

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
JULY 29, 2013; FOLLOWING CIT
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Mr. Jack Werner, Board Member
Ms. Marcy Morgan, Board Member
Mr. Mike Zamborik, Board Member
Mr. John Grant, Board Member
Mr. Paul Yourchisin, Board Member
Ms. Ruth Huck, Board Secretary
Mr. William Clark, Superintendent
Ms. Amy Stewart, Director
Mr. Gary Weber, Director
Mr. Jim Grosch, Director
Ms. Ruth Nelson, Interim Director

Mr. Phil Knapp, Administrator
Mr. Mike Kiehl, Administrator
Mr. Matt Jones, Administrator
Mr. Paul Leach, Administrator
Ms. Sue Turner, Administrator
Ms. Sandy Wilks, Administrator
Ms. Kelly Martin, Principal
Ms. Marcia Madigan, Principal
Ms. Melissa McLean, Recording Secretary
Mr. Josh Cotton, *Times Observer*
Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 8:35 p.m. by Committee Chairperson Ms. Donna Zariczny.

1.2 Public Comment

None

2. Old Business

None

3. New Business

3.1 PlanCon Approval from PDE

Discussion:

PlanCon G determines a project's eligibility for reimbursement. The Pennsylvania Department of Education (PDE) requires that approval of each part of PlanCon is recorded in the Board's meeting minutes.

Action:

Forward motion to August 12, 2013 Board meeting.

Motion:

That the Board of School Directors acknowledges the receipt of the PlanCon G Approval from the Pennsylvania Department of Education for the Sheffield K-12 Additions/Alterations (WCSD #1204, PDE #3753) and enters them into the minutes.

4. Informational Items

4.1 School Safety and Security Report

Discussion:

Item removed from agenda at request of administration. Report will be presented at a future Committee meeting.

4.2 Project Reports / Updates

Discussion:

EMHS Renovation & Additions (K-12) (WCSD #1002 & #1203):

- A slideshow of progress pictures was presented.
- Anticipated completion date for both projects is August 2014 – school (K-12) to open in 2014-15 school year.
- Site is currently closed to all but contractors and District personnel assigned to work there.

BWMS Renovation (WCSD #1103):

- A slideshow of progress pictures was presented.
- Anticipated completion date is December 2013 – students will occupy ½ of the building beginning with September 2013, and then the remainder of the building when complete.
- Site is currently closed to all but contractors and District personnel assigned to work there.

SAMHS Additions & Alterations (K-12) (WCSD #1204):

- Anticipated completion date is May 2014 – school (K-12) to open in 2014-15 school year.
- Work has begun inside the building.
- Work on the addition is progressing. It is anticipated that digging at the site of the addition will begin in the near future.

YHS Vandalism Cleaning / Re-opening:

- Contingent on a clean air test, it is anticipated that administration will be permitted back in their offices on August 5, 2013. Students and staff will tentatively be permitted to access the building on August 12, 2013.
- Early estimates on the cleaning were underestimated. Revised (approximate) figures include: \$5,000 deductible on insurance policy, \$449,000 for building cleaning, \$34,315 for duct cleaning and \$150,000 for cleaning electronics. Not all bills are finalized yet.
- The first court date for the alleged vandals is July 31, 2013.

4.3 Utilities Reports

4.4 Work Order Reports

4.5 Beaty Letter from City of Warren

Discussion:

At the Board meeting on June 19, 2013 the Board of School Directors approved a License agreement with the City of Warren to allow City volunteers to clean brush on the Beaty WMS hillside. This was done at the request of the City of Warren. A letter received from the City of Warren on July 16, 2013 seeks to inform the District that the City does not wish to enter a License agreement for this purpose due to liability concerns.

5. Other

None

6. Closing Activities

6.1 Next Meeting

The next meeting will be held on August 26, 2013; 6:00 p.m.; at the Warren County Career Center.

6.2 Adjournment

Meeting adjourned at 9:11 p.m.