; and moving special needs students to Youngsville. She asked if there is a back-up plan if the move does not work.
Nicole Peterson	Warren, PA	Mrs. Peterson has concerns about the closure of South Street Early Learning Center. She stated that she called the architect to get information on the capacity and found that the decision on capacity is according to building code not on what is good for education. She is frustrated

		because she feels the school will be overcrowded and the decision was based solely on building code approval without examining other possibilities.
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1.8 Agenda Adoption

**MOTION:** It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors adopts the agenda dated March 11, 2013.

Agenda Adoption  
Approved  
8-0-0

The result of the vote: passed unanimously.

1.9 Approval of the Minutes - February 11, 2013

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the meeting minutes of February 11, 2013.

February 11, 2013  
Minutes  
Approved  
8-0-0

The result of the vote: passed unanimously.

1.10 Approval of the Special Meeting Minutes - February 25, 2013

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the special meeting minutes of February 25, 2013.

February 25, 2013  
Special Meeting  
Minutes  
Approved  
8-0-0

The result of the vote: passed unanimously.

1.11 Financial Reports

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Grant that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Financial Reports  
Approved  
8-0-0

The result of the vote: passed unanimously.

1.12 Hearing Officer Report

**MOTION:** It was moved by Mr. Grant and seconded by Ms. Paris that the Board of School Directors approves the Hearing Officer Report dated March 11, 2013, (Cases F, G, and H).

Hearing Officer's  
Report  
Approved  
8-0-0

The result of the vote: passed unanimously.

**2.0 President's Statement**

2.1 Reports & Information

1. I.U.5 - Mrs. Donna Zariczny

Mrs. Zariczny reported that the I.U.5 Board of Directors has voted on the district formula for reimbursement of funds. The District will receive \$533,946.78 as part of the distribution to the I.U. districts. The I.U. has held some of the funds in reserve until for operating expenses. This is the first phase of the audit.

Phase two of the audit is beginning, and the forensic auditors will be looking at other funds to determine if refunds are due to the member districts. There will also be a phase three of the audit which will put together procedures and funding practices.

Mrs. Zariczny informed the Board that the I.U. has finished its interviews for an executive director and is working out contractual matters and may be voting on a new director in the near future.

2. PSBA Liaison - Mr. John Grant

Mr. Grant reminded the Board that the time is approaching for the Board to consider any legislative resolutions that the Board would like PSBA to consider for its legislative platform.

3. Career Center Advisory - Dr. Paul Yourchisin and Mr. Michael Zamborik

Dr. Yourchisin reported that he attended the School-to-Work luncheon at the Hill Top Restaurant. John Lasher, coordinator, spoke.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	March 21, 2013	12:15 p.m.	Board Visitation	YHS/YEMS
2.	March 25, 2013	6:00 p.m.	Special Board Meeting	WCCC
3.	March 25, 2013	Following the Special Board Meeting	Personnel/ Athletics Co-Curricular Activities Committee Curriculum, Instruction & Technology Committee Physical Plant & Facilities Committee Finance Committee	WCCC
4.	April 8, 2013	7:00 p.m.	Regular Board Meeting	WCCC

2.3 Goals Review

The goals were presented for the Board members to review and ask questions because they will be incorporated into the superintendent's contract when a new superintendent is hired.

One board member queried that with the new superintendent not having had any input into these goals, how will this affect putting them into the contract, and will this be part of the negotiating process?

Mr. Grant stated that the superintendent will have to have goals to help the Board accomplish its goals and that is what the evaluative process would judge. The superintendent would play a role in the Board attaining its goals and will have to delineate the process within the framework of the Board's goals. That person will outline a work structure to help us get to where we want to go.

2.4 Announcements

Mr. Stewart read a letter from Ms. Nancy McDanel, announcing her resignation from the Board of Directors effective immediately.

Thank You Letter  
to Mrs. McDanel  
Approved  
8-0-0

**MOTION:** It was moved by Mr. Zamborik and seconded by Ms. Paris that Mrs. Huck sends a letter thanking Ms. McDanel for her service to the Warren County School District.

Mrs. Huck explained the options open to the Board in filling the vacated position.

- The Board may fill the vacancy by appointment within 30 days.
- The Board may advertise, interview and appoint an applicant within 30 days.
- The appointment will end the first week of December when newly elected candidates take their seats.
- Since the vacancy occurred more than 60 days before the general election in November, the political parties may submit a nomination petition to the County Board of Elections to place names on the ballot for the open seat.
- Write-in candidates are also eligible to be elected to the seat.

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors initiates advertising and utilizes the interview process to select a new Board member to fill the vacated seat.

**Public Comment**

There was no public comment.

**AMENDED MOTION:** It was moved by Mr. Stewart that the Board of School Directors initiates advertising and utilizes the interview process to select a new Board member to fill the vacated seat and that the interviews for the position be held on Monday, April 8, 2013, at 6:00 p.m. Those interested will be asked to send a letter of interest or resume within two weeks. Mr. Knapp and Ms. Paris agreed.

Advertising for  
Region III  
Candidate  
Approved  
8-0-0

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mr. Grant, Mr. Knapp, Ms. Paris,  
Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mr. Zamborik

The result of the vote: passed unanimously.

2.5 Other

Mr. Stewart discussed how the Board would like to handle policy coming to the Board. Typically, policy is initiated in the solicitor's office or with administration, it moves to a committee and is reviewed at the administrative level. It is reviewed by the Board at first and second reading. At the agenda setting meeting, Mrs. Stewart indicated that there will be quite a bit of policy coming to the Board and wondered if this is still a satisfactory way to handle the policies.

Mrs. Stewart stated that the administration is doing a systematic review of the 9000's policies. Many of the policies are dated in 1999 and in many cases the policies are

intact and fine. She asked if it was the desire of the Board to somehow indicate the dates that a policy is being reviewed, even if no changes have been made.

### 3.0 Superintendent's Reports and Recommendations

#### 3.1 General Comments - Mrs. Amy Stewart

Mrs. Stewart shared that there has been a significant change in AYP and assessment within the district. The class of 2013 took PSSA's as juniors and are fine, but the current junior class is on the end of the No Child Left Behind mandate, and the state is slow and sometimes incomplete in giving school districts direction for how to handle the transition to the Keystone Assessments. There are 10 different Keystone Assessments that are counting towards AYP in Literature, Algebra I, and Biology. The issue is this, the freshmen, junior, and senior students are to be taking the assessments after they complete the course. Some of them completed the courses in their freshman year, which was two years ago. The December tests are just coming back, and principals are trying to figure out what they are going to do because these students need remediated. The state has not said what the remediation is to look like or how long it is. There are juniors who will need remediation in order to graduate and must take the exam again in May. AYP percentages, as we know them for the class of 2014, have changed with the implementation of the Keystone Exams.

#### 3.2 Informational Report

#### 3.3 Committee Reports

#### 3.4 Other

### 4.0 New Business - Consent Agenda

#### 4.1 Consent Agenda

Consent Agenda  
Approved  
8-0-0

#### Items removed for separate action:

There were no items removed.

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the consent agenda.

The result of the vote: passed unanimously.

#### 4.2 Budget Adjustment 1 - FIN - Mr. John Grant

Budget Adjustment 1  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the resolution and budget adjustment in the amount of \$317,915.

The result of the vote: passed unanimously under the Consent Agenda.

#### 4.3 Budget Adjustment 2 - FIN - Mr. John Grant

Budget Adjustment 2  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the resolution and budget adjustment in the amount of \$144,469.

The result of the vote: passed unanimously under the Consent Agenda.

#### 4.4 Budget Adjustment 3 - FIN - Mr. John Grant

Budget Adjustment 3  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the resolution and budget adjustment in the amount of \$91,980.

The result of the vote: passed unanimously under the Consent Agenda.



4.5 Budget Adjustment 4 - FIN - Mr. John Grant

**MOTION:** That the Board of School Directors approves the resolution and budget adjustment in the amount of \$7,669.24.

Budget  
Adjustment 4  
Approved  
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

4.6 Budget Transfer 1 - FIN - Mr. John Grant

**MOTION:** That the Board of Directors approves the resolution and budget transfer in the amount of \$4,500.

Budget Transfer 1  
Approved  
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

4.7 Budget Transfer 2 - FIN - Mr. John Grant

**MOTION:** That the Board of Directors approves the resolution and budget transfer in the amount of \$3,000.

Budget Transfer 2  
Approved  
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

4.8 Budget Transfer 3 - FIN - Mr. John Grant

**MOTION:** That the Board of School Directors approves the resolution and budget transfer in the amount of \$53,500 per the attached documents.

Budget Transfer 3  
Approved  
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

4.9 Summer Food Program - FIN - Mr. John Grant

**MOTION:** That the Board of School Directors requests administration to submit the proper applications to operate the summer food program for the summer of 2013 at both YEMS and WAEC.

Summer Food  
Program  
Approved  
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

4.10 Delinquent EIT and LST Agreements and Delinquent Cost of Collection Resolution - FIN - Mr. John Grant

**MOTION:** That the Board of School Directors approves the Agreement with H.A. Berkheimer, Inc. relative to the collection of delinquent earned income taxes as presented; approves the Agreement with H.A. Berkheimer, Inc. relative to the collection of delinquent local services taxes as presented; and approves the associated Cost of Collection Resolution as presented.

EIT & LST  
Berkheimer  
Agreements  
Approved  
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

4.11 PlanCon D - PDE Approval for the Eisenhower K-12 Additions and Alterations (PDE #3640; WCSD #1002 & #1203) - PPF - Mrs. Donna Zariczny

**MOTION:** That the Board of School Directors acknowledges the receipt of PlanCon D approval from the Pennsylvania Department of Education for the project known as the Eisenhower K-12 Additions/Alterations (PDE #3640, WCSD #1002 & #1203) and enters them into the minutes.

PlanCon D EMHS  
Additions Approval  
Acknowledged  
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

- 4.12 PlanCon E - PDE Approval for the Eisenhower K-12 Additions and Alterations (PDE #3640; WCSD #1002 & #1203) - PPF - Mrs. Donna Zariczny

PlanCon E  
EMHS Additions  
Acknowledged  
8-0-0

**MOTION:** That the Board of School Directors acknowledges the receipt of PlanCon E approval from the Pennsylvania Department of Education for the project known as the Eisenhower K-12 Additions/ Alterations (PDE #3640, WCSD #1002 & #1203) and enters them into the minutes.

The result of the vote: passed unanimously under the Consent Agenda.

- 4.13 PlanCon F - PDE Approval for the Eisenhower K-12 Additions and Alterations (PDE #3640; WCSD #1002 & #1203) - PPF - Mrs. Donna Zariczny

PlanCon F EMHS  
Additions  
Acknowledged  
8-0-0

**MOTION:** That the Board of School Directors acknowledges the receipt of PlanCon F approval from the Pennsylvania Department of Education for the project known as the Eisenhower K-12 Additions/ Alterations (PDE #3640, WCSD #1002 & #1203) and enters them into the minutes.

The result of the vote: passed unanimously under the Consent Agenda.

- 4.14 Beaty-Warren Middle School 2013-2014 Assignment of Sixth Grade - CIT - Dr. Paul Yourchisin

BWMS 2013-2014  
Assignment of  
Sixth Grade  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves Resolution No. 13-03-01 titled, "A Resolution of the Board of School Directors of the Warren County School District Reassigning Sixth Grade Central Attendance Area Students to Beaty-Warren Middle School."

The result of the vote: passed unanimously under the Consent Agenda.

- 4.15 South Street Early Learning Center Closure - PPF - Mrs. Donna Zariczny

South Street Early  
Learning Center  
Closure  
Approved  
8-0-0

**MOTION:** That the Board of School Directors, based on the information presented to the Board as part of the June 4, 2012, public hearing and in accordance with Section 1311 of the School Code, orders the closure of South Street Early Learning Center, with said closure to be effective on June 10, 2013, due to the declining enrollment within the District, due to the increased budgetary constraints being placed on the District as a result of a decrease in both state funding and local revenue sources, in order to create necessary financial savings, and in order to implement the September 2008 Warren County School District Master Facilities Plan, as amended, which takes into account the preceding factors. I further move that the Board authorizes the administration to carry out all administrative steps that are necessary to effectuate said closing pursuant to 24 P.S. §5-524, 22 Pa. Code §349.28, 22 Pa. Code §4.41, or otherwise.

The result of the vote: passed unanimously under the Consent Agenda.

- 4.16 Warren Area Elementary Center 2013-2014 Assignment of Kindergarten and First Grade - CIT - Dr. Paul Yourchisin

WAEC 2013-2014  
Assignment of Kdg  
& First Grade  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves Resolution No. 13-03-02 titled, "A Resolution of the Board of School Directors of the Warren County School District Reassigning Kindergarten and First Grade Central Attendance Area Students to Warren Area Elementary Center."



- The result of the vote: passed unanimously under the Consent Agenda.
- 4.17 Certificated Personnel Report - PACCA - Ms. Nancy McDanel
- MOTION:** That the Board of School Directors approves the Certificated Personnel Report.
- The result of the vote: passed unanimously under the Consent Agenda.
- 4.18 Support Personnel Report - PACCA - Ms. Nancy McDanel
- MOTION:** That the Board of School Directors approves the Support Personnel Report.
- The result of the vote: passed unanimously under the Consent Agenda.
- 4.19 Athletic Supplemental Contracts - PACCA - Ms. Nancy McDanel
- MOTION:** That the Board of School Directors approves the Athletic Supplemental Contracts.
- The result of the vote: passed unanimously under the Consent Agenda.
- 4.20 Co-Curricular Supplemental Contracts - PACCA - Ms. Nancy McDanel
- MOTION:** That the Board of School Directors approves the Co-Curricular Supplemental Contracts
- The result of the vote: passed unanimously under the Consent Agenda.
- 4.21 Volunteer Report - PACCA - Ms. Nancy McDanel
- MOTION:** That the Board of School Directors approves the Volunteer Report.
- The result of the vote: passed unanimously under the Consent Agenda.
- 4.22 New Bus Drivers - PACCA - Ms. Nancy McDanel
- MOTION:** That the Board of School Directors approves the list of new bus drivers.
- The result of the vote: passed unanimously under the Consent Agenda.
- 4.23 Appointment of Title IX/Section 504 Coordinator - PACCA - Ms. Nancy McDanel
- MOTION:** That the Board of School Directors appoints Mrs. Amy Stewart as Title IX/Section 504 Coordinator for the Warren County School District
- The result of the vote: passed unanimously under the Consent Agenda.
- 4.24 Annual and Continuous Nondiscrimination Notices - PACCA - Ms. Nancy McDanel
- MOTION:** That the Board of School Directors approves the Annual and Continuous Nondiscrimination Notices for use in the Warren County School District.
- The result of the vote: passed unanimously under the Consent Agenda.
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| Certificated<br>Personnel<br>Report<br>Approved<br>8-0-0                       |
| Support<br>Personnel<br>Report<br>Approved<br>8-0-0                            |
| Athletic<br>Supplemental<br>Contracts<br>Approved<br>8-0-0                     |
| Co-Curricular<br>Supplemental<br>Contracts<br>Approved<br>8-0-0                |
| Volunteer<br>Report<br>Approved<br>8-0-0                                       |
| New Bus<br>Drivers<br>Approved<br>8-0-0  |
| Title IX/Section<br>504 Coordinator<br>Approved<br>8-0-0                       |
| Annual<br>Continuous<br>Non-<br>Discrimination<br>Notices<br>Approved<br>8-0-0 |

4.25 eRate Contracts - EMHS, CO Campus & SAMHS - SIP Trunks for VOIP Services - FIN - Mr. John Grant

eRate Contracts, CO  
Campus SIP Trunks  
Approved  
8-0-0

**MOTION I:** That the Board of School Directors approves the quotes from Zito Media Communications for SIP trunk services for the Central Office Campus with a monthly fee of \$357.50 from July 1, 2013 until June 30, 2015.

The result of the vote: passed unanimously under the Consent Agenda.

Zito Media SIP Trunk  
Services EMHS  
Approved  
8-0-0

**MOTION II:** That the Board of School Directors approves the quotes from Zito Media Communications for SIP trunk services for the Eisenhower Middle High School with a monthly fee of \$237.50 from July 1, 2013 until June 30, 2015.

The result of the vote: passed unanimously under the Consent Agenda.

Zito Media SIP Trunk  
Services SAMHS  
Approved  
8-0-0

**MOTION III:** That the Board of School Directors approves the quotes from Zito Media Communications for SIP trunk services for the Sheffield Area Middle High School with a monthly fee of \$236.00 from July 1, 2013 until June 30, 2015.

The result of the vote: passed unanimously under the Consent Agenda.

4.26 eRate Contracts- Gaggle - FIN - Mr. John Grant

eRate Contracts  
Gaggle  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the quote from Gaggle.net for the amount of \$39,162.50 to continue as the district's email services provider and to utilize their Web2.0 technology solutions for a term of one year.

The result of the vote: passed unanimously under the Consent Agenda.

4.27 Microsoft Volume License Campus Agreement Renewal - FIN - Mr. John Grant

Microsoft Volume  
License Campus  
Agreement  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the quote from GovConnection to renew yearly Microsoft licensing at a cost of \$52,706.46.

The result of the vote: passed unanimously under the Consent Agenda.

## 5.0 Items Removed for Separate Action

## 6.0 Future Business for Committee Review

- Mr. Stewart requested that if there were more dollars and available classrooms at Warren Area Elementary Center, then administration should look at including an additional teacher to reduce the class size for kindergarten.
- Mr. Grant requested that administration prioritize an additional four positions and additional space at WAEC for the Board to review should additional dollars be found.
- Mrs. Zariczny observed that the sound equipment in the auditoriums is not adequate and would like a report at PPF on what the deficiencies are.

## 7.0 Other

### 7.1 Repository Sale

Repository  
Sale  
Approved  
8-0-0

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves the Repository Sale as presented.

The result of the vote: passed unanimously.

### 7.2 I.U.5 Funds Distribution

I.U.5 Fund  
Distribution  
Approved  
8-0-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors acknowledges receipt of \$533,946.78 from the Northwest Tri-County Intermediate Unit pursuant to the Formula Approval Resolution approved by the Board of School Directors at its February 11, 2013 meeting; directs that the funds be moved from the District's operating account with Northwest Savings Bank into the District's General Fund account with PLGIT; and directs that the funds remain in said account pending further action of the Board.

The result of the vote: passed unanimously.

### 7.3 Temporary Construction Access Easement Agreement with the City of Warren - PPF - Mrs. Donna Zariczny

Easement  
Agreement  
Approved  
8-0-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Werner that the Board of School Directors rescinds the motion passed at the February 11, 2013, to approve a Temporary Construction Access Easement Agreement with the City of Warren and hereby approves the revised Temporary Construction Access Easement Agreement with the City of Warren with the additional revision that at the times the students are using the site for athletic activities or when school is in session, the City must request permission to access the property.

The result of the vote: passed unanimously.

### 7.4 Agreements with Warren County Education Association

WCEA  
Agreement  
Approved  
8-0-0

**MOTION:** It was moved by Mr. Werner and seconded by Mrs. Zariczny that the Board of School Directors approves the Waive of Right to be Recalled Agreement between the Warren County School District, Warren County Education Association and said employee.

The result of the vote: passed unanimously.

### 7.5 Struthers Library Theatre Lease Contract - April 24-27, 2013

Struthers Lease  
Agreement  
Approved  
8-0-0

**MOTION:** It was moved by Ms. Paris and seconded by Mrs. Zariczny that the Board of School Directors approves the lease with Struthers Library Theatre from April 24 - 27, 2013, pending solicitor review and endorsement of the contract language.

The result of the vote: passed unanimously.

7.6 Struthers Library Theatre Lease Contract - May 2, 2013

Struthers Lease  
Agreement  
Approved  
5-3-0

**MOTION:** It was moved by Mr. Knapp and seconded by Mr. Zamborik that the Board of School Directors approves the lease contract with the Struthers Library Theatre for a band concert to be held on May 2, 2013, pending solicitor review and endorsement of the contract language.

The result of the vote: passed with Mr. Stewart, Mrs. Zariczny and Ms. Paris voting no.

7.7 Struthers Library Theatre Lease Contract - May 22, 2013

Struthers Lease  
Agreement  
Approved  
5-3-0

**MOTION:** It was moved by Mr. Knapp and seconded by Mr. Werner that the Board of School Directors approves the lease contract with the Struthers Library Theatre for a choir concert to be held on May 22, 2013, pending solicitor review and endorsement of the contract language.

The result of the vote: passed with Mr. Stewart, Mrs. Zariczny and Ms. Paris voting no.

7.8 PlanCon F Submission for Sheffield Area Middle/High School Elementary Addition (#1204)

PlanCon F  
Submission  
Certified  
8-0-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors certifies for submission to the Pennsylvania Department of Education PlanCon Part F and F20 for the project known as the Sheffield K-12 School Additions/ Alterations, WCSD #1204; PDE #3753. This motion also certifies that the architect has been directed to insure that all plans related to this project conform to generally accepted codes or guidelines as set forth in Section 349.16 of the Department of Education Standards.

The result of the vote: passed unanimously.

7.9 Policy Number 9732, titled - Graduation Requirements - Graduating Class 2011 & Beyond

Policy 9732  
Graduation  
Requirements  
First Reading  
Approved  
8-0-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors approves on first reading Policy Number 9732, titled – Graduating Class of 2011 and Beyond.

The result of the vote: passed unanimously.

7.10 Review Policy Number 9001, titled - Definition of Instruction

Policies 9005,  
9020, 9101, 9110  
First Reading  
Approved  
8-0-0

It was moved was moved by Mrs. Zariczny and seconded by Mr. Werner that the Board of School Directors approves on first reading for policies being approved without change Policies 9005, 9020, 9101, 9110 as presented.

**Friendly Amendment:** It was moved by Mr. Knapp that the Board of School Directors approves on first reading Policies 9005, 9020, 9101, 9110 as presented, and policies will include an additional citation “Last Date Reviewed: [Date]” for those policies that were reviewed with no suggested revisions. Both Mrs. Zariczny and Mr. Werner agreed.

Public Comment

There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Zamborik, Mrs. Zariczny, Mr. Grant, Mr. Knapp,  
Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin,

The result of the vote: passed unanimously.

7.11 Review Policy Number 9005, titled - School Year

7.12 Review Policy Number 9020, titled - Organizational Level Implementation

7.13 Review Policy Number 9101, titled - Definition of Curriculum

7.14 Review Policy Number 9110, titled - Curriculum Research

Policies 9005,  
9020, 9101, 9110  
(See Item 7.10)  
First Reading  
Approved  
8-0-0

Dr. Kennerknecht reported that with the approval of PlanCon F for Sheffield, the bidding process will be advertised in the paper, March 14, 22, and 30. The pre-bid for the project will be held on April 2, and the bid date will be April 10.

7.15 Transfer of Funds

**MOTION:** It was moved by Mr. Grant and seconded by Ms. Paris that the Board of School Directors directs that the balance of the Northwest Financial Services account be transferred into the District's general fund account with Pennsylvania Local Governments Investments Trust (PLGIT).

Transfer of  
Funds to PLGIT  
Approved  
8-0-0

**Public Comment**

There was no public comment.

Roll Call Vote:

Voting Yes: Dr. Yourchisin, Mr. Zamborik, Mrs. Zariczny, Mr. Grant,  
Mr. Knapp, Ms. Paris, Mr. Stewart, Mr. Werner

The result of the vote: passed unanimously.

**8.0 Closing Activities**

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mr. Stewart announced an executive session at 8:40 p.m. for matters of personnel, litigation, negotiations and professional contracts with possible action to follow.

The meeting reconvened at 10:25 p.m.

8.3 Adjournment

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. Paris that the meeting be adjourned.

The meeting adjourned at 10:26 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary