

WARREN COUNTY SCHOOL DISTRICT
WARREN, PENNSYLVANIA

POSITION REQUEST

ITEM 1: PERSONNEL REQUISITION

DATE: 9/25/13

Budget Year:

2013-14

Budget Code:

Contingency Budget: Funding will come from Rural Grant monies

Position Title:

Itinerant Reading Specialist

Hours per day:

From:

To:

Assigned School for the Year:

WAEC

Salary (check one):

- ☐ \$ _____
- ☐ Commensurate with qualifications and experience
- ☒ Per contract or salary plan

Type of Employment (check all that apply):

- ☒ Permanent ☐ Temporary ☐ Supplemental Contract
- ☐ Administrative ☒ Certificated ☐ Support

Reason (check applicable reason):

- ☒ New Position ☐ Increased workload (temporary only)

Justification: Why do you need this position filled? (Please be specific)

1.

First Grade Class Sizes at WAEC

2.

3.

4.

ITEM 2: REQUEST FOR ADVERTISING

Date position is to start: 10/16/13

Journals and newspapers:

- ☐ Warren Times Observer ☐ Jamestown Post Journal ☐ Erie Times
☐ Pittsburgh Post Gazette ☐ PA State Colleges
☐ Other
☐ Professional Journals (Please provide title, exact address, phone number & fax number)
- _____
- _____
- _____

ITEM 3: QUALIFICATIONS (Specify required or preferred education, skills and experience as appropriate. Attach a copy of the job description for the position which lists job classifications, starting and ending dates of position and the exact number of hours and times to be worked.)

Reading Specialist K-12 Elementary K-6

ITEM 4: MEMBERSHIP OF THE SEARCH COMMITTEE (Designate Chair)

ITEM 5: CRITERIA TO BE USED IN JUDGING CANDIDATES

REQUESTED BY:

Administrator Signature

Date

APPROVED BY:

Lisa Nelson
Director Signature

9/25/13
Date

[Signature]
Superintendent Signature

9/25/13
Date