

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
WEDNESDAY, JUNE 19, 2013

1.0 Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 12:17 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

Mr. Stewart announced that an executive session was held at 11:30 a.m. to discuss personnel issues.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. John Grant	Dr. Paul Yourchisin
Mr. Thomas Knapp	Mr. Michael Zamborik
Mr. Arthur Stewart	Mrs. Donna Zariczny
Mr. John Werner	

Absent:

Mrs. Marcy Morgan	Ms. Mary Anne Paris
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Others Present:

Mrs. Amy Stewart, Acting Superintendent/Director of Instructional Technology/Communications; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Mrs. Patricia Hawley-Horner, Interim Director; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Bob Patchen and Mr. Brian Ferry, Times Observer; Mr. Brian Collopy, Technology Coordinator; Mr. James Miller, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mrs. Ruth Nelson, Principal; Ms. Maryann Mead, Assistant Principal; Mr. Philip Knapp, Assistant Principal; Mrs. Shelly Wagner, Assistant Principal; Mr. Roger Tubbs, Mr. Paul Leach and approximately 6 members of the public in the audience.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 589 Hospital Drive, Suite A, Warren, PA 16365 or (814) 723-6900.

1.4 Reading of the Mission Statement - Mrs. Donna Zariczny

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

1.5 Reading of the WCSD/PSBA Standards for Effective Governance and Code of Conduct - Mr. Jack Werner

We, as members of our local board of education, representing all residents of our school district, believe that:

Boards of school directors share responsibility for ensuring a "thorough and efficient system of public education" as required by the Pennsylvania Constitution. Accordingly, school boards must balance their responsibility to provide educational programs with the need to be effective stewards of public resources.

1.6 Public Comment

There was no public comment.

1.7 Youngsville High School Update

Dr. Kennerknecht reported that because this is an emergency project, and a professional company will be in charge of the cleaning process, PDE waives the standard procedure required by law with regard to the school board approving and filing Form 3074(b). The insurance company will contract with the company doing the clean-up and will pay them directly.

PDE has also confirmed with Dr. Kennerknecht that PlanCon G approval should be sent by the end of the week allowing for the reimbursement of the project at Sheffield Area Middle/High School.

2.0 New Business

2.1 Financial Reports

Financial Reports
Approved
7-0-0

MOTION: It was moved by Mr. Grant and seconded by Mr. Knapp that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

The result of the vote: passed unanimously.

2.2 Certificated Personnel Report

Certificated Personnel
Report
Approved
7-0-0

MOTION: It was moved by Mr. Werner and seconded by Mr. Zamborik that the Board of School Directors approves the Certificated Personnel Report.

The result of the vote: passed unanimously.

2.3 Request for New Positions

Request for New
Position
Approved
7-0-0

MOTION: It was moved by Mr. Zamborik and seconded by Mr. Werner that the Board of School Directors approve the requests for two (2) new Medical Assistant Aide positions and one (1) new teacher aide position.

The result of the vote: passed unanimously.

2.4 Advanced Disposal Contract Addendum

MOTION: It was moved by Mr. Knapp and seconded by Mr. Zamborik that the Board of School Directors approves the attached letter to Advanced Disposal as presented.

Advanced Disposal
Contract Addendum
Approved
7-0-0

The result of the vote: passed unanimously.

2.5 Zito WAN Addendum Removing SES & SSEL

MOTION: It was moved by Mr. Werner and seconded by Mr. Knapp that the Board of School Directors approves the addendum to the Zito Media Communications Wide Area Network contract, removing Sheffield Elementary School and South Street Early Learning Center from the district's list of active school sites requiring data services.

Zito WAN
Addendum
Approved
7-0-0

The result of the vote: passed unanimously.

2.6 Summer Food - Agreement with IU5

MOTION: It was moved by Mr. Grant and seconded by Mr. Knapp that the Board of School Directors approves the Summer Food Service Program Agreement per the attached document.

Summer Food
Agreement - IU5
Approved
7-0-0

The result of the vote: passed unanimously.

2.7 Food Services Contract

MOTION: It was moved by Mr. Grant and seconded by Mr. Zamborik that the Board of School Directors awards the District's 2013-2014 FSMC contract commencing on July 1, 2013, with four one-year renewals upon the mutual consent of the parties, to Nutrition, Inc. in accordance with the attached RFP and Proposal submitted by Nutrition, Inc.; directs the Director of Business Services to submit the RFP, Proposal, and any other requested documentation to the PDE Department of Food and Nutrition for final approval; authorizes the Director of Business Services, in conjunction with the Solicitor, to make only those PDE mandated changes to the contract that are necessary in order to obtain final approval from PDE; and authorizes the execution of the contract documents following final PDE approval. This recommendation is being forwarded to the Board by the Food Service Program Committee with consideration being given to the Award Criteria, Financial Implications and Overall Considerations listed above.

Food Services
Contract –
Nutrition, Inc.
Approved
7-0-0

Mr. Art Beam, district manager, Aramark Education, thanked the Board for the opportunity to work with the district and felt that great strides were made with Chris Jankowski, and he was confident that the program was moving in the right direction with Aramark.

The result of the vote: passed unanimously.

Mr. Stewart thanked Aramark for their service, and welcomed Nutrition, Inc.

Pam Harney introduced herself and Melissa Kingen, who represent Nutrition, Inc. She thanked the Board for the opportunity to work with the district.

2.8 Special Education Computer Purchase

Special Education
Computer Purchase
Approved
7-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Zamborik that the Board of School Directors approves the purchase of computers for the amount of \$ 299,890.50 through Gov Connection pricing.

The result of the vote: passed unanimously.

2.9 SMART Board Purchase - Special Education Department

SMART Board
Purchase
Approved
7-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp the Board of School Directors approves the purchase of 14 SMART Boards in the amount of \$62,530.00.

The result of the vote: passed unanimously.

2.10 Request to Purchase Elementary Math Consumables, K-2, for the 2013-2014 School Year

Purchase of
Elementary Math
Consumables
Approved
7-0-0

MOTION: It was moved by Mr. Knapp and seconded by Mr. Zamborik that the Board of School Directors approves the purchase of K-2 math materials either from McGraw Hill, \$79,937.88 or Pearson, \$34,484.99, pending the Governor's decision regarding common core standards.

The result of the vote: passed unanimously.

2.11 City of Warren License Agreement

City of Warren
License Agreement
Approved
7-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves a license agreement to the City of Warren for work at Beaty-Warren Middle School field.

The result of the vote: passed unanimously.

2.12 2013-2014 Final Budget

Modification of
Proposed Final Budget
Approved
7-0-0

MOTION I: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves modifying the Proposed Final Budget to have no tax increase and approves \$500,000 being used from Capital Reserve to balance the final budget.

Public Comment

There was no public comment.

Voting Yes: Mrs. Zariczny, Mr. Grant, Mr. Knapp, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mr. Zamborik

The result of the vote: passed unanimously.

MOTION II: It was moved by Mr. Knapp and seconded by Dr. Yourchisin that the Board of School Directors increases the budget by \$500,000 and eliminates "Pay to Participate" fees for athletics and co-curricular activities with the money coming from the ending fund balance and from selling scrap from Beaty-Warren Middle School

Increase in Budget to
Eliminate "Pay to
Participate"
Failed
2-5-0

construction project and Eisenhower Middle/High School construction project.

Public Comment

There was no public comment.

Voting Yes: Mr. Zamborik Mr. Knapp

Voting No: Mrs. Zariczny, Mr. Grant, Mr. Stewart, Mr. Werner,
Dr. Yourchisin

The result of the vote: failed.

MOTION III: It was moved by Mrs. Zariczny and seconded by Mr. Grant that the Board of School Directors approves the attached Final Budget for the 2013-2014 fiscal year and the attached Tax Structure and Resource Allocation Resolution with no tax increase.

Final Budget with a
No Tax Increase
Approved
6-1-0

Voting Yes: Dr. Yourchisin, Mr. Zamborik, Mrs. Zariczny, Mr. Grant,
Mr. Stewart, Mr. Werner

Voting No: Mr. Knapp

The result of the vote: passed.

Homestead &
Farmstead
Exclusion
Resolution
Approved
7-0-0

2.13 Homestead and Farmstead Exclusion Resolution

MOTION: It was moved by Mr. Werner and seconded by Mrs. Zariczny that the Board of School Directors adopts the Homestead and Farmstead Exclusion Resolution as presented.

Voting Yes: Mr. Werner, Dr. Yourchisin, Mr. Zamborik, Mrs. Zariczny,
Mr. Grant, Mr. Knapp, Mr. Stewart

The result of the vote: passed unanimously.

MOTION: It was moved by Mr. Werner and seconded by Mrs. Zariczny to modify the Homestead and Farmstead Exclusion Resolution to reflect a no tax increase budget.

Modified
Homestead &
Farmstead
Exclusion
Resolution with a
No Tax Increase
Budget
Approved
7-0-0

Public Comment

There was no public comment.

Voting Yes: Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mr. Zamborik,
Mrs. Zariczny, Mr. Grant, Mr. Knapp

The result of the vote: passed unanimously.

2.14 July Board Meeting

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Werner that the Board meeting of July 15, 2013, be cancelled and that a special board meeting be scheduled for Monday, July 29, 2013, at 6:00 p.m. at the Warren County Career Center.

Public Comment

There was no public comment.

The result of the vote: passed unanimously.

Cancellation of the
Regular July Board
Meeting and
Scheduling of a
Special Board
Meeting
Approved
7-0-0

3.0 Informational Items

3.1 Informational Report

Mr. Stewart stated that it was his hope that sometime in the near future the Board would be dealing with a superintendent contract. He asked that each board member communicate with him their schedules for the coming weeks.

Dr. Kennerknecht reported that Garrison/Simonsen is working hard to expedite the process for cleaning Youngsville High School.

4.0 Closing Activities

4.1 Adjournment

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the meeting be adjourned.

The meeting adjourned at 1:30 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary