

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**SPECIAL MEETING MINUTES**  
**MONDAY, AUGUST 26, 2013**

**1.0 Opening Activities**

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 6:05 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance.

Roll Call

1.3 Roll Call

Present:

Mr. John Grant

Mr. Thomas Knapp

Ms. Mary Anne Paris

Mrs. Marcy Morgan

Mr. Arthur Stewart

Mr. John Werner

Dr. Paul Yourchisin

Mr. Michael Zamborik

Mrs. Donna Zariczny

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Mrs. Ruth Nelson, Interim Director; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Jacob Perryman, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Brian Collopy, Technology Coordinator; Mr. Philip Knapp, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mrs. Melissa McLean, Administrative Assistant, Mrs. Louise Tharp, WCEA President; and approximately 5 members of the public in the audience.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 589 Hospital Drive, Suite A, Warren, PA 16365 or (814) 723-6900.

1.4 Reading of the Mission Statement – Dr. Paul Yourchisin

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct – Mr. John Grant

**TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AN EFFECTIVE SCHOOL BOARD...**

*Monitors results by: (a) using data appropriately to make informed decisions; (b) ensuring effective practices for evaluation of staff, programs, plans and services; (c) evaluating its own performance; (d) assessing student growth and achievement; and (e) evaluating the effectiveness of the strategic plan.*

1.6 Public Comment

There was no public comment.

Mr. Stewart announced an executive session would be held to discuss personnel matters. The meeting recessed at 6:10 p.m. and reconvened at 8:50 p.m.

**2.0 New Business**

2.1 Budget Transfer

Budget Transfer  
Approved  
9-0-0

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Grant that the Board of Directors approves the resolution and budget transfer in the amount \$4,148.76.

The result of the vote: passed unanimously.

2.2 Certificated Personnel Report

Certificated Personnel  
Report  
Approved  
9-0-0

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the Certificated Personnel Report.

The result of the vote: passed unanimously.

2.3 Support Personnel Report

Support Personnel  
Report  
Approved  
9-0-0

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the Support Personnel Report.

The result of the vote: passed unanimously.

2.4 Volunteer Report

Volunteer  
Report  
9-0-0

**MOTION:** It was moved by Ms. Paris and seconded by Mrs. Morgan that the Board of School Directors approves the Volunteer Report.

The result of the vote: passed unanimously.

2.5 Affiliation Agreement - Western Governor's University

**MOTION:** It was moved Mr. Grant and seconded by Mr. Zamborik that the Board of School Director's approve the affiliation agreement with Western Governor's University.

Affiliation  
Agreement  
Approved  
7-2-0

The result of the vote: passed with Ms. Paris and Mr. Knapp voting no.

2.6 Athletic Supplemental Contracts

**MOTION:** It was moved by Mr. Knapp and seconded by Mr. Werner that the Board of School Directors approves the Athletic Supplemental Contracts as presented.

Athletic  
Supplemental  
Contracts  
9-0-0

The result of the vote: passed unanimously.

2.7 Co-Curricular Supplemental Contracts

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the Co-Curricular Supplemental contracts.

Co-Curricular  
Supplemental  
Contracts  
9-0-0

The result of the vote: passed unanimously.

2.8 2013-2014 Dual Enrollment Agreement - University of Pittsburgh at Bradford – CIT – Dr. Paul Yourchisin

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the 2013-2014 Dual Enrollment Agreement with the University of Pittsburgh at Bradford.

Dual Enrollment  
University of  
Pittsburgh @  
Bradford  
2013-2014  
Approved  
9-0-0

The result of the vote: passed unanimously.

2.9 2013-2014 Dual Enrollment Agreement with Clarion University - CIT - Dr. Paul Yourchisin

**MOTION:** It was moved by Ms. Paris and seconded by Mrs. Morgan that the Board of School Directors approves the 2013-2014 Dual Enrollment Agreement with Clarion University.

Dual Enrollment  
Clarion University  
2013-2014  
Approved  
9-0-0

The result of the vote: passed unanimously.

2.10 Grievance Denied

**MOTION:** It was moved by Mr. Werner and seconded by Mrs. Zariczny that the Board of School Directors denies the grievance heard during the executive session and finds that there was just cause for the action taken by the District.

Denial of  
Grievance  
Approved  
9-0-0

**Public Comment**

There was no public comment.

Voting Yes: Mrs. Zariczny, Mr. Grant, Mr. Knapp, Mrs. Morgan, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mr. Zamborik

The result of the vote: passed unanimously.

### **3.0 Informational Items**

#### **3.1 Informational Report**

This report is for informational purposes only and no action is needed.

### **4.0 Closing Activities**

#### **4.1 Adjournment**

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the meeting be adjourned.

The meeting adjourned at 9:15 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary