

**CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE
MINUTES**

**SEPTEMBER 30, 2013
WARREN COUNTY CAREER CENTER**

COMMITTEE MEMBERS PRESENT:

Dr. Paul Yourchisin, Chairperson
Mr. Michael Zamborik
Mr. Thomas Knapp for Mr. John Werner

Mr. Gary Weber
Mrs. Ruth Nelson
Mrs. Amy Stewart

COMMITTEE MEMBERS ABSENT:

John Werner

OTHERS PRESENT:

Mary Anne Paris
John Grant
Marcy Morgan
Donna Zariczny
Dr. William Clark
Norbert Kennerknecht

Jim Grosch
Brian Collopy
Michael Kiehl
Sue Turner
Matt Jones
Ann Ryan

Kelly Martin
Phil Knapp
Ruth Huck
Melissa McLean
Bob Crowley
Josh Cotton (WTO)

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 6:50 PM by Dr. Paul Yourchisin.

1.2 Public Comment

Bob Crowley, the Chair of the St. Bonaventure Dual Enrollment Committee, voiced concerns about the future of their offering dual enrollment courses to the district's students. A handout was provided as part of his presentation. He stated that the program may have to be canceled if enrollment goes down. He is concerned that enrollment may drop due to the fact that the district no longer transports the students and that the district is considering a change to the added weight toward the student's GPA. Mr. Crowley stated that the students, families, and St. Bonaventure would appreciate moral support from the school board.

Dr. Clark, Superintendent, thanked Mr. Crowley for all that this program has done for the students of Warren County.

A Board member asked how many dual enrollment arrangements the district currently has in place. The names of six institutions that offer dual enrollment were given. The

Board member then stated that we try to support any student who wants to advance, emphasizing that the support is for the students, not the agencies. He feels that all of the dual enrollment opportunities are fantastic.

A second handout was provided by the administration that depicted the dual enrollment, advanced placement, and Virtual Academy (WCSD cyber program) courses in order to show what academic opportunities are available to students outside of the traditional classroom.

2. Old Business

2.1 Policy 9744 – Class Rank/Honors Credits – Class of 2017 and Beyond

Discussion: In an effort to establish class rank and honors credits in the fairest way possible, this policy has been presented in three different scenarios, using both administrative and Board member input. The administration recommends Version C. This policy would only apply to incoming freshmen for the 2013-2014 school year and forward.

Action: It was decided that this will be forwarded to the Board with the recommendation to use Version C of the policy.

Motion: That the Board of School Directors approves on first reading Policy 9744, titled “Class Rank/Honors Credits – Class of 2017 and Beyond (Version C)” as presented.

3. New Business

3.1 Request for Cyber Charter School Student to Attend WCCC

Discussion: The Pennsylvania Leadership Charter School has a student that wants to attend the Warren County Career Center. A purchase order in an amount specified by our administration has been received from the charter school. A situation such as this had been approved in the past. Transportation will be available at the beginning or end of a school day, but will not be provided for a mid-day transport.

Action: This will be forwarded to the Board for approval.

Motion: That the Board of School Directors approves the request for a Pennsylvania Leadership Charter School student to attend the Warren County Career Center as indicated in the attached purchase order.

3.2 College Connections Agreement between WCCC and JCC

Discussion: The Jamestown Community College has offered an agreement with the Warren County Career Center through July 2018 that would offer specific dual

enrollment opportunities to our students. There would be no cost to the District. A manufacturing course is being offered for the 2013-2014 school year at the cost of \$165.00 for the three credit course plus the cost of any required textbooks. There is a prerequisite of one year of high school Algebra. Scholarships may be available to some students.

Action: This will be forwarded to the Board for approval.

Motion: That the Board of School Directors approves the agreement between the Warren County Career Center and Jamestown Community College as presented.

3.3 Progress Reports – Kindergarten and First Grade

The progress reports for Kindergarten and Grade 1 have been revised to reflect the core curriculum for the 2013-2014 school year; however, it was noticed that the timelines needed to be changed. The timelines will be corrected, and permission was granted to move this item to the October 14, 2013 Board agenda with the revised documents attached.

3.4 GRANT: Rural and Low-Income Schools

Discussion: This grant is offered by the Pennsylvania Department of Education to rural and low-income school districts. This is the first year that our district has qualified for this grant. Uses for the funds are specified by the state. The amount of the award will be \$87,351. The funds would be used for a Reading Specialist and for technology professional development.

Action: This will be forwarded to the Board for authorization to apply for the grant.

Motion: That the Board of School Directors authorizes the administration to submit an application to the Pennsylvania Department of Education for funding through the Rural and Low-Income School Program, for activities determined most appropriate and necessary by the administration.

3.5 GRANT: Target K-12 Field Trips

Discussion: Target is offering grants of up to \$700 to teachers that may need financial assistance to provide field trips for the students.

Action: This will be forwarded to the Board for authorization to proceed.

Motion: That the Board of School Directors authorizes the administration to work with any building administrator and/or teacher interested in submitting a Target Field Trip Grant application, with the understanding that any trip so proposed must follow established district policy and procedure.

3.6 GRANT: Explore Bowhunting

Discussion: Explore Bowhunting is a curriculum developed by the Archery Trade Association, which includes 23 activities to teach students bow-hunting skills and to develop in them an appreciation for wildlife and nature. This curriculum has been adopted by the Pennsylvania Game Commission, and they are offering grants that will assist in a start-up program to 15 schools. Each successful applicant will receive an equipment kit and teaching materials for the program, an approximate worth of \$2,000, which can be shared with other schools if there is interest. Participating teachers will be encouraged to seek Explore Bowhunting Instructor certification. The Game Commission requires that this curriculum be offered for at least three years.

Action: This will be forwarded to the Board for authorization to proceed.

Motion: That the Board of School Directors authorizes the administration to apply for an Explore Bowhunting grant to establish an Explore Bowhunting program at Youngsville High School, with the understanding that the program and materials be shared between other district schools as appropriate.

3.7 GRANT: Competitive Career and Technical Education Equipment

Discussion: This is a grant being offered by the Pennsylvania Department of Education to provide funds to assist in the purchase of equipment for programs that meet industry standards and are aligned with specific high-priority jobs within state-targeted industry areas. If awarded, the grant will provide half of the cost of new equipment which has a total cost of over \$3,000, will be used for more than one year, and is more practical to repair than replace if it breaks down. The other half of the funding can come from District funds or funds provided by a business, industry, or other partner. The administration has worked with the Career Center to develop recommendations totaling \$102,179: \$50,000 of the project will be funded by the grant, and the remaining costs would come from District funds.

Action: This will be forwarded to the Board for authorization to proceed.

Motion: That the Board of School Directors authorizes the administration to apply for the PDE Career and Technical Education Equipment Grant to purchase a robotic welder, air lifts, tire changer, and tire balancer to support and expand programming for the Welding and Power Equipment Technology Programs of Study at the Warren County Career Center.

4. Informational Items

4.1 Monthly Grant Report

A report was provided that depicted the grants for which the district has applied, their status, and how the funds are being used.

5. Other

- 5.1 Warren County Career Center – A Board member stated that a teacher at the school said that student enrollment was higher in his classroom, and the equipment and supplies weren't sufficient to accommodate them. These issues are being addressed.

A Career Center Representative on the Board stated that, for the first time in 20 years, industry is seeing a shortage of skilled manufacturing employees.

6. Closing Activities

- 6.1 Next Meeting – October 28, 2013 at 6:00 PM in the large conference room of the Warren County Career Center

- 6.2 Adjournment

The meeting adjourned at 7:28 PM.

Respectfully submitted by:

Ms. Lisa Niedzialek, Recording Secretary
Dr. Paul Yourchisin, Chairperson
Curriculum, Instruction, and Technology Committee