

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
MONDAY, JULY 29, 2013

1.0 Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 6:06 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance.

1.3 Roll Call

Roll Call

Present:

Mr. John Grant

Mr. John Werner

Mr. Thomas Knapp

Dr. Paul Yourchisin

Ms. Mary Anne Paris

Mr. Michael Zamborik

Mrs. Marcy Morgan

Mrs. Donna Zariczny

Mr. Arthur Stewart

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Mrs. Ruth Nelson, Interim Director; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Paul Leach, Technology Specialist; Mr. Philip Knapp, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mrs. Rhonda Decker, Principal; Ms. Ann Ryan, Principal; Mr. Kelly Martin, Principal; Mrs. Marcia Madigan, Principal; Mrs. Shelly Wagner, Assistant Principal; Mrs. Melissa McLean, Administrative Assistant, Mrs. Louise Tharp, WCEA President; and approximately 5 members of the public in the audience.

Mr. Stewart welcomed the new superintendent, Dr. William Clark, to his first board meeting with the district.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 589 Hospital Drive, Suite A, Warren, PA 16365 or (814) 723-6900.

Dr. Clark thanked everyone for welcoming him to the district and community, and he stated that he is looking forward to moving his family to the area before the start of school.

Dr. Clark shared that he has met community leaders, having attended meetings with the Rotary Club and Warren County Chamber of Business and Industry.

His entry plan is in full swing, meeting with Board members, administration and teachers.

He is excited about being in the district and the opportunity to serve here. Dr. Clark observed that indicators show a lot of things have been done but there is more to accomplish. As the district moves forward, it will take the "team of ten", the administrators, and teachers to achieve the goals.

1.4 Mission Statement - Mrs. Marcy Morgan

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Ms. Mary Anne Paris

TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AN EFFECTIVE SCHOOL BOARD . . .

Advocates for a thorough and efficient system of public education by maintaining legislative awareness and communicating with members of local, state and federal legislative bodies.

1.6 Public Comment

There was no public comment.

1.7 Important Dates

BOARD/COMMITTEE MEETING DATES			
August 12, 2013	7:00 p.m.	Regular Board Meeting	WCCC
August 15, 2013 or August 22, 2013	5:00 p.m.	Possible Dates to Meet with Tom Templeton - re: Superintendent Evaluation	TBD
August 26, 2013	6:00 p.m.	Physical Plant & Facilities Committee Personnel/Athletics Co-Curricular Activities Committee Curriculum, Instruction & Technology Committee Finance Committee	WCCC

September 9, 2013	7:00 p.m.	Regular Board Meeting	WCCC
September 26, 2013	12:30 – 3:00 p.m.	Board Visitation – Eisenhower Middle/High School	EMHS
November 21, 2013	12:30 – 3:00 p.m.	Board Visitation – Sheffield Area Middle High School	SAMHS

The Board determined that August 15th is the preferable date to meet with Tom Templeton from PSBA to discuss the superintendent evaluation instrument. Mrs. Huck will confirm the date with Mr. Templeton and inform the Board members of the details.

2.0 New Business

2.1 2008 Bond Refunding

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors adopts the resolution for the 2013 refunding of the 2008 Bonds per the attached documents.

2008 Bond
Refunding
Approved
9-0-0

The result of the vote: passed unanimously.

2.2 Financial Reports

MOTION: It was moved by Mr. Werner and seconded by Ms. Paris that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Financial Reports
Approved
9-0-0

The result of the vote: passed unanimously.

Approval of Items 2.3 through 2.10 excluding Item 2.5

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School approves items 2.3 to 2.10 excluding item 2.5.

Items 2.3 through
2.10 Excluding
Item 2.5
Approved under
One Motion
9-0-0

Voting Yes: Mrs. Zariczny, Mr. Grant, Mr. Knapp, Mrs. Morgan, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mr. Zamborik

The result of the vote: passed unanimously.

2.3 Certificated Personnel Report

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Certificated
Personnel Report
Approved
9-0-0

The result of the vote: passed unanimously.

2.4 Support Personnel Report

MOTION: That the Board of School Directors approves the Support Personnel Report.

Support Personnel
Report
Approved
9-0-0

The result of the vote: passed unanimously.

2.5 Athletic Supplemental Contracts

Athletic
Supplemental
Contracts Including
Greg Latimer – Head
Football Coach at
Warren Area High
School
Approved
9-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors approves the Athletic Supplemental contracts including the appointment of Greg Latimer as the head football coach at Warren Area High School with a salary of \$3926 to be included on the Athletic Supplemental list.

Voting Yes: Mr. Zamborik, Mrs. Zariczny, Mr. Grant, Mr. Knapp,
Mrs. Morgan, Ms. Paris, Mr. Stewart, Mr. Werner,
Dr. Yourchisin,

The result of the vote: passed unanimously.

2.6 Request for New Position

Request for New .5
FTE Itinerant Sp. Ed.
Teacher
Approved
9-0-0

MOTION: That the Board of School Directors approves a .5 FTE Itinerant Special Education teacher position. This position will be effective at the beginning of the 2013-2014 school year.

The result of the vote: passed unanimously.

2.7 Volunteer Report

Volunteer Report
Approved
9-0-0

MOTION: That the Board of School Directors approves the Volunteer Report.

The result of the vote: passed unanimously.

2.8 Student and Athletic Insurance Renewal - Bollinger, Inc.

Student/Athletic
Insurance Renewal –
Bollinger, Inc.
Approved
9-0-0

MOTION: That the Board of the School Directors approves the Student and Athletic Insurance coverage for the 2013-2014 school year.

The result of the vote: passed unanimously.

2.9 Professional Development Trainer Barbara Boroson

Professional
Development Trainer
Contract
Approved
9-0-0

MOTION: That the Board of School Directors approves the contract with Barbara Boroson for a full day of professional development on August 28, 2013.

The result of the vote: passed unanimously.

2.10 2013-2014 School Calendar Revision

2013-2014 School
Calendar Revision
Approved
9-0-0

MOTION: That the Board of School Directors approves the revision to the 2013-2014 school calendar.

The result of the vote: passed unanimously.

2.11 Bollinger Enterprises Contract

Bollinger Enterprises
Contract
Approved
8-0-1

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Morgan that the Board of School Directors approves the contract with Bollinger Enterprises for year 2013 - 2014.

The result of the vote: passed with Mrs. Zariczny abstaining.

2.12 Special Education IU5 Contract for the 2013-2014 School Year

MOTION: It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the IU5 Special Education Contract for the 2013-2014 school year.

Sp. Ed. IU5
Contract
Approved
9-0-0

The result of the vote: passed unanimously.

2.13 Beacon Light Extended School Year contracts

MOTION: It was moved by Mr. Werner and seconded by Ms. Paris that the Board of School Directors approves the contracts with Beacon Light Behavioral Health Systems for Extended School Year Services as presented.

Beacon Light
Extended School
Year Contracts
Approved
9-0-0

The result of the vote: passed with Mrs. Zariczny abstaining.

Approval of Items 2.14 through 2.20

MOTION: It was moved by Mr. Werner and seconded by Ms. Paris that the Board of School approves items 2.14 to 2.20.

Items 2.14
through 2.20
Approved under
One Motion
9-0-0

Voting Yes: Dr. Yourchisin, Mr. Zamborik, Mrs. Zariczny, Mr. Grant,
Mr. Knapp, Mrs. Morgan, Ms. Paris, Mr. Stewart,
Mr. Werner

The result of the vote: passed unanimously.

2.14 Lease Agreement Warren-Forest Counties Economic Opportunity Council's Head Start Program (AVES)

MOTION: That the Board of School Directors approves the lease agreement with Warren-Forest Counties Economic Opportunity Council's Head Start Program to utilize space at Allegheny Valley Elementary School as presented.

WF Co. EOC
Head Start Lease
AVES
Approved
9-0-0

The result of the vote: passed unanimously.

2.15 Lease Agreement Warren-Forest Counties Economic Opportunity Council's Head Start Program (YEMS)

MOTION: That the Board of School Directors approves the lease agreement with Warren-Forest Counties Economic Opportunity Council's Head Start Program to utilize space at Youngsville Elementary/Middle School as presented.

WF Co. EOC
Head Start Lease
YEMS
Approved
9-0-0

The result of the vote: passed unanimously.

2.16 Terminate Lease Agreement Warren-Forest Counties Economic Opportunity Council's Head Start Program - YHS

MOTION: That the Board of School Directors terminates the lease agreement with Warren-Forest Counties Economic Opportunity Council's Head Start Program as presented.

WF Co. EOC
Head Start Lease
Termination
YHS
Approved
9-0-0

The result of the vote: passed unanimously.

2.17 Lease Agreement Warren-Forest Counties Economic Opportunity Council's Head Start Program - YHS

WF Co. EOC
Head Start Lease
YHS
Approved
9-0-0

MOTION: That the Board of School Directors approves the lease agreement with Warren-Forest Counties Economic Opportunity Council's Head Start Program to utilize space at Youngsville High School as presented.

The result of the vote: passed unanimously.

2.18 Budget Transfer

Budget Transfer
Approved
9-0-0

MOTION: That the Board of Directors approves the resolution and budget transfer in the amount of \$31,077.

The result of the vote: passed unanimously.

2.19 Policy Number 1017, titled - School Building Names

Policy #1017
School Building
Names First
Reading
Approved
9-0-0

MOTION: That the Board of School Directors approves on first reading Policy Number 1017, titled - School Building Names.

The result of the vote: passed unanimously.

2.20 Policy Number 10110, titled - Student Attendance Policy

Policy #10110
Student
Attendance
Policy
First Reading
Approved
9-0-0

MOTION: That the Board of School Directors approves on first reading Policy Number 10110, titled - Student Attendance Policy.

The result of the vote: passed unanimously.

2.21 Request for Eisenhower Middle High School Sports to move from PIAA District 10 to PIAA District 9.

EMHS Sports
Move from
PIAA District
10 to District 9
Tabled
9-0-0

MOTION: It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the recommendation for Eisenhower Middle/High School to leave District 10 and move to District 9 for athletic purposes.

MOTION TO TABLE: It was moved by Mr. Werner and seconded by Mrs. Zariczny that motion 2.21 be tabled.

The result of the vote: passed unanimously.

2.22 Request for Athletic Budget Increase

Request for
Athletic Budget
Increase
Approved
8-1-0

MOTION: It was moved by Ms. Paris and seconded by Mrs. Morgan that the Board of School Directors approves an increase in the 2013-2014 Athletic Budget in the amount of \$28,675 to cover increased salaries and transportation costs.

The result of the vote: passed with Mrs. Zariczny voting no.

2.23 Appointment of Voting Delegates for the PSBA Delegate Assembly and Leadership Conference

Appointment of PSBA Delegates Approved 9-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors appoints Arthur Stewart, Donna Zariczny and Ruth Huck to serve as voting delegates to the 2013 PSBA Delegate Assembly meeting, Tuesday, October 15, 2013, and PSBA Leadership Conference, October 16-18, 2013.

The result of the vote: passed unanimously.

3.0 Closing Activities

3.1 Executive Session

Mr. Stewart announced an executive session would be held to discuss personnel issues and litigation with no action to follow.

3.2 Adjournment

MOTION: It was moved by Ms. Paris and seconded by Mrs. Zariczny that the meeting be adjourned.

The meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary